



PRICE *list*

FULL PLANNING SERVICES FROM
\$3500

PARTIAL PLANNING
OPTION FROM
\$2000

MONTH-OF COORDINATION \$500

DAY-OF COORDINATION \$1200

WWW.IVYANDVINEEVENTS.COM

PARTIAL PLANNING

One Venue Site Visit

Coordinate & Select up to 3-4 vendors

Coordinate with all vendors to insure cohesion

Assist with Decoration selections

Assist with Catering Choices

Assist with Floral design

All Month-of Coordination Services Included

Day-of Coordination Services Included

MONTH-OF COORDINATION

Contact All Vendors

Ceremony Layout

Reception Layout

Day-of Timeline Creation

Give Final Headcount to Caterer & Venue

Gather all Vendor Contracts

Finalize Seating Chart Layout

Confirm Timing With All Vendors

Shot List for Photographer

Deliver Final Song List to DJ

DAY-OF COORDINATION

Point of Contact on Wedding Day

Vendor Direction

Coordinate with DJ/Musicians

Deliver Marriage License to Officiant

Gather Details for Photographer
(rings, invitation, flowers, etc.)

Coordinate Photographer's Timeline
with Wedding Day Timeline

Wedding Day Timeline

Setup/Breakdown as Needed