



# RENTALS PACKET

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10000 SKYLINE BLVD | OAKLAND CA 94619

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*Thank you for choosing Chabot!*  
*Your event fuels STEAM education for a new generation of explorers.*



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*"We have nothing but profound  
praise for Chabot Space  
& Science Center—it is an  
amazing place to get married!  
It also feels so good to support  
a community nonprofit."*

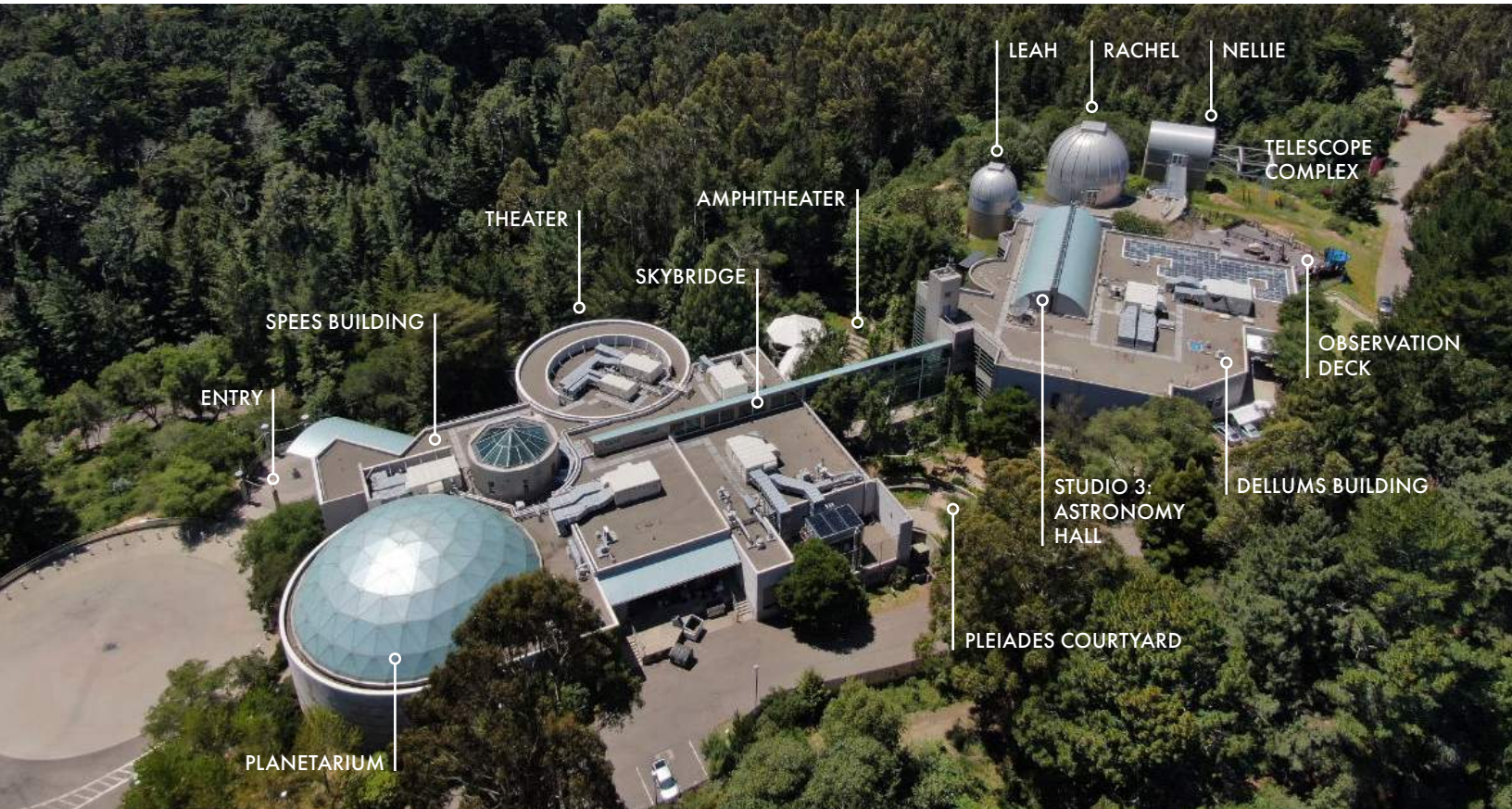
JAN



# OUR VENUES



*Surrounded by 13 acres of redwoods in the Oakland Hills, Chabot Space & Science Center is a unique and stunning location to hold your next event.*



## THE SPEES BUILDING

**CAPACITY: SEATED 500; STANDING 700**  
**SAT: \$10,500 | SUN-FRI \$8,500**

The Spees Building is our grand entryway to the Center and includes three levels of exhibits, the Theater and Planetarium. Rent the entire building, or individual levels. These spaces are ideal for events most interested in exhibit immersion or roving-style experiences. From the octagonal skylight of the Rotunda to the floor-to-ceiling windows and balcony hugging the exterior of the building, you'll feel like you are up in the trees while surrounded by the clean lines of industrial architecture.





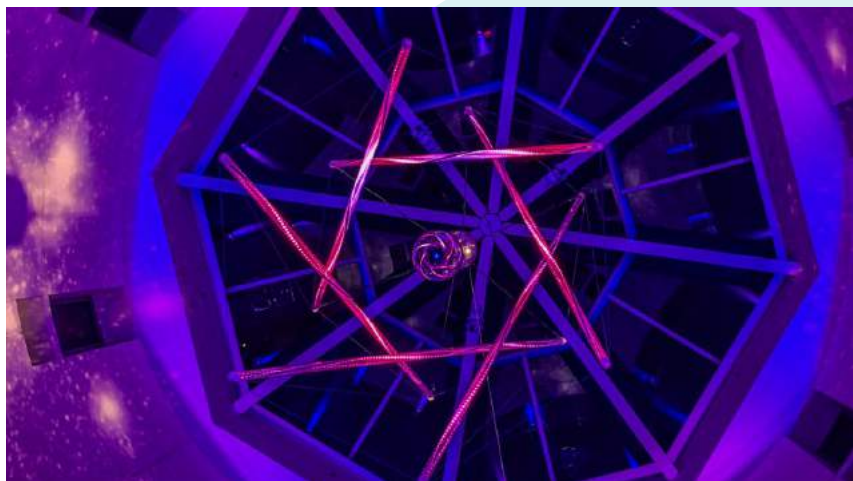
# OUR VENUES



## SPEES BUILDING: LEVEL 1

**CAPACITY: SEATED 200; STANDING 300**  
**SUN-FRI: \$4,900**

Great for receiving guests, dancing, and live entertainment, this space includes the Rotunda topped by a skylight that radiates sunlight and moonlight. Explore the Studio 1 exhibit, a NASA Ames Visitor Center.



## SPEES BUILDING: LEVEL 2

**CAPACITY: SEATED 100; STANDING 200**  
**SUN-FRI: \$4,900**

With dramatic views of the surrounding forests, this level provides space for dinner tables and buffet stations. Your guests will enjoy the Studio 2 exhibit, Going the Distance, where you can offer cocktails and appetizers.



## SPEES BUILDING: COURTYARD

**CAPACITY: SEATED 200; STANDING 350**  
**SUN-FRI: \$4,500**

Located between the Spees and Dellums buildings, this outdoor location features an amphitheater, dining space, garden, and central courtyard. It is perfect as an informal setting for presentations, weddings, anniversaries, family reunions, and corporate or client appreciation dinners.





# OUR VENUES



## PLANETARIUM

**SEATING CAPACITY: 241 | \$2,400 WITH RENTAL OF ANOTHER VENUE; \$2,900 STAND-ALONE 2 HRS**

Under the 70-foot dome you can take your audience on real-time journeys to the edge of the known universe and back again. Project your own presentation, proposal, memorial, or create the perfect ceremony under the stars. Select from Chabot's extensive list of educational and visually immersive shows.



## THE THEATER

**SEATING CAPACITY: 205 | \$1,900 WITH RENTAL OF ANOTHER VENUE; \$2,400 STAND-ALONE 2 HRS**

This 60-foot diameter giant screen is ideal for a special lecture, conference presentation, or film viewing. Customize your own experience by playing your favorite movie on High-Definition Blu-Ray or DVD.



## DELLUMS BUILDING: STUDIO 3: ASTRONOMY HALL

**CAPACITY: 400 (STANDING); 250 (DINING WITH ROOM FOR DANCE FLOOR)  
SAT: \$8,900 | SUN-FRI: \$6,900**

Studio 3, Astronomy Hall, is the largest unobstructed event space for contiguous seating and dining. With a built-in projector, screen, and overhead speakers, Astronomy Hall can also serve as a lecture hall. Conveniently located next to the Observatory, your guests will be able to step outside for beautiful views overlooking the Bay Area and access our three historical telescopes.

Astronomy Hall is a mobile exhibit space where guests can incorporate exhibit pieces or have them removed to open up more space.





# OUR VENUES



## CHABOT OBSERVATORY

Located outside of Astronomy Hall, the Observatory houses Chabot's iconic telescopes where sweeping forest views are sure to amaze guests.

## TELESCOPE COMPLEX

With the help of one of our expert astronomers, you and your guests can explore the night sky and discover stars, planets, and colorful nebulae visible through our 8" and 20" refractor telescopes and our 36" reflector telescope.

- **FRI & SAT EVENINGS:** Event guests are welcome to join free public telescope viewings year-round (weather permitting).
- **FRI & SAT 5–7:30 PM:** The Complex is available for rentals for ceremonies and cocktail hours (before public viewing hours begin).
- **SUN–THURS:** Rental for the entire evening with private viewings may be arranged.

## OBSERVATION DECK

### SEATING CAPACITY: 80

This beautiful exhibit space adjacent to the Telescope Complex can be used as an outdoor reception space to allow guests easy access to the telescopes throughout the night.



# CLASSROOMS & LABS



## CLASSROOMS

Our classrooms are perfect for conferences, meetings, retreats, luncheons, or a bridal suite and groom's lounge. Each room is fully equipped with built-in projectors, drop down screens, dimmable lighting, whiteboards, laptop connectivity and lapel mics. Rooms come with furniture and can be set up theater-style (semi-circle), classroom-style (straight rows), or any variety of configurations. Classrooms 3 & 4 are adjoining and have synched projection.

### CLASSROOM 1

**SEATING CAPACITY: 36 | \$250/HR**

### CLASSROOM 2

**SEATING CAPACITY: 30 | \$250/HR**

### CLASSROOMS 3 & 4

**SEATING CAPACITY: 36 EACH ROOM OR 72 COMBINED | \$200 OR \$350/HR**

## LABORATORIES

Turn a standard meeting into an engaging experience with a science-themed setting. With a quintessential science laboratory feel, our Labs are excellent for performing demos and presentations for learning, team building, or strategic planning.

### LAB 1

**SEATING CAPACITY: 45 | \$150/HR**

### LAB 2

**SEATING CAPACITY: 45 | \$150/HR**



*"I had a soft spot in my heart knowing my venue costs were going towards a non-profit and good cause. The venue itself is stunning and set such a positive vibe."*

HOLLY



# WEDDING PACKAGES



## ACROSS THE UNIVERSE PACKAGE **INDOOR**

**SEATING CAPACITY: 240**

**SAT: \$12,900 | SUN-FRI: \$10,500**

Celebrate a celestial ceremony by getting married on a spot-lit stage beneath the starry night sky, while your guests sit spellbound in comfortable tiered seats in the Planetarium. Guests enjoy our most popular spots across the museum with cocktail hour in Studio 2 among the interactive Going the Distance exhibits, and dinner and dancing in Studio 3: Astronomy Hall.

- Accommodates up to 240 guests
- 2-hour Planetarium rental with 7-hour rental of reception spaces





# WEDDING PACKAGES



## WRITTEN IN THE STARS PACKAGE INDOOR

**SEATING CAPACITY: 240 | SAT: \$11,500 | SUN–FRI: \$8,900**

Celebrate throughout the night with dinner, dancing, and drinks among both levels of interactive exhibits in the Spees Building after a starlit ceremony in the Planetarium.

- Accommodates up to 240 guests
- Two levels of exhibits with the outdoor courtyard
- 2-hour Planetarium rental with 7-hour Spees Building rental



## SATURN'S RINGS PACKAGE INDOOR

**SEATING CAPACITY: 100  
SUN–FRI: \$6,500**

Celebrate throughout the night with dinner, dancing, and drinks on the level of interactive exhibits of your choice in the Spees Building after a starlit ceremony in the Planetarium.

- Accommodates up to 100 guests
- 2-hour Planetarium rental with 7-hour rental of one exhibit level in the Spees Building





# WEDDING PACKAGES



## MOONLIGHT PACKAGE **INDOOR/OUTDOOR**

**SEATING CAPACITY: 175**

**SAT: \$9,900 | SUN-FRI: \$7,900**

Dazzle your guests with a stunning ceremony at the Chabot Observatory with a view of the sun setting over the surrounding forests. Enjoy dinner, dancing, and toasts in neighboring Studio 3: Astronomy Hall. Guests have easy access to the historical telescopes should you choose to add on viewings with our astronomers.

- Accommodates up to 175 guests
- Largest contiguous space for reception
- 2-hour Chabot Observatory rental with 7-hour Studio 3: Astronomy Hall rental



*"When searching for venues, we didn't want a country club, winery, or hotel. We wanted something that would truly be a fun and memorable experience for us and our guests. Chabot Space & Science Center 100% delivered on this! Now months away from our event, people still tell us what an unforgettable night it was for them."*

KAYLA





# WEDDING PACKAGES



## PLEIADES PACKAGE **OUTDOOR**

**SEATING CAPACITY: 130**

**SUN-FRI EVE: \$4,500**

Exchange your vows in the Amphitheater, followed by dinner and dancing in the outdoor courtyard, surrounded by the park forests. Perfect for couples looking for a simple and casual celebration with natural surroundings.

- Accommodates up to 130 guests
- 7-hour rental of Pleiades Courtyard and Amphitheater

## OPEN SKY PACKAGE **OUTDOOR**

**SEATING CAPACITY: 100**

**SUN-THURS: \$5,500**

Say your vows at the Chabot Observatory overlooking the Oakland Hills forests. Watch the sun go down as you wine and dine on the Observation Deck before telescope viewings.

- Accommodates up to 100 guests on Sundays–Thursdays
- 2-hour exclusive Telescope Viewing with Chabot astronomers with 7-hour Observatory rental (weather permitting)





# WEDDING PACKAGES



## MINI-WEDDING PACKAGES

Looking for a more intimate wedding experience with a shorter ceremony? Our mini-wedding packages are the perfect choice!

### MINI-WEDDING PACKAGE #1

**SEATING CAPACITY: 50 | SUN-FRI: \$1,900**

1 hour for ceremony in the Planetarium Theater with customized celestial projection for up to 50 guests, followed by one Planetarium show of their choice.



### MINI-WEDDING PACKAGE #2

**SEATING CAPACITY: 30**

**SUN-THURS: \$1,700**

2 hours on the Observation Deck for ceremony followed by 1 hour of private telescope viewings with Chabot astronomers. Additional hours \$300 each for up to two extra hours if you'd like to include time for a quick dinner or snacks. For a longer event, please see the Open Sky Package. Includes black ceremony chairs and wooden patio furniture for a casual reception.





# EVENT ADD-ONS



Add on some unforgettable experiences.

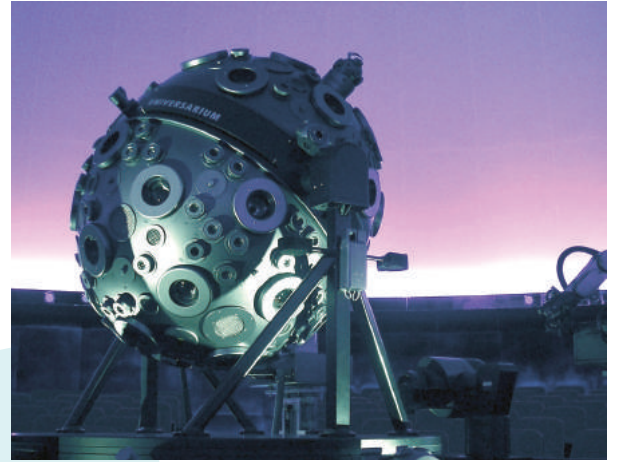
## LIVE ZEISS ASTRONOMY SHOW

**CAPACITY:** Up to 240 per show

**ACTIVITY DURATION:** Approximately 45 minutes with Q&A

**COST:** Planetarium Rental + \$500 (1 live show)

Astronomers guide guests through the cosmos in this classic live Planetarium presentation.



## GALAXY EXPLORER DEMO CART

**CAPACITY:** Up to 1,500

**ACTIVITY DURATION:** 120 Minutes

**COST:** \$350 per demo cart


Chabot's teen science ambassadors lead engaging activities at drop-in stations for your guests.



## PARTY FAVORS

The Chabot Gift Shop has party favors for any type of event. Specialty orders are available so your guests will remember their stellar experience.

**CONTACT OUR STAFF FOR PARTY FAVOR OPTIONS AND PRICES**



*"Chabot allowed us to be creative and plan an experience that was uniquely us, although we didn't really NEED to put much effort into being creative because the venue itself is so amazing that your guests will have a blast (off)!"*

GABRIELLE



# PREFERRED CATERERS



## ACT CATERING

(510) 654-0148 | [Kristine@actcatering.com](mailto:Kristine@actcatering.com) | [actcatering.com](http://actcatering.com)

Throughout the years, ACT Catering has been thrilled to work with incredible teams of chefs, servers, and office staff who have kept ACT running smoothly with one delicious dish after the next. Our love for fresh seasonal ingredients and simple but vibrant presentations has clients returning again and again.

## BLUE HERON CATERING

(510) 533-0781 | [info@blueheroncatering.com](mailto:info@blueheroncatering.com) | [blueheroncatering.com](http://blueheroncatering.com)

Blue Heron has been creating delicious menus since 1988. We have a great passion for authenticity in our cooking, no matter what region the flavors are derived from. We love to create menus from anywhere in the world, from Peru to Thailand, from Italy to Sri Lanka and beyond. While the sustainable food movement has become a way of life here in the Bay Area, we have always made utilizing our local food shed a priority in our business model. As an Oakland-based company our commitment to local and responsible food has strong roots in California and in our menus.



## CARRIE DOVE CATERING & EVENTS

(415) 460-9995 | [jessica@carriedovecatering.com](mailto:jessica@carriedovecatering.com) | [carriedovecatering.com](http://carriedovecatering.com)

Since 2001, Carrie Dove has worked hard to build a team of talented chefs, creative event specialists, captains and wait staff. Our team prides ourselves on providing Comfortably Elegant food & service. We work in partnership with our clients to produce perfect events.



## CHRIS EVANS EVENTS

510.495.7347 | [info@chrisevansevents.com](mailto:info@chrisevansevents.com) | [chrisevansevents.com](http://chrisevansevents.com)

With CEE, you can leave elegance to the "Taylor." Our team is dedicated to making your event seamless, tailored to unique specifications so you can see your vision come to life. Whether you choose one of our classic savor stations, creative flavor forward appetizers, or our tantalizing entrees, chris evans events & catering knows the importance of providing a memorable epicurean experience to set the tone of an unforgettable event.



# PREFERRED CATERERS



## GRACE STREET CATERING, FLORAL, & EVENT DESIGN

(510) 523-1600 | [info@gracestreetcatering.com](mailto:info@gracestreetcatering.com) | [gracestreetcatering.com](http://gracestreetcatering.com)

Since 1987, Grace Street Catering has been at the heart of inspired, engaging, and stunning events. Our uniquely collaborative process combines culinary innovation, gracious service, and elegant design, producing a warm and personal experience for each guest. Our sustainably-minded team of tastemakers will cater every detail to your vision, ensuring that each guest leaves with a once-in-a-lifetime memory.



## MCCALLS CATERING & EVENTS

(415) 552-8550 | [info@mccallssf.com](mailto:info@mccallssf.com) | [mccallssf.com](http://mccallssf.com)

For over thirty years, McCalls has been the Bay Area's premier catering and event company. We have been the partner of choice for corporate, civic, and social event planners in the Bay Area and beyond, and have produced some of the most fabulous personal and special events in the country.



## MONTPERI CATERING

(925) 231-7003 | [Booking@montpericatering.com](mailto:Booking@montpericatering.com) | [montpericatering.com](http://montpericatering.com)

Montperi Catering events is committed to catering your way. We offer seasonal traditional and creative cuisine, and tantalizing menus with a contemporary touch! We are also a full-service event production company, hosting every detail for your wedding, corporate event, and more.

## KITCHENINA

(415) 299-2670 | [aliki@kitchenina.com](mailto:aliki@kitchenina.com) | [kitchenina.com](http://kitchenina.com)

Kitchenina is a farm-to-table organic focused caterer with affordable and transparent pricing. We craft tailor made menus for you according to your preferences and dietary restrictions. We have earned multiple customer awards and are 5 star rated by all of our couples! We are committed to excellence and will guarantee your guests will be amazed by the food and service and will let you know!





# PREFERRED CATERERS



## THE RED DOOR

(510) 459-6212 | [events@reddoorcatering.com](mailto:events@reddoorcatering.com) | [reddoorcatering.com](http://reddoorcatering.com)

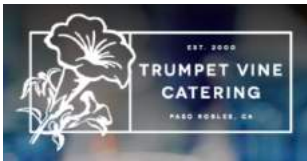
The Red Door (TRD) is team of award-winning culinary artists skilled in preparing carefully crafted, adventurous comfort food. Female-founder and owner Reign Free and her talented squad of event specialists collaborate with you to personalize an unforgettable dining and event experience. Working with local small businesses to source fresh, seasonal ingredients, our chefs cultivate innovative menus, ensuring quality dishes that will leave you licking your lips. Casual or extravagant, we can satisfy your unique culinary requests (including vegetarian, vegan, gluten-free, etc.).



## SALT & HONEY CATERING & EVENTS

(415) 702-0894 | [olivia@saltandhoneycatering.com](mailto:olivia@saltandhoneycatering.com) | [saltandhoneycatering.com](http://saltandhoneycatering.com)

At Salt & Honey, we believe every occasion should be a celebration! We are passionate about creating fun, memorable and effortless events. Our approach is simple: Take the best ingredients at the height of their season and let them shine. We believe using locally sourced and sustainably raised-and-caught produce, meat and seafood creates the best meals that are satisfying for the palate and responsible for the environment.



## TRUMPETVINE CATERING

(510) 703-1258 | [info@trumpetvineevents.com](mailto:info@trumpetvineevents.com) | [trumpetvineevents.com](http://trumpetvineevents.com)

We have 30+ years of Bay Area experience planning, preparing and executing events. Committed, creative, tasteful, interesting and refined.



# RECOMMENDED VENDORS



## DJ, LIGHTING, & AUDIO-VISUAL

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### BLUEDGE PRODUCTIONS

(510) 967-9408 | [quan@bluedgepro.com](mailto:quan@bluedgepro.com) | [bluedgepro.com](http://bluedgepro.com)

From the most futuristic DJ experience to bilingual MCs, bluEdge has got you covered. Let us help you to transform your venue with our suite of lighting and decor services to create the perfect ambiance that will wow your guests!



### VERDUCCI EVENT PRODUCTIONS

(415) 545-8635 | [info@verduccies.com](mailto:info@verduccies.com) | [verduccies.com](http://verduccies.com)

Our mission is to use technology, talent, and customer service to create environments that transport people to another place where they can create lasting memories, inspire positive change in the world, and achieve their dreams. We accomplish this by aligning with your goals and vision, making the entire process fun and seamless, and creating innovative experiences you won't forget.

## OFFICIANT

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### CEREMONIES AND CELEBRATIONS WITH IRENE KANE

(510) 969-5756 | [greatceremonies@gmail.com](mailto:greatceremonies@gmail.com) | [ceremoniesandcelebrations.com](http://ceremoniesandcelebrations.com)

Irene offers original wedding ceremonies individually crafted for each couple. She takes time getting to know you through personal interviews and a thoughtful questionnaire. Your love story becomes the centerpiece of your ceremony with tender vows, appropriate readings and possible rituals to add a little flavor to the script. She brings your dreams and ideas to life in a relaxed, yet efficient manner, ensures happy guests with ear to ear smiles and leaves you with memories of a warm and loving ceremony that you can look back on throughout your married life. She honors your special day in a collaborative, innovative way!

## HOTEL

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### FOUR POINTS BY SHERATON SAN FRANCISCO BAY BRIDGE

(510) 547-7888 | [jyee@fourpointsemeryville.com](mailto:jyee@fourpointsemeryville.com) | [fourpointssanfranciscobaybridge.com](http://fourpointssanfranciscobaybridge.com)

The style and service you want, all at a great price for your group. With a location that is just 10 miles from Chabot Space & Science Center, your next meeting, wedding, conference, lecture, or team building group will enjoy special offers.



# RECOMMENDED VENDORS



## SONESTA EMERYVILLE OAKLAND

(510) 652-8777 | [SHAWNE.HIGHTOWER@sonesta.com](mailto:SHAWNE.HIGHTOWER@sonesta.com) | [sonesta.com](http://sonesta.com)

Sonesta Emeryville – San Francisco Bay Bridge offers an ideal Bay Bridge location within easy reach of the most popular business and leisure destinations. You'll stay close to Fox Theater, Paramount Theater, the San Francisco Museum of Modern Art, and more. Embrace ultimate comfort in our contemporary guest rooms and suites overlooking the stunning San Francisco Bay. Enjoy thoughtful amenities such as an on-site fitness center, ample and flexible meeting spaces, an indoor pool, and an outdoor patio. At Sonesta Hotels & Resorts, we're so happy you're here.

## PHOTOGRAPHY



## HOLLY D. PHOTOGRAPHY

(707) 776-6536 | [Holly@HollyDPhotos.com](mailto:Holly@HollyDPhotos.com) | [www.HollyDPhotos.com](http://www.HollyDPhotos.com)

Holly D Photography is a Napa-based wedding photographer specializing in capturing your most treasured moments by bringing them to life every time you set your eyes on them! Holly is an exquisite wedding photographer who cares deeply about the relationship she builds with her clients, ensuring to give each client the best experience that they deserve for their special day.



## JBj PICTURES

(415) 860-1489 | [jb@jbpictures.com](mailto:jb@jbpictures.com) | [jbpictures.com](http://jbpictures.com)

JBj Pictures is a team of talented photographers in the Bay Area with a light, airy, and modern style. With a genuine passion for photography and the happiness of our clients, the JBJ Pictures team always delivers on quality and an exceptional experience.

## EVENT PLANNING



## SIMPLY ELEGANT WEDDING & PLANNING

(510) 260-6148 | [diana@booksimplyelegant.com](mailto:diana@booksimplyelegant.com) | [booksimplyelegant.com](http://booksimplyelegant.com)

It has become our mission and goal as wedding and event planners to create a dream come true for our clients. We are committed to delivering a stress-free environment as we coordinate each detail so that you may relax and focus on the heart of the matter while we take on the load of what seems like a thousand impossible tasks so that you can fully experience and enjoy your special day!



# RECOMMENDED VENDORS



## A MONIQUE AFFAIR

(510) 334-3752 | Chanda Daniels | [amoniqueaffair.com](http://amoniqueaffair.com)

A Monique Affair is a full-service event planning company based in Oakland, California, also serving the San Francisco Bay Area and surrounding region. Founder Chanda Monique Daniels and her team have more than 20 years of experience designing and executing beautiful weddings full of sophistication and class.

## FLORIST



## KATHARINA STUART FLORAL ART AND DESIGN

(510) 406-3404 | [kat@katharinastuart.com](mailto:kat@katharinastuart.com) | [katharinastuart.com](http://katharinastuart.com)

With over 30 years of experience in the floral industry, we at Katharina Stuart Floral Art and Design know how important the decor for your party is and we will do our best to find the perfect solution for your event. We beautify weddings, bar/bat mitzvah's, birs, birthday parties, life celebrations, corporate events, and any occasion that calls for something beautiful.



## BLUMA FLOWER FARM

(510) 501-1022 | [blumaflowers@gmail.com](mailto:blumaflowers@gmail.com) | [blumaflowerfarm.com](http://blumaflowerfarm.com)

Woman owned and operated, local, certified organic field grown flowers and floral design. Growing flowers for everyone, people and pollinators, and creating wild, whimsical and romantic floral design.

## PHOTO BOOTH



## PHOTOMEBOOTH

(844) 388-0000 | [hello@photomebooth.com](mailto:hello@photomebooth.com) | [photomebooth.com](http://photomebooth.com)

Whether you are looking to provide the classic photo booth experience or wow your guests with boomerang, GIF, or video booth technology, we have the solution to take your brand, party, or wedding to the next level!



# FREQUENTLY ASKED QUESTIONS



## BOOKING & CANCELLATION

### HOW DO I SECURE MY DATE?

An event space and date are reserved once a signed contract is returned with a 50% deposit. The remaining balance along with a refundable \$1,000 security deposit becomes due 30 days before the event (\$100 classroom security deposit).

### HOW FAR IN ADVANCE SHOULD I SECURE MY DATE?

It is never too early to book your date, especially if it is a date that you are not willing to give up. Saturdays in popular seasons usually book more than a year in advance.

### DO YOU BOOK MULTIPLE EVENTS AT THE SAME TIME?

Chabot reserves the right to book concurrent events in the non-reserved spaces. Spaces not reserved remain off limits to guests. All considerations are given to ensure event privacy.

### WHAT IS YOUR CANCELLATION POLICY?

If a booking is canceled in writing 150+ days prior to the event, 100% of the deposit minus a \$600 processing fee will be returned; 90–150 days prior to the event 50% of the deposit will be returned. Cancellations received less than 90 days in advance do not qualify for a refund.

### DO I NEED TO PROVIDE INSURANCE?

Yes. Chabot requires a certificate of insurance in the amount of up to \$1 million of coverage for events taking place in exhibits. Not applicable for meeting rooms. The client obtains this through their insurance company within 30 days of the event. We can also refer you to an event insurance provider.

## FOOD & BEVERAGES

### CAN I SERVE FOOD AND BEVERAGES IN THE EXHIBIT SPACES?

Yes! As a nonprofit and educational institution our exhibits are intended to be hands-on. We welcome guests to interact with exhibits throughout the event. The only restricted areas are the telescope domes and theaters, although drink drop stations can be arranged for any guests that would like to partake in viewings or shows.

### WHAT IS YOUR ALCOHOL POLICY?

Liquor is permitted but may only be consumed by guests aged twenty-one (21) years or older and must be served by a licensed bar service. All of the Preferred Caterers can provide bar service.

### CAN I COOK MY OWN FOOD IN YOUR CATERING KITCHEN?

No, only licensed caterers approved by Chabot Space & Science Center may use the catering kitchen.

### DO I NEED TO USE AN APPROVED CATERER?

It is highly recommended that clients coordinate with one of our preferred caterers. The use of a non-preferred caterer incurs a \$1,000 buyout fee and will increase the security deposit to \$1,500. All Chabot caterers are well-versed in our policies and procedures, and are fully insured and licensed by the city and state. The caterer provides all personnel and equipment required for preparation of food and beverage, handles rental orders for tables, linens, dishware, etc., and is responsible for setup/breakdown within Chabot's rental agreements. Drop-off catering permitted only with special permission.

# FREQUENTLY ASKED QUESTIONS



## PLANNING & EVENT LOGISTICS

### DOES CHABOT PROVIDE EVENT PLANNING?

An onsite coordinator will assist with facility-related issues, but that person is not a comprehensive event planner. We are happy to refer clients to a skilled complete event planning specialist in our Recommended Vendor list.

### IS FURNITURE INCLUDED? WHO ORDERS THE RENTAL EQUIPMENT?

We have a limited amount of casual furniture in some venues or some additional tabling available for rental. Formal dining furniture is typically ordered by the Caterer. Preferred Caterers are all full-service vendors and can provide tables, chairs, linen, dinnerware, and glassware. We can also refer you to a rental company if you would like to handle these needs.

### IS THERE A HOSPITALITY ROOM TO GET DRESSED BEFORE THE CEREMONY?

Yes, we provide a classroom or alternative space as a hospitality room for wedding rentals.

### WHEN CAN SET UP BEGIN?

Set-up in exhibit spaces can begin at 5 PM Wednesday through Sundays when the museum closes to the public. Events on Mondays and Tuesdays may begin within a time frame contracted with Chabot event coordinators. Deliveries may arrive at the assigned loading dock starting at 12 PM on the day of the event. Vendors may begin staging on the loading docks or in prep spaces at 3 PM so they can load in promptly at 5 PM.

### WHO IS RESPONSIBLE FOR EVENT CLEANUP?

The client is responsible for the set-up and removal of all equipment used for their event, although this is typically handled by the caterer. All Chabot Preferred Caterers will take care of any food service cleanup during and after the event, including all rental equipment such as table, chairs, flatware, glassware, etc.

### IF WE RENT A SPACE AT YOUR FACILITY, CAN OUR GUESTS ROAM THROUGH THE ENTIRE CENTER?

No. Spaces not reserved remain off limits to guests, unless special admission has been added.

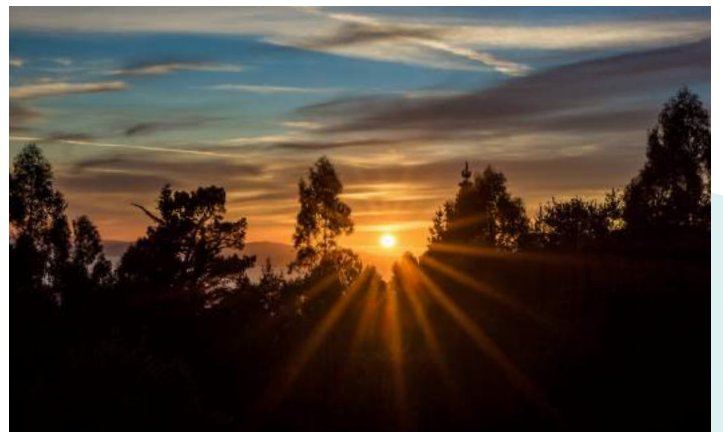
## PRICING

### WHAT IS THE COST OF THE VENUE RENTAL?

Pricing varies by the date and venue spaces selected. Please contact us for a customized consultation.

### WHAT IS INCLUDED IN THE RENTAL PRICE?

- Cost of rental facility
- Regular security service for evening events
- Parking
- Onsite facility coordinator
- Up to two 1-hour planning walkthroughs
- Taxes and service fees





# 2023–2024 PRICING



## MEETINGS, TEAM BUILDING, CONFERENCES

### THEATERS

PRICES PER 2-HOUR INCREMENT	WITH VENUE	STAND-ALONE	CAPACITY
Planetarium (Includes 1 optional pre-recorded show)	\$2,400	\$2,900	241
The Theater	\$1,900	\$2,400	205

- Audio and laptop connectivity in Planetarium or The Theater with \$250 tech fee and \$50 hourly rate.

### CLASSROOMS & LABS

LOCATION	HOURLY RATE	SEATED	STANDING
Classroom 1	\$250	36	45
Classroom 2	\$250	30	35
Classroom 3	\$200	36	45
Classroom 4	\$200	36	45
Classrooms 3 & 4 (joined)	\$350	72	90
Lab 1	\$150	45	60
Lab 2	\$150	45	60

- Includes tables and chairs.
- Meeting rooms include audio and laptop connectivity, projection and screens. Please provide your own VGA adapter.
- Add flipchart and easel (\$50). Add coffee service (\$7/person). Add snacks (\$5/person).

### CHABOT OBSERVATORY (COMPLETE)

SUN–THURS	FRI & SAT	CAPACITY
7 hrs @ \$5,500	2 hrs @ \$2,900*	175

- \* The complete Observatory is only available for private rental from 5–7 PM, after museum closing and before regularly scheduled public telescope viewing, including setup and cleanup time. Ideal for ceremonies or cocktail hours, event guests are invited to join the public telescope viewing after 7:30 PM.

### PRIVATE TELESCOPE VIEWINGS

PRICE PER 2-HOUR INCREMENT

TELESCOPE	SUN–THURS
1 Telescope	\$900
2 Telescopes	\$1,200
3 Telescopes	\$1,500

- If viewing conditions are less than optimal, the telescopes will still be open for visitation and astronomers when rented. Viewing is included with the general public on Friday and Saturday evenings.



“We had so many guests tell us that this was the most unique and fun wedding they’ve ever attended. With all the personal touches Chabot provided and allowed us to incorporate, it never felt like a one-size-fits-all venue. Where else can you get a laser show!?”

RHYS

# 2023–2024 PRICING



## DINING & BANQUET AREAS

LOCATION	SUN–FRI	SAT	DECEMBER & HOLIDAYS		CAPACITY	
			SUN–THURS	FRI & SAT	SEATED	STANDING
Full Facility (not incl. theaters or telescopes)	\$11,900	\$14,000	\$12,900	\$15,500	1,100	1,500
Entire Spees Building with Courtyard	\$8,500	\$10,500	\$10,500	\$12,900	500	700
Spees Building: Level 1	\$4,900	N/A	\$5,900	N/A	200	300
Spees Building: Level 2	\$4,900	N/A	\$5,900	N/A	100	200
Spees Building: Courtyard	\$4,500	N/A	\$5,500	N/A	200	350
Dellums Building: Studio 3: Astronomy Hall	\$6,900	\$8,900	\$7,900	\$9,900	250	400

## FURNITURE

	QUANTITY AVAILABLE	PRICE PER ITEM
60" Round Table	11	\$14.00
Cocktail (Hi-Boy) Table	3	\$10.00
6' Rectangular Table	12	\$12.00
Pipe & Drape*	8' x 4' or 12' x 4'	\$50.00
Meeting Chairs	80	\$3.00

\* Excluding Pipe & Drape used for Cafe



## WEDDING PACKAGES

Wedding packages have a 10% price increase on holidays and in December.

INDOOR PACKAGES	SUN–FRI	SAT	VENUES	CAPACITY
Across the Universe	\$10,500	\$12,900	Planetarium ceremony, cocktail hour in Spees Building Level 2, reception in Studio 3: Astronomy Hall; 7 hour total rental	240
Written in the Stars	\$8,900	\$11,500	2 hrs in Planetarium + 7 hrs in Spees Building, Levels 1, 2, & Courtyard	240
Saturn's Rings	\$6,900	N/A	2 hrs in Planetarium + 7 hrs in Spees Building, 1 level	100

IN/OUTDOOR PACKAGE	SUN–FRI	SAT	VENUES	CAPACITY
Moonlight	\$7,900	\$9,900	2 hrs in Chabot Observatory + 7 hrs in Studio 3: Astronomy Hall	175

OUTDOOR PACKAGES	PRICING	VENUES	CAPACITY
Pleiades	Sun–Fri Eve: \$4,500	7 hrs in Courtyard and Amphitheater	130
Open Sky	Sun–Thurs: \$5,500	7 hrs on Observation Deck including 2 hrs of guided Telescope viewings	100

MINI-WEDDING PACKAGES	PRICING	VENUES	CAPACITY
Mini-Wedding Package 1	Sun–Fri: \$1,900	1 hr Planetarium ceremony + 1 hr Planetarium show	50
Mini-Wedding Package 2*	Sun–Thurs: \$1,700	2 hr Observation Deck ceremony + 1 hr of guided Telescope viewings	30

• Additional hours are priced at \$600 if one building is rented, \$800 if both buildings are rented.

\* Mini Wedding Package 2 extra hours are \$300 each, up to 2 additional hours.



GENDER INCLUSIVE RESTROOM  
 Located on level 2

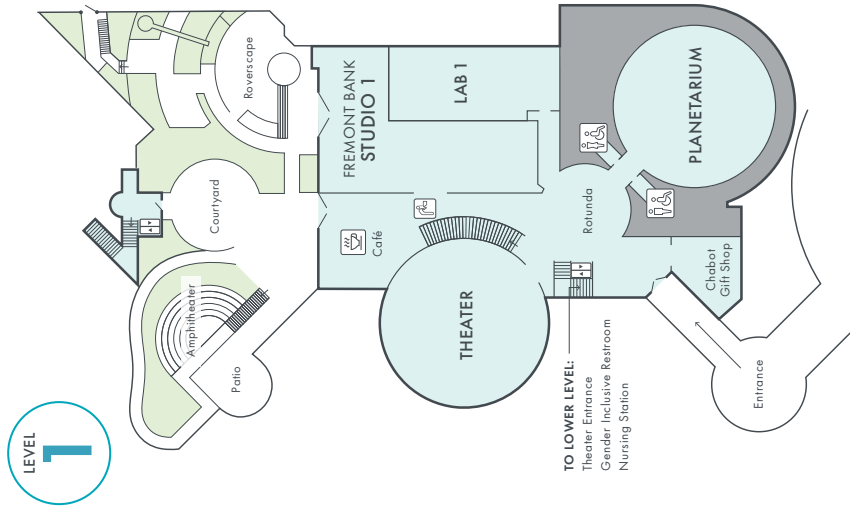
WOMEN'S RESTROOM

MEN'S RESTROOM  
 Located on levels 1 and 3

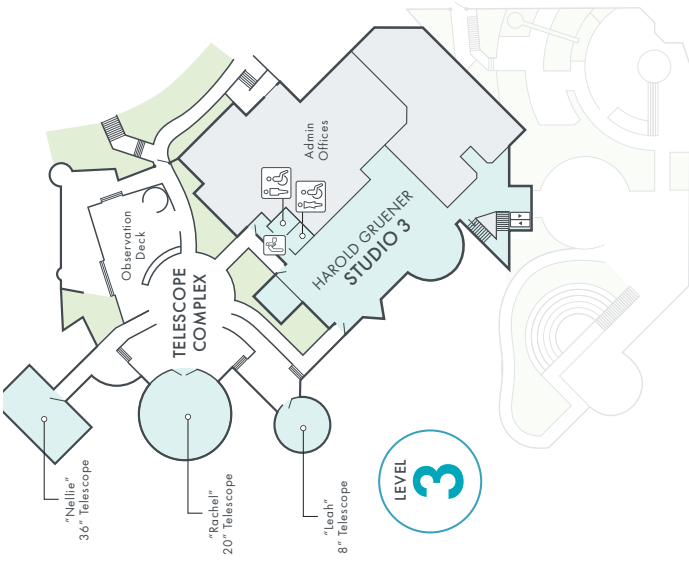
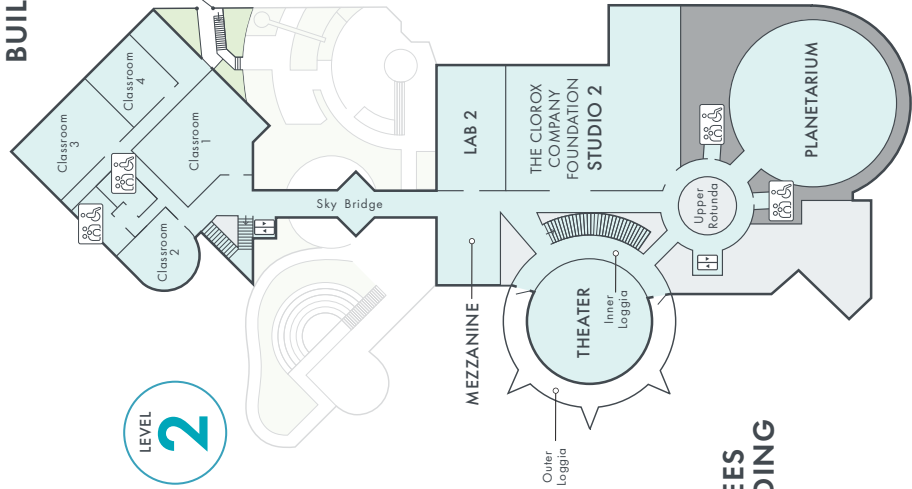
ACCESSIBLE

DRINKING FOUNTAIN

ELEVATOR



## DELLUMS BUILDING



## EXHIBITIONS

FREMONT BANK	NASA Ames Visitor Center
<b>STUDIO 1</b>	
THE CLOROX COMPANY FOUNDATION	Astrolight, Going the Distance
<b>STUDIO 2</b>	
HAROLD GRUENER	CoLab
<b>STUDIO 3</b>	
<b>LOWER LEVEL</b>	Touch The Sun