

FORSYTHIA

EVENTS

'24 SERVICES GUIDE



I'M SOPHIA, AND I AM TRULY EXCITED THAT YOU'RE HERE!



events full of authentic beauty, eco-conscious designs, & a smidge of whimsy

WORKING

PRICING GUIDE

WITH ME

THE COUPLES WHO WORK WITH ME ARE PASSIONATE, AUTHENTIC, LAUGH EASILY, AND LEAN IN TO THE JOY OF PURE LOVE AND CELEBRATION!

I AM HERE TO HELP MAKE ALL OF THAT HAPPEN WITH A LITTLE MORE SPARKLE- TO HELP YOUR EVENT BE THE TRUEST EXPRESSION OF YOURSELVES AND YOUR LOVE, WHILE GIVING YOU THE OPPORTUNITY TO STEP BACK AND TRULY BE PRESENT AND ENJOY THE MOMENT.



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LET'S MAKE MAGIC!

I AM SO LOOKING FORWARD TO
WORKING WITH YOU TO MAKE
YOUR DAY MOMENTOUS AND
MEMORABLE!



"Sophia was an absolutely wonderful wedding planner. She thought of all of the details that needed taking care of to make our wedding truly as stress-free as a wedding can be, while still making sure that we had input in all of the important decisions. The result was a beautiful ceremony and reception that went off without a hitch,

DEEPLY REFLECTED WHO BOTH OF US
ARE INDIVIDUALLY AND AS A COUPLE.

and left multiple guests telling us afterwards that it was one of their favorite weddings they had ever been to."

♥ bride Katherine
←



TIMELINE

1

Our timeline will start anywhere from one year, to 3 months out from your event date.

2

You'll get sent an intake questionnaire ~ to get to know you better ~ then a discovery call, and then a contract!

3

Once you *officially* book with me (yay!) we start chatting about vision, design, & vendors.

4

We'll discuss what your communication style is, & how often meetings & updates will happen.

5

The tasks I do vs. the ones you want to DIY are flexible; an on-going conversation.

6

As your big day approaches I take on more, while you relax & enjoy the moment!



Wedding Services

MONTH OF COORDINATION: \$1,750

- ✧ Services for the day of your wedding starting 1–3 months out
- ✧ Pre–Wedding consultation: meeting to map day of details
- ✧ Consultation & confirmation with your vendor list
- ✧ Day of timeline review
- ✧ Running the rehearsal the evening before
- ✧ Day of coordination ~ up to 12 hrs. on site

PARTIAL PLANNING: \$2,750

- ✧ Pre–Wedding consultation and design meeting
- ✧ Organization of vision and ideas into a comprehensive event look
- ✧ Guidance on event details as they relate to your design vision
- ✧ Complementary timeline checklist

“Sophia's positive energy, creativity, and ability to listen deeply make her **THE BEST PERSON TO HAVE IN YOUR CORNER FOR ANY IMPORTANT EVENT.** She has an innate sense of which decisions need to be made by you personally and which details can be taken off your plate. This perfect balance allowed us to relax and enjoy our wedding because we knew everything was running smoothly under Sophia's care. We were so thankful to have her be a part of our big day!”

♡ *Bride Katie*



A LA CARTE: STARTING AT \$250

- ✧ Bridal Shower or Bachelorette planning & Design: \$1,000
- ✧ Rehearsal Dinner planning & design: \$800
- ✧ Goodbye Brunch planning & design: \$800
- ✧ Venue site research & selection: \$750
- ✧ Design consultation: \$500
- ✧ Hotel block management: \$250
- ✧ Extra day-of assistant: \$250
- ✧ Favor or Welcome bag assembly: \$100/ hr.
- ✧ Stationery & signage design: \$100/ hr.



Wedding Services



FULL PLANNING & DESIGN: \$5,000

- ✧ Venue selection, management, & site visits
- ✧ Budget assessment and oversight
- ✧ Planning checklist with to-do's throughout the process
- ✧ Design plan including: mood board, color palette, florals, linens, & custom floor plans
- ✧ Oversight of additional design elements including lighting & table-scape decor
- ✧ Sourcing custom design pieces including furnishings & decor
- ✧ Managing structural elements including tenting, & flooring
- ✧ Curation of paper suite to include: invitations, place cards, name cards, welcome signage, etc.
- ✧ Creation of custom installations for cake, escort cards, etc.
- ✧ Distribution of event day timeline to all vendors & VIP's
- ✧ Running rehearsal prior to wedding day
- ✧ Set-up & execution day of the event

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I am so grateful for your time and interest!

~ From here choose which package works best for you ~
keeping in mind, these are all starting places! Everything is
flexible & is meant to be personalized to your dreams and
desires.

~ Reach out with a desire to book, and I'll send a scheduler
so we can have our initial discovery call where we'll go over
initial ideas, timeline, and even some details.

talk soon,



Sophia

