

Venue Rental Includes:

(2) hours for scheduled rehearsal prior to wedding day
(28) 66" Round tables (10) 6ft banquet tables
(280) white folding chairs for Ceremony and reception

(10) White Chivari chairs
(4) Whiskey Barrel Hightops
(1) built in bar, (1) portable bar

String lighting and draping in barn area

Built-in restrooms
Set up & break down of tables and chairs
All day use of Bridal & Groom Suites
Free WIFI & Direct TV
1 Parking Attendant

St. John's County Sheriff – security/traffic control



KELLY **FARM**

Additional Information and Fees

<u>Facility use for the wedding day is as follows</u>: Bridal party access to bridal and groom suites – 9:00am Event rental – all day rental All events must end no later than midnight

\$450 on-site facility manager fee for up to 8 hours if using your own licensed and insured wedding planner. In-house Coordination offered at discounted price.
Licensed and insured Day of Coordinator required Note: Facility manager is not a day of coordinator Facility Manager fee waived if using in-house Coordinator

All outside vendors must be licensed and insured and must name Kelly Farm Events LLC as additional insured. Event insurance is required for the day of your event

KELLY **FARM**

Coordination Package

In-house Wedding Planning services available thru Florida Wedding Supplies. Kelly Farms discounted rate \$1200 less 20%discount = \$960

Wedding Planner to provide the following services: Assist with vendor selection Assisting with rehearsal direction Coordinator on-site day of wedding Contacting 30 days out all vendors to confirm arrangements, set-up times and answer any questions they may have Distribute final payments to vendors as needed Coordinating all wedding day vendors day of Preparing timeline to be distributed to all vendors and venue Directing ceremony and reception according to timeline Pinning flowers on attendants and distributing bouquets Transporting all bridal inventory to reception site and placing out as directed Distributing exit items to guests ie. sparklers Cleaning up personal items Packing up gifts, bridal inventory and top of cake

