



Wedding Venue Rental Contract

Venue: VINO Fine Wine & Spirits

Address: 8314 Oak St.

New Orleans, Louisiana 70118

Venue Contact: Milton Hernandez #(504)655-4723

Client:

Event:

Guest Count:

Date:

Event Time:

Event Space:

1. Time of Use:

a. Access to the Venue for load in will commence at _____AM/PM and end at _____AM/PM on the date of the event and the day after.

b. Access to the Venue for the Event in the Private Event Space will commence at _____AM/PM and will end at _____AM/PM on the day after.

c. Client shall use the Venue for setup, decoration, and departing during the hours specified above only unless otherwise specified.

2. **Payment:**

Client shall pay to Vino Fine Wine & Spirits a Rental Fee for the use of the Venue, as specified below, plus all other charges to be paid by Client under this contract.

- a. Venue Rental Fee = **\$2500.00**
- b. Per Person Fee = \$_____
- c. Client shall pay **\$1200.00** deposit at the time this contract is signed. Deposit is non-refundable except as per cancellation policy below.
- d. Client shall pay the remaining balance of \$_____ and any other incurred fees no later than the day of the Event.
- e. All checks or credit card payments shall be made payable to “Vino Fine Wine & Spirits”.

3. **Cancellation Policy:**

Client may cancel, in writing, within **7 days** of the Event for a **full refund of deposit**; if Client cancels within **48 hours** of the Event Vino Fine Wine & Spirits is entitled to **100%** of the deposit, and any expenses incurred by Vino Fine Wine & Spirits.

4. **Client's Duties at Event:**

- a. Client shall not bring any outside beverages into the Venue.
- b. All attendees must be known personally by Client or otherwise authorized.
- c. Client is responsible for any damage or related liability caused by attendees, whether invited or not.
- d. Client shall be responsible for proper disposal of all food, party decoration, trash, and personal property from the Venue at the end of the Event and no later than 4pm the day after. Failure to do so will incur a **\$50.00** clean up fee.
- e. Client shall not use any other substance that causes permanent marking or damage on the walls of the Venue. Structural or electrical alterations to the Venue are strictly prohibited.
- f. Client shall ensure **NO INTOXICATED GUESTS** will be allowed entry. Client is responsible for a **\$300.00** Vomit Clean Up Fee in addition to the Event Fees regardless of where any guest has thrown up.
- g. Client agrees to pay Per Person Fee that applies to all guests present **whether they drink or not**.

5. “As Is” Condition:

Client and the Events Manager will tour the space in its entirety prior to Event start, as well as at the conclusion of the Event. Loading in and otherwise commencing the Event will constitute acceptance of the Event Space in its then “As Is” condition as suitable for Client’s Event.

6. Indemnification:

Client shall indemnify, defend and hold harmless Venue Operator, Events Manager, and their officers, directors, members, partners, employees and agents, from and against and in respect of any and all claims and losses, as and when incurred arising out of or in connection with any and all threatened or actual third party claims of any kind based upon any theory of law or liability whatsoever, and all losses, damages, settlements, judgements, investigations, liabilities, charges, costs and expenses (including, without limitation, reasonable legal fees and expenses through and including all trial and appellate levels and bankruptcy) as and when incurred arising out of, incident to or in relation to any accident or other occurrence arising out of Client’s use of the event space, or the performance of this Contract, whether due to the acts or neglect of Client, or its invitees, servants or agents. If Venue Operator or Events Manager or their owners shall be made party to any litigation commenced by or against Client, Client shall and will pay all costs and expenses incurred by or imposed on them as a result. Neither Venue Operator nor Events Manager shall be liable to Client, or to anyone claiming under or through Client, for any loss or damage which may be occasioned by any event occurring as a result of Client’s occupancy or use of the Premises or the Building, including fire or water, deluge or overflow, bursting, leaking or running over of water pipes, plumbing or fixtures, gas, steam, sewerage, wiring or other apparatus.

7. Entire Agreement

This document constitutes the entire agreement between parties and cannot be changed or modified other than by a written instrument executed by the party or parties to be charged with the modification, and supersedes all prior agreements. This agreement is governed by the laws of the State of Louisiana. The agreement is not binding until signed by all parties below.

I, the undersigned, have fully read, understand, and agree to the terms and conditions of this Contract. I also acknowledge that I am fully responsible for any damages or costs incurred during the period for which I have reserved use of the Venue, including any charges that exceed the amount of the security deposit.

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| CLIENT | VINO FINE WINE & SPIRITS |
| Signature: _____ | By: _____ |
| Print: _____ | Title: _____ |
| Date: _____ | Date: _____ |