



FULL WEDDING PLANNING *STARTING AT \$3,900.00*

Full Wedding planning packages include but not limited to:

- Personal wedding profile and consultation
- Monthly conference calls or in person meetings
- Marriage license assistance
- Honeymoon destinations recommendation (I have over 6 yrs. travel agent expertise)
- Scouting out the perfect venue and contact negotiations
- Recommendation and coordination of hand-picked wedding vendors
- Travel and concierge services for out-of-town guests (block room reservations)
- Help in choosing wedding invitations and mailing them
- Month to month coordination with vendor contracts and payments
- Help with wedding dress and bridesmaid dresses. (Keeping track dates and times for fittings)
- Help in choosing floral designs and color theme for event
- Organize the table seating charts and RSVP from invites and final head count
- Coordinating services such as permits, licenses and fees needed by law for certain venues (ensuring there is handicap accessibility for guests)
- Help in preparing menu for event
- Hiring bridal party transportation
- Rehearsal dinner planning and coordinating
- Organize and facilitate the rehearsal at the ceremony site
- Finalizing all details leading up to the big day
- Up to 10 hours of wedding day coordination (*extra hours available at hourly rate)
- Set up wedding accessories day of such as guest book, name cards etc.

WEDDING PRICING LIST FOR EVENTABILITY, LLC

- Personalized schedules for all members wedding party and immediate family
- At the ceremony give instructions to bridal party and ushers
- Directing or assisting director the ceremony processional
- Will be present during wedding day party to assure all vendors are on schedule and the event runs smoothly
- Coordinate the final exit of Bride and Groom
- Access to Laura's Wedding Day Emergency kit

WEDDING SERVICES *STARTING AT \$2,500.00*

- Personal profile Consultation services
- Monthly conference calls or in person meetings
- Creating a detailed budget and month to month to do lists
- Time lines provided to wedding couple and wedding party
- Vendor recommendation for food, cake, music, florist etc.
- Seating charts if needed using online tools
- Bridesmaids and groomsman gift ideas
- Confirm guest head count and details
- Hiring bridal party transportation
- Up to 10 hours of wedding Day coordination (*extra hours available hourly rate)
- Print and Email out wedding day schedules for wedding party and family
- Organize details for the rehearsal at the wedding site to the reception
- Schedule pre and post ceremony photos with photographer
- Day of oversee vendor set up and take down
- Access to Laura's Wedding Day Emergency Kit

MONTH OF WEDDING SERVICES *STARTING AT \$1,500.00*

- Take over communications with all vendors and confirm final orders
- Personalized pre-wedding day and wedding day schedules
- Recommendations on hair and makeup artist for the big day
- Rehearsal and wedding day management
- Trouble shoot early on so the day of wedding is running smoothly
- Confirm transportation for wedding party is in place
- Up to 10 hours of wedding day coordination (*additional hours available for extra hr. fee)
- Seating charts and Escort Card set up if needed
- Supervision for the setup of all aspects of ceremony (floral and seating)
- Assist throughout the day with wedding party to make sure all details set in play

WEDDING PRICING LIST FOR EVENTABILITY, LLC

- Coordination of ceremony and reception details such as décor, centerpiece, favor's, menu, table numbers, setting guests
- Coordination and liaison with Caterer, DJ, photographer
- Handle all personal items for ceremony & Reception (guest book, toasting flutes, favors etc.)
- Coordinate Bride and Groom departure from reception (Grand Exit)
- Access to Laura's Wedding day Emergency Kit

A LA CART SERVICES (Charged at hourly rate)

- Engagement Party
- Rehearsal Dinner
- Concierge services (includes contacting hotels in area to get group/block room rates)
- Bridal Showers
- Honeymoon or Destination weddings
- Assistant and help organizing:
 1. Wedding invitations
 2. Décor and color scheme for wedding
 3. Locating Wedding dress and Bridal party attire
 4. Seating charts
 5. Etiquette and Advice consultation
 6. Choosing vendor's (such as florist, caterer's and photographer)

OTHER IMPORTANT INFO

- 50% down retainer fee due at time of booking/ contract
- Remaining payments can be spread out through months. Final is due 2 months prior to wedding day.
- 10% Discounts offered for Military active and retired & First Responders
- Other charges hourly rates that will apply are: approx. \$25/hr.

