



Welcome to Luxe Venue, the ultimate luxury event, wedding planning, and coordination service. Our team is committed to delivering exceptional services and creating unique experiences that leave a lasting impression. With customizable packages, including full planning, partial planning, and hourly consultations, we tailor our services to meet your unique needs and budget. From event and wedding planning to decor packages and floral arrangements, we pay attention to every detail to ensure your special day is unforgettable.

Let Luxe Venue take the stress out of wedding planning and create the ultimate experience for you and your guests. Contact us today, and let's start planning the wedding of your dreams.

Because what's important to you is important to LUXE!



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LUXE VENUE HOURLY CONSULTATION

Here's what our Hourly Wedding Consulting Package includes:

- **Initial Consultation:** In our initial meeting, we'll discuss your wedding vision and goals, and identify areas where you need guidance and assistance.
- **Timeline and Checklist:** We'll create a personalized wedding timeline and checklist to keep you organized and on track leading up to your big day.
- **Budget Analysis:** We'll review your budget and help you allocate funds appropriately, ensuring that you get the most value for your investment.
- **Design and Decor Assistance:** Our event planners can provide creative ideas and suggestions for your wedding design and decor, ensuring that everything is cohesive and stylish.
- **Contract Review:** Our team will review vendor contracts and ensure that everything is in order before you sign any agreements, saving you time and money.

With Luxe Venue's Hourly Wedding Consulting Package, you can benefit from our professional guidance and expertise without committing to our partial wedding planning. Let us assist you in creating an organized, stress-free, and unforgettable wedding day. Contact us now to learn more about how we can help you plan your dream wedding with our Hourly Wedding Consulting Package.

Consultation fee of \$199 includes up to 2 hours. Add. hours available for \$90/hr



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LUXE PARTIAL PLANNING WEDDING PACKAGE

Our Partial Wedding Planning Package(Day Of Coordinator) includes:

Pre-wedding:

- Pre-wedding consultation with the client (up to 3 consultations)
- Provide email/call/text support for consultation or in case of an emergency
- Create a detailed wedding day timeline that includes items for the couple, the vendors, and the wedding party
- Communicate with all the wedding day vendors and confirm all details and logistics prior to the wedding
- Provide professional input regarding style, décor, and theme of the wedding if needed
- Direct and facilitate the wedding ceremony rehearsal

Wedding Day:

- Provide an assistant wedding coordinator at no extra charge
- Bridal party and guest coordination and assistance
- Coordination with vendors
- Act as a liaison between the vendors, the family members, and the bridal party
- Keep the emergency kit ready in case of any last-minute mishaps
- Co-ordinate with the vendors and review the timeline and other details with them
- Set-up of wedding accessories such as a guest book, place cards, favors, etc.
- Stay behind the scenes and troubleshoot in case of any last-minute hiccups
- Distribute the bouquet, corsages, and boutonnieres to the wedding party
- Ensure the wedding party is aware of the location of the ceremonial items
- Greet and direct guests as they arrive
- Line up and cue the bridal party and the family members for the processional
- Verify that the marriage license is signed by the couple as well as the officiant
- Arrange for refreshments for the couple at the reception venue
- Ensure the A/V equipment is running smoothly and help solve any technical glitches
- Work with the DJ/band to co-ordinate the grand entrance, the bouquet/garter toss, the first dance, etc.
- Keep the couple in the loop about all the important activities during the reception
- Ensure that everything is going as per the timeline and supervise the work of all vendors

Post-wedding and reception:

- Co-ordinate the break-down of the event

\$1500



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LUXE VENUE

WEDDING FLORALS

Bride Bouquet \$150

Bridesmaid Bouquet \$50/each

Boutonniere \$35/each

Corsage \$35/each

3 Blooms for Bouquets

12-18 stems for Bride

6-8 stems for Bridesmaids

1 Greenery Filler

Leather Leaf to hide mechanics

Spray Roses for Bout & Corsages

Floral Upgrades available at additional cost



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LUXE VENUE

EVENT DECOR

Standard Reception Package

10 Tables or 100 guest

Set of 3 pillar candles per table

Gold or Silver Charging Plates

Ivory Table Cloths

Any Color Napkin

\$1,000



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