



Wedding Guide

2024



GRAND LAKE LODGE • GRAND LAKE, CO

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2023 INCLUSIVE WEDDING PACKAGE

Nuptial Knoll & Pavilion Terrace (Maximum of 150 Guests)

Venue Includes:

1 Small Event Storage
Rooms Ceremony Pews & Arbor
Bluetooth Speaker
Tables & Chairs
String Market Lights
On-Site Parking
On-Site Restrooms
Fire pit with wood provided

Pricing:

Monday-Thursday \$9,000.00
Friday/Sunday \$11,000.00
Saturday \$13,000.00

Nuptial Knoll & Moose Lodge (Maximum of 60 guests) *Venue not available Saturdays*

Venue Includes:

Ceremony Pews & Arbor
Bluetooth Speaker
Tables & Chairs
On-Site Parking
On-Site Restrooms

Pricing:

Monday-Thursday \$4,500.00
Friday/Sunday \$5,500.00

ALA CARTE VENUE PRICING

Nuptial Knoll

Monday-Thursday \$2,500.00/2 Hours
Friday/Sunday \$3,000.00/2 Hours

Moose Lodge

Monday-Thursday \$2,500.00
Friday-Sunday \$3,500.00

Pavilion Terrace

Monday-Thursday \$7,500.00

Pricing above does not include overnight accommodations, China & dinner ware, or linen rentals.

Wedding season runs from June - September of each year.

A HISTORIC LODGE

Nestled in Rocky Mountain National Park



History of Grand Lake Lodge

Established in 1920, Grand Lake Lodge is a registered National Historic Landmark with a long and vibrant history. After serving visitors and residents of the Grand Lake area for nearly one hundred years, the Lodge has earned a nationwide reputation as a bastion of beauty, relaxation, and adventure. Grand Lake Lodge has changed ownership many times over the course of its long and memorable history, and we at Highway West Vacations are the latest in a long line to have the honor of being the caretakers of this legendary property. We understand the significance of this place: the deep connection it shares with the untamed Colorado Rockies, and the wonder and emotion it has inspired in its guests over the decades. Our goal is to uphold the adventurous spirit and rustic charm of the Grand Lake Lodge so it can be enjoyed for years to come by guests from all over the world.

Required Catering Companies

Grand Lake Lodge is partnering with the following companies for your event menus. You may choose one from this list:

Biscuits & Berries
Footers Catering
Occasions Catering
Relish Catering & Events
House & Howell Social



FREQUENTLY ASKED QUESTIONS

What is deposit policy?

- Group is responsible for paying full non-refundable venue rental fee upon contracting.
- When you book all the Elk or Ford cabin a full deposit for first nights of stay is due upon contracting. You will be responsible for submitting a name list for the units prior to the cut-off date. Final Payments are due 60 days prior to arrival.
- Guests must pay first night's stay upon booking.

Do I need to have a wedding planner or month of coordinator?

We require that you hire a professional Wedding Planner for a minimum of a month of coordinator package. This planner must be fully licensed and insured and provide proof of liability insurance and indemnification. Proof of licensed coordinator is due 60 days prior to event. Failure to hire at least a month of coordinator will result in an additional fee of \$2,500.00 . Grand Lake Lodge Reserves the right to request a copy of the group's contract with their Wedding Planner to confirm that this requirement has been met.

What does a venue coordinator do vs a wedding planner/month of coordinator?

Summary of what to expect from your venue provided coordinator or manager:

Venue Manager

- Site tour and contracting
- Point of contact between you and the venue staff
- Ensure basic setup of tables and chairs
- Ensure onsite food and drinks are served correctly and on-time

Wedding Planner

Overall design and style of your event

Wedding day timeline creation and management

Day-of coordination on-site

Vendor Management (music, floral, photographer, officiate, etc.)

May not be available the entire day if overseeing multiple events that weekend

Does not liase between your vendors to ensure things run smoothly

Does not manage your wedding day timeline (getting ready, photos, timely décor set up, etc)

Do you have a getting ready space?

Yes, we have a small getting ready space. It is not meant for large parties, and comes in handy when you are wanting to store things during your big day. It is complimentary with the Pavilion rental on a first come first serve basis. Please inquire about it for your wedding.



FREQUENTLY ASKED QUESTIONS

What is the alcoholic beverage policy?

- There is a \$250 set up fee for each bar set up for the event.
- Hourly rate and consumption rate include one bartender for every 75 guests.
- Cash bars must either be 40 person minimum or spend \$1000 beverage minimum.
- We do not allow shots of hard alcohol during events.
- We can accommodate full bar service at the Pavilion Terrace. Bars are available but menus are more limited in the Moose Lodge.
- We can host champagne/wine/canned beer welcomes at Nuptial Knoll.

Catering?

- Catering can be arranged through one of the full service caterers on our list.
- Outside cake is allowed. Venue is not responsible for storage, set up or display of 3rd party desserts.

How does reception dinner work?

- Dinner service and sizes are discussed with caterer.
- When your party is over 100 guests layout and table shape options are limited. Reach out to your coordinator for sample diagrams.

Can we set up and decorate?

- Yes, your party is responsible for all decorating.
- Candles are allowed but must be enclosed or have two inches of glass or metal above the flame.
- No glitter or confetti allowed.
- No nails or staples are allowed.
- No painting or gluing or new punctures to walls is allowed for decorative purposes.
- Flower pedals are allowed but must be cleaned up after wedding.
- Any damages to Grand Lake Lodge furniture or venue, couples are subject to charge.
- Wedding guests, staff, family and coordinators will have access to the Pavilion and surrounding areas from 11AM-10PM. Wedding has up to 1 hour after event (11PM) to remove all décor and personal items. Storage space may be rented overnight if needed.
- The onsite venue coordinator and team will take care of set up and break down of bar, tables, chairs, tableware and catering supplies.
- All floral arrangements must be completed prior to delivery to the event space. We clean the space prior to event date. Weddings can store their flowers in their units or they can choose to rent a storage space based on availability.
- Any additional hours of access to venue or day of changes or additional décor clean up required of the Grand Lake Lodge staff incurs an hourly \$250 fee.
- Linens are not provided by our venue. We can provide recommended/preferred vendors that can assist you with all rentals, delivery and set of linen.



FREQUENTLY ASKED QUESTIONS

What happens if I need to cancel?

Submit your cancellation in writing. If availability allows, we can rebook your wedding in the same calendar year and use your original deposit for the down payment. If not, deposit will be retained as cancellation fee.

How many guests can your space accommodate?

- Nuptial Knoll: 150 seated guests
- Pavilion Reception Dinner: 150 seated guests (customized seating applies to large parties)
- Moose Lodge: 60 guests seated reception style
- Dining Room: 20 guests

Do I need insurance?

- Yes, you must name Grand Lake Lodge as an additional insured for a minimum of \$1,000,000 for each day an event is held on property.
- Wedding insurance must have a host liquor clause.
- You may obtain the event insurance through your homeowner's policy or from WedSafe.com, EventHelper.com, or WedSure.com.

What furniture is provided?

Pavilion rental includes full bar set, rounds or banquet tables, 2-3 cocktail rounds and Chiavari chairs up to 150 guests.

What is your preferred vendors for table linens, plates, glasses, etc.?

- A preferred vendor list will be provided. All outside vendors (music floral, photography, cake, etc.) must be submitted along with contact information and approved in advance by the Groups Manager to review drop off and pick up regulations.
- You are required to choose your caterer from our list of caterers.

How late? How loud? Are there rest restrictions on amplified sound?

- Grand Lake, CO ordinance specifically states that quiet hours are between 10pm and 8am, 7 days a week. During these hours, we do not allow amplified sounds - this includes sound systems, musical instruments, yelling, screaming or singing loudly.
- We understand you and your wedding guests want the most out of your wedding weekend so at the start of the 10pm quiet hours we allow for night cap and late-night snacks at the Huntington House Tavern bar. We must prearrange this amenity.
- Weddings are provided one hour after each rental to clean up space and vacate (11PM).



FREQUENTLY ASKED QUESTIONS

What do we do in case of rain?

The Pavilion Terrace is a covered space with area heaters. The Terrace includes semi-transparent vinyl curtains that can be pulled down if needed.

Can I take any leftover food or beverages?

Local Health Department rulings regarding proper refrigeration and sanitation prohibit you from taking any food or beverage from Grand Lake Lodge.

What is the parking situation?

We have an overflow parking lot for those not staying with us. Parking is limited and we encourage all weddings to provide shuttle service to those guests not staying on site. Wedding ceremonies and receptions of 50 or more guests who are not lodging at Grand Lake Lodge are required to book shuttle transport.

What overnight accommodations are available?

- There is a 10-room minimum room block required to host a wedding at Grand Lake Lodge.
- Detailed cabin descriptions available upon request.
- We recommend booking a 1/8 ratio of rooms/wedding guests. That means if you have 100 guests you should book a minimum of 12-15 units/hotel rooms per night.
- Our Sales Coordinator will work with you to create the room block most fitting for your group's size.

What is your pet policy?

We are a pet friendly property. Pets are allowed in most of our cabins. There will be an extra charge on your room for a \$50 fee regardless of room nights or number of pets. Two pet maximum per room.

Please sign here to confirm you have read and understand our property policies:

Sign & Print Name (above)

Date (above)



CABIN BREAKDOWN



Half Cabin

Queen

- Half or duplex cabin
- Single room with queen bed.
- Private bathroom
- Sleeps 2

38
Total



Half Cabin

Queen Sofa

- Half or duplex cabin
- Single room with queen bed.
- Twin sofa sleeper
- Private bathroom
- Sleeps 2-3

16
Total



Half Cabin

Queen Sofa

- Half or duplex cabin
- Single room with queen bed.
- Twin sofa sleeper
- Private bathroom
- Sleeps 2-3

6
Total



CABIN BREAKDOWN



5
Total

Full Cabin

Two Queen

- Full cabin - E5, 58, O1, B7, B17
- 2 rooms with a small hallway in between.
- Each room has one queen bed.
- Open floorplan, no private bedrooms.
- Sleeps 4



1
Total

Full Cabin

Accessible

- Full cabin - C1
- Handicap accessible cabin with screened-in porch.
- One room with queen bed.
- One living room with full sofa sleeper
- Newly renovated bathroom with a walk in shower.
- Sleeps 2-4



2
Total

Full Cabin

King Sofa Sleeper

- Full cabin - C2 & O2 (honeymoon cabin)
- Screened in porch.
- 2 rooms
- One room with king bed
- One room with full sofa sleeper
- Newly renovated walk-in
- Shower. Sleeps 2-4



CABIN BREAKDOWN



1
total

Ford Cabin

Three bedrooms | Two bathrooms

*Henry ford stayed here in 1927!

- Two rooms with kings.
- One room with 2 twin-over
- full beds and 1 twin-over-twin bunk bed.
- 2 Bathrooms
- Fully equipped kitchenette (setting for 12) in living room area with franklin stove.
- Screened in porch.
- Sleeps 10-12
- *Minimum 2-night stay*



1
total

Elk Cabin

Two story building | Eight bedrooms Four bathrooms

Downstairs

- 2 Queens
- 2 Twin-over-twin bunk beds
- Two bathrooms
- Large living room with franklin stove.
- Fully equipped kitchen (setting for 25)
- Screened in porch with swing.
- Sleeps 18-24
- *Minimum 2-night stay*

Upstairs

- 2 King
- 1 Queen
- 7 Twin beds
- 2 Sofa sleepers
- Two bathrooms
- Sitting area