

# **Events** at Rockwood Manor

## Lobby & Patio Levels with Grounds

- 120 maximum capacity
- Use of all indoor and outdoor event spaces in the Manor House
- Tables and chairs including setup (see reverse for Equipment Menu)
- Fire ring and amphitheater
- Catering kitchen for caterer of your choice
- Choice of indoor and outdoor ceremony sites

### Patio Level

- Use of Brooke Hall and Great Falls Patio, 120 maximum capacity
- Tables and chairs including setup (see reverse for Equipment Menu)
- Indoor or outdoor ceremony option

#### Lobby Level

- Use of Hoover Hall and Rapidan Sun Porch, 60 maximum capacity
- Tables and chairs including setup (see reverse for Equipment Menu)
- Indoor or outdoor ceremony option

	8-Hours Use					
ACOMERY BR	Brooke Hall Only	Lobby or Patio Level		Lobby & Patio Levels with Grounds		
	Monday-Thursday	Monday-Thursday		Monday- Thursday	Friday, Sunday, or Holiday	Saturday
November — March		\$1105		\$1660	<b>\$214</b> 0	\$2855
April— October	\$792			<b>\$264</b> 0	\$3500	\$4600
Extra Hours	\$100	\$150	\$150	\$252	\$500	\$500
All fees include staffing, guest parking, and inclusions listed above. Montgomery County and Prince George's County residents qualify for a 16.67% discount. \$750 down payment to reserve dates. 50% due six months prior; full balance due 45 days prior to event. Packages, rates, and inclusions subject to change at any time without notice. Updated by ACF on 8/4/2018 9:31 AM						





# Equipment Menu What's ours is yours.

### Included

- 120 white resin padded folding chairs (outdoors)
- 200 tan banquet chairs (indoors)
- 18 8' rectangular tables
- 20 6' rectangular tables
- 15 5' round tables
- 1 3 ft. round table
- 8 high-top cocktail tables
- 2 half moon tables
- 6 A-frame chalkboard signs
- 10 flip chart easels
- projector, mic with speaker

#### Extras

• 120 gold Chiavari chairs with white cushions (indoors) — \$5/each

If you need anything else, ask about our Vendor Collection and the rental companies we love to work with.

# Rockwood Manor Retreats & Events

11001 MacArthur Boulevard, Potomac, Maryland 20854 RockwoodManor@MontgomeryParks.org | 301-563-7510

