



# CARONDELET HOUSE

## RATES

**Saturday | 10 Hours \$9,000**

**Friday & Sunday | 10 Hours \$8,000**

**Monday-Thursday | 10 Hours \$7,000**

Post-event fees include: a \$250 cleaning fee, plus fees for the Site Manager and Security. Cost varies depending on event time and guest count.

Security Deposit of \$1,500 is due at signing and will be refunded within 10 days following event, less any damages.

## INCLUSIONS

Lounge Seating, Fireplace and Beautiful Artwork

Greenery/Plants

Wireless Internet

Private Suite

2 Outdoor Courtyards (Max Capacity of 20 Guests)

10 | 60" Rounds (Require Rental Linen)

50 | European Distressed Oak Cafe Chairs

20 | Vintage French Round Side Chairs

16 | 16' Reclaimed Wood Benches (Seats 48 Guests)

4 | 12' x 47" French Country Tables (Seats 50 Guests)

1 | Baby Grand Piano

## CAPACITY

7,600 Square Feet

150 Person Dining

250 Person Cocktail Party

# TRÈS LA GROUP

PRIVATELY OWNS & OPERATES

TRÈS LA  
CATERING

SWEETWATER  
COCKTAILS

**Saturday | Food & Beverage Minimum \$10,000**

**Sunday-Friday | Food & Beverage Minimum \$7,000**

Food & beverage minimums do not include staffing,  
taxes, or service charge.

\$1,500 catering deposit is due upon signing.

## CONTACT

MANDY HANLON | EVENT SALES MANAGER

[mandy@tresla.com](mailto:mandy@tresla.com)

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## ADDITIONAL INFORMATION

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### HOLIDAY PRICING

Inquire for rates. Holiday pricing may apply to entire weekend.

### PARKING

The metered spaces out front can be reserved through the city. Inquire for contact information. Guest parking is available in the structure adjacent to the building. Spots can be reserved in advanced through Athena Parking. Valet Service is also available. Inquire for preferred vendor.

### SECURITY

A security guard for the event is required and is included in the post-event fees. Depending on the size and type of event, additional security may be required.

## EVENT PLANNER

A professional day-of coordinator is required. The planner is subject to review and approval of Carondelet House. A list of approved and preferred planners can be provided.

## DESIGN MEETING

A walkthrough of the venue with the Production Manager is required to discuss final details of your event. In this meeting, you will review the rules and regulations, configure the final floor plan, and address any questions you or the vendor team may have.

## REHEARSAL

Rehearsals are scheduled no more than 2 weeks in advance. While we do our best to accommodate requests for rehearsals, venue availability will determine if and when they can occur. Rehearsals are allocated for a strict 1 hour.

## SMOKING

Smoking is prohibited inside the building. Guests may smoke in the Rear Courtyard, where we provide ashtrays or in front of the building . Although we allow smoking in front, no alcoholic beverages may be brought outside.

## CHILD CARE

If there are 5 or more children attending between the ages of 2-10, a designated babysitter is required for the event duration.

## INSURANCE

The client and all vendors are to provide a General Liability Certificate of Insurance (COI) of \$1,000,000 per occurrence and \$2,000,000 aggregate, and must list Carondelet House as additionally insured: Carondelet House 627 S Carondelet St. Los Angeles, CA 90057.

## CANCELLATION POLICY

The Carondelet House venue security deposit and Très LA Catering deposit are both non-refundable and non-transferable.

## EVENT TIMING

Music must end by 12:00am. Any extra hours beyond the 10 hour venue rental are available for an additional charge.



*Carondelet House*

[www.carondelethouse.com](http://www.carondelethouse.com)

323.466.1835