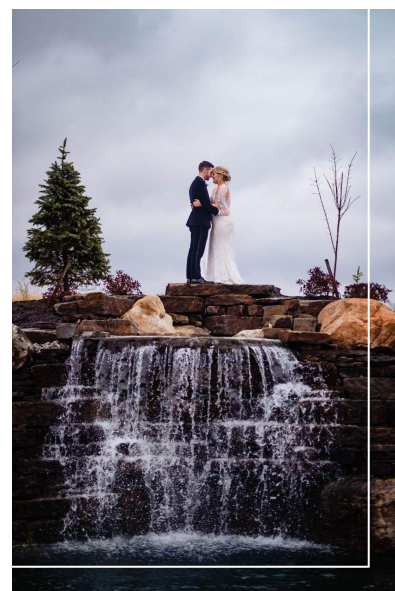
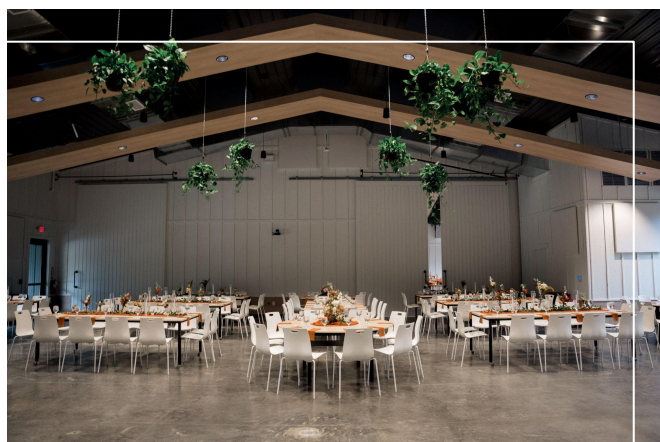
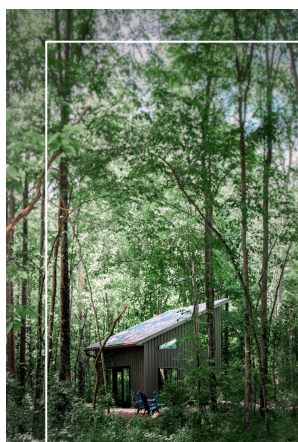




RETREAT 21

An escape waiting to be discovered.



2024 PRICING

MAY - OCTOBER

Saturday (Weekend) Package

\$12,500 Rental Fee // \$3,500 Bar Minimum

Friday

(Venue rental only)

\$6,000 Rental Fee // \$2,000 Bar Minimum

Sunday

(Venue rental only)

\$6,000 Rental Fee // \$2,000 Bar Minimum

Additional Event Hour

\$600

NOVEMBER - APRIL

Saturday (Weekend) Package

\$8,000 Rental Fee // \$3,500 Bar Minimum

Friday

(Venue rental only)

\$4,000 Rental Fee // \$2,000 Bar Minimum

Sunday

(Venue rental only)

\$4,000 Rental Fee // \$2,000 Bar Minimum

Additional Event Hour

\$600

HOLIDAY WEEKENDS

Labor Day & Memorial Day

Labor Day & Memorial Day Saturday Weekend Package

\$13,500 Rental Fee // \$3,500 Bar Minimum

Labor Day & Memorial Day Sunday Weddings (Venue rental only)

\$8,000 Rental Fee // \$2,500 Bar Minimum

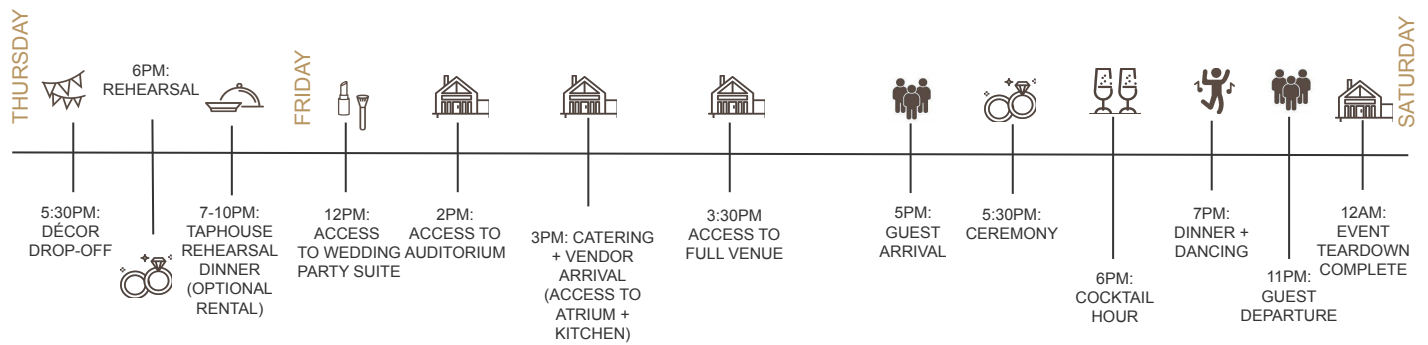
NYE 2024

\$12,500 Rental Fee // \$3,500 Bar Minimum

2% processing fee will be applied to all invoices (for clients paying by check, the 2% fee will be removed)



FRIDAY WEDDING TIMELINE



Waterfront Cabin: Not included. Available to rent Thursday night (Subject to availability. No Friday or Saturday night availability).

Guest cabins: Available for guest rental Thursday night (Subject to availability. No Friday or Saturday night availability).

Rehearsal Dinner: Not included. Please inquire for Thursday evening room rental pricing.

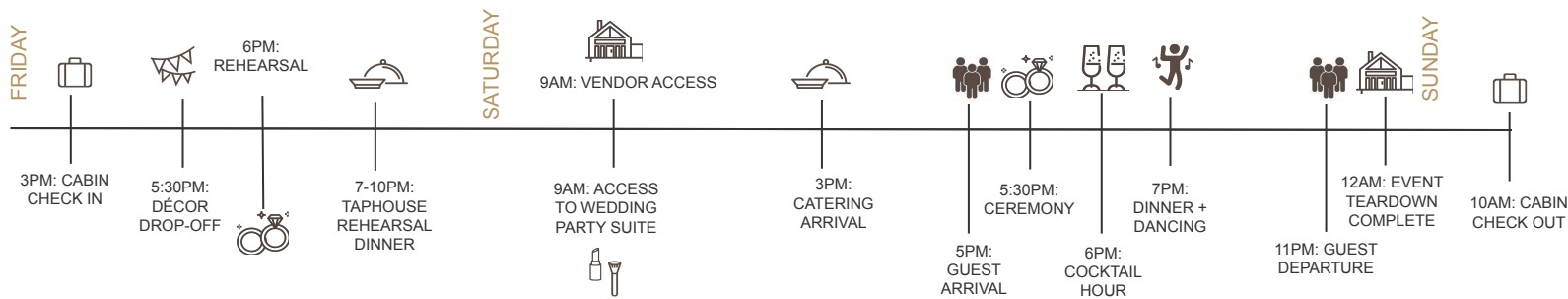
Ceremony Locations Available: Atrium (indoor) and Forest Ceremony. The Waterfall Deck is not available. Outdoor ceremonies available May-October only.

Engagement Photo Property Access | 2 hours: Included

TIMELINE DETAILS

- 5 hours of reception time + 1 hour for ceremony (or 6 hours for reception)
- 12pm access to Venue wedding suite
- 3pm access for vendors to Auditorium and kitchen only (3:30pm full Venue access)
- 1 hour teardown immediately following event conclusion
- Access to waterfront, natural swimming pool, and cabin areas is not permitted for Friday clients or guests (as these areas will be rented by other guests)
- Guest arrival may not start any earlier than 5pm on Friday / event must end no later than 11pm

SATURDAY WEDDING TIMELINE



Waterfront Cabin: Included (Friday and Saturday night).

Guest cabins: Available for guest rental Friday and Saturday night.

Rehearsal Dinner: 3 hour room rental at The Taphouse included. **May-October only. Please inquire for room rental pricing for alternative months.*

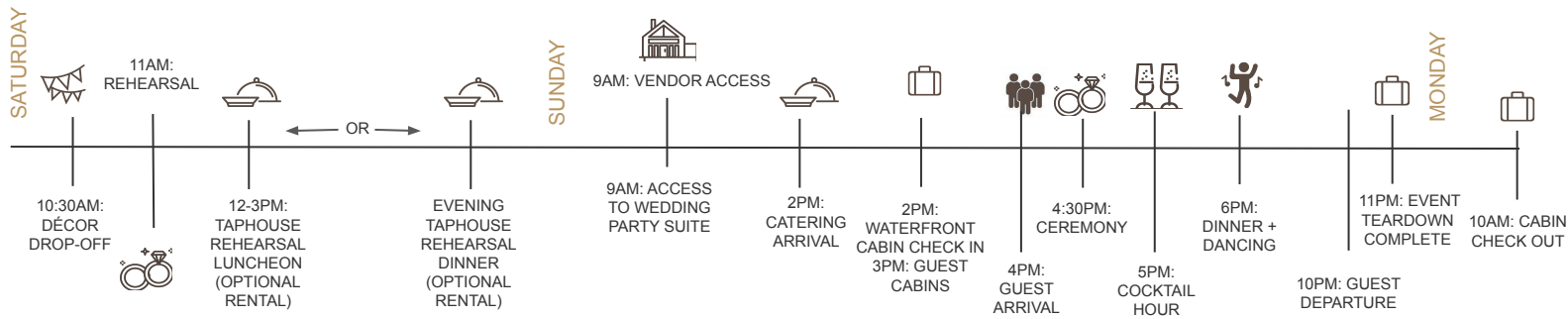
Ceremony Locations Available: Atrium (indoor), Forest Ceremony, and Waterfall Deck. Outdoor ceremonies available May-October only.

Engagement Photo Property Access | 2 hours: Included

TIMELINE DETAILS

- 5 hours of reception time + 1 hour for ceremony (or 6 hours for reception)
- 9am access to Venue wedding suite
- 9am access for vendors
- 1 hour teardown immediately following event conclusion
- Cabin and natural swimming pool access: 3pm day of check in
- Early setup access and/or additional event time will incur additional fees, must be approved in writing by venue at least 3 weeks prior to the event, and is subject to availability

SUNDAY WEDDING TIMELINE



Waterfront Cabin: Not included. Available to rent Sunday night (Subject to availability. No Friday or Saturday night availability).

Guest cabins: Available for guest rental Sunday night (Subject to availability. No Friday or Saturday night availability).

Rehearsal Dinner: Not included. Please inquire for Saturday daytime or evening room rental pricing.

Ceremony Locations Available: Atrium (indoor), Forest Ceremony, and Waterfall Deck. Outdoor ceremonies available May-October only.

Engagement Photo Property Access | 2 hours: Included

TIMELINE DETAILS

- 5 hours of reception time + 1 hour for ceremony (or 6 hours for reception)
- 9am access to Venue wedding suite
- 9am access for vendors
- 1 hour teardown immediately following event conclusion
- Cabin and natural swimming pool access: 3pm day of check in (accessible only via reservation of Waterfront Cabin)
- Events may not end any later than 10pm on Sunday evening

BAR PACKAGES

All alcoholic and nonalcoholic beverage services are provided exclusively by Retreat 21.
A 20% service charge and standard 7% tax will be applied to all beverage packages.
Totals do not reflect any gratuities for bar staff. Required minimum beverage spends apply.

Included in bar packages: one (1) indoor bar, bar staff, house glassware

Beer, Wine, Cider

Includes domestic and import beer options, local drafts, hard cider & wine, hard seltzer, and non-alcoholic beverages.

5 hours of service: \$30 per guest

6 hours of service: \$36 per guest

Beer, Wine, Cider + Liquor

Includes above package + premium spirits, mixers, and non-alcoholic beverages.

5 hours of service: \$38 per guest

6 hours of service: \$44 per guest

Non-Alcoholic Only

5 hours of service: \$14 per guest

6 hours of service: \$16 per guest

Bar Add Ons

Champagne Toast: Add \$6 per guest

Includes champagne, champagne flutes and pour service.

Tablesides Wine Service: Add \$4 per guest

Includes preset wine glasses on tables, wine pour and service during dinner only.

Signature Cocktails:

Connect with your Venue Concierge for additional details. Custom menu options and pricing based upon drinks selected.

Additional Bar: \$600

Up to 2 hours of service. Includes select liquor, beer, wine and cider.

Wedding Suite Beverages

Mimosa Bar: \$225

Includes 5 bottles of champagne, up to 3 juices, garnish assortment

Bloody Mary Bar: \$250

Includes Watershed Vodkas, House bloody mary mix, garnish assortment

Seltzer packs:

White Claw and High Noon varieties available. Quantities of 12 or 24 cans. Contact your venue concierge for pricing.

Non-Alcoholic Beverages: \$6 per guest

Includes Coke products, La Croix, Water, and Coffee

Beverage Menu

Domestic Beer

Michelob Ultra, Bud-Light

Local Beer

1 seasonal local

Import Beer

Stella Artois, Dos Equis

Hard Seltzer

White Claw

Hard Cider

Wine

Assortment of red and white wines

Premium Spirits

Watershed vodka, bourbon, and gin

Additional spirits: tequila, rum

Mixers and Garnishes

Coke products, tonic water, soda water, ginger ale, orange juice, cranberry juice, grapefruit juice, lemonade, lemons, limes, oranges, cherries, grenadine

Upgraded mixers and garnishes available upon request at an additional charge

Non-Alcoholic

Coke products, juice, water

The above list is subject to change based on seasonality and availability. Final offerings will be discussed during couple's final wedding meeting.

Specialty cocktails and specific wine, beer, and liquors are available at an additional cost. Brands outside of our 'House' offerings will be purchased by the case plus a venue markup of 20%. This purchase is subject to tax and our admin service charge. All sales are final.

Please inquire for consumption-based pricing (pay per drink + bartenders).

APPROVED CATERERS

Retreat 21 works exclusively with the best catering teams in Columbus. Customizing your menu to create a meal to remember has never been easier with these amazing options! We encourage interested clients to reach out to these companies for more information and price quotes. Outside caterers are not permitted. All events must be catered, although Retreat 21 has no catering minimums.

Cameron Mitchell

www.cameronmitchellpremierevents.com
614-848-4700
cateringrequest@cameronmitchell.com

Hudson's Edge

www.Hudsons-Edge.com
740-707-1821
Christyn Martin
christynmartin@hudsons-edge.com

Metro Cuisine

www.metrocuisine.com
614-436-6369
info@metrocuisine.com

Milo's Catering

www.cateringbymilos.com
614-224-0272
info@cateringbymilos.com

Together & Co.

www.togetherandco.com
614-882-7323
info@togetherandco.com

Sweet Carrot

www.sweetcarrot.com/catering
614-313-8092
Bobby Patterson; bpatterson@togetherandco.com

The Syndicate

syndicatedowntown.com
937-707-4745
lindsey@syndicatedowntown.com

ONSITE CEREMONIES

Retreat 21 offers several scenic outdoor ceremony areas as well as a dedicated indoor climate controlled ceremony room. During the planning process, you will work with your Retreat 21 Venue Concierge to find the perfect spot for you!

Ceremony Details

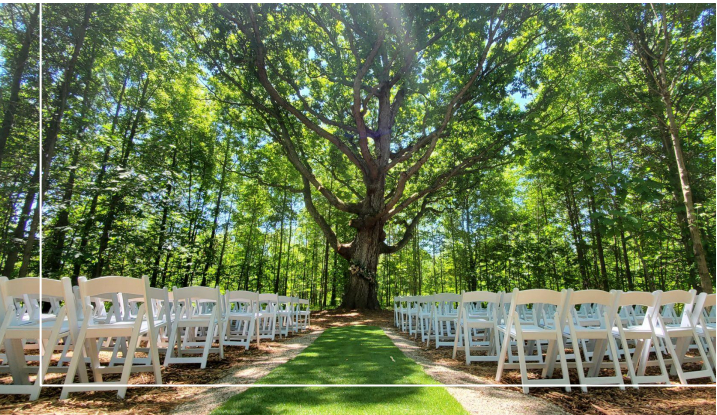
May - October

- Atrium (indoor)
- Forest
- Waterfall Deck (not available on Friday)

November - April

- Atrium (indoor)
- *outdoor wedding potentially available, based on weather*

- Rain plans will be created during the planning process should inclement weather affect your rehearsal and/or ceremony.
- Retreat 21 will set up ceremony chairs two hours prior to guest arrival.
- Client and/or vendor is responsible for all ceremony audio needs (power is accessible at all ceremony locations for sound equipment).
- Retreat 21 does not direct rehearsal or ceremony activities. Client must provide a ceremony coordinator to run the rehearsal and ceremony.
- **Ceremony rehearsal days and timing:** Please see the following page. Rehearsals may take place in an alternative location from your day of ceremony



CEREMONY REHEARSAL TIMING

Friday Weddings

Season: May - October Weddings

Ceremony Locations: Atrium (indoor), Forest

Rehearsal Day / Time: Thursday evening

*Client is not guaranteed rehearsal access in the same location as the ceremony and timing is subject to change. Location and timing will be determined by Retreat 21 based on availability, and will be communicated to Client 3 months prior to the event. Potential time slots for ceremony rehearsal range from 5pm to 7pm. Up to and including the day of, timing is subject to change based on unpredictable weather and the availability of indoor spaces. *(i.e. a 6pm outdoor ceremony rehearsal may be planned, but if rain is in the forecast, an indoor rehearsal space will be provided, based on availability).*

Season: November - April Weddings

Ceremony Location: Atrium (indoor)

Rehearsal Day / Time: Thursday evening

*Specific timing will be determined by Retreat 21 based on availability, and will be set and communicated to Client 3 months prior to the event. Potential time slots for ceremony rehearsal range from 5pm to 7pm. Client is not guaranteed rehearsal access in the same location as the wedding. **Depending on weather, it may be possible to accommodate an outdoor ceremony in November or April. However, please plan the rehearsal per the above guidelines for November-March (indoor Atrium).*

Saturday Weddings

Season: May - October Weddings

Ceremony Locations: Atrium (indoor), Forest, Waterfall Deck

Rehearsal Day / Time: Friday at 6pm*

*Waterfall Deck rehearsals may take place in same location as the ceremony. Forest and Atrium weddings, rehearsals may not take place in the same location as the ceremony due to Friday evening events. Clients will be provided with an alternative outdoor location for the ceremony rehearsal. As an indoor alternative, the Taphouse may be used (in the same room as the rehearsal dinner).

If hosting the rehearsal in the same location as the wedding is desired, please consult your Venue Concierge for potential alternative options (daytime Friday, or Saturday morning).

Season: November - April Weddings

Ceremony Location: Atrium (indoor)

Rehearsal Day / Time: Thursday evening; Friday evening (only in conjunction with a rehearsal dinner room rental); or Saturday morning (ceremony room is available)

*Specific timing will be determined by Retreat 21 based on availability, and will be set and communicated to Client 3 months prior to the event. Potential time slots for ceremony rehearsal range from 5pm to 7pm. Client is not guaranteed rehearsal access in the same location as the ceremony.

**Depending on weather, it may be possible to accommodate an outdoor ceremony in November, or April. However, please plan the rehearsal per the above guidelines for Nov-March (Atrium, indoor).*

Sunday Weddings

Season: May - October Weddings

Ceremony Locations: Atrium (indoor), Forest, Waterfall Deck

Rehearsal Day / Time: Sunday morning, anytime after 9am; Or Saturday in conjunction with the Taphouse rental for rehearsal dinner; ceremony rehearsal will take place in the same room / area reserved for the rehearsal dinner.

Season: November - April Weddings

Ceremony Location: Atrium (indoor)

Rehearsal Day / Time: Sunday morning, anytime after 9am

**Depending on weather, it may be possible to accommodate an outdoor ceremony in November or April. However, please plan the rehearsal per the above guidelines for November-March (indoor Atrium).*

TAPHOUSE REHEARSAL DINNERS

Saturday Wedding Package



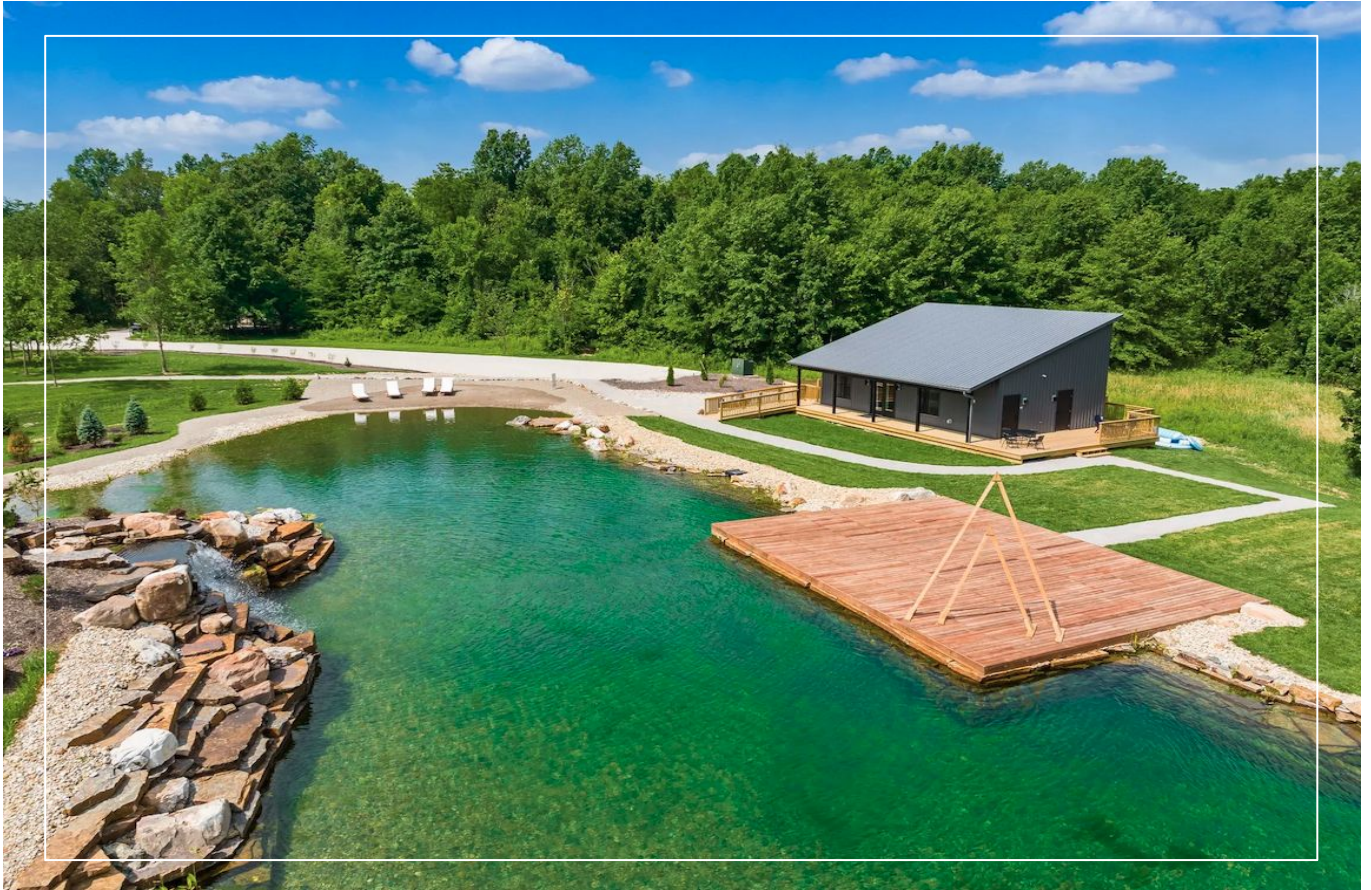
Included in our May - October Saturday wedding pricing:

- 3 hour access to The Taphouse semi-private event room and patio
- 60 guest max capacity
- The Taphouse will remain open to the public during your rehearsal dinner
- Includes audio equipment for toasts and music
- Saturday Weekend Package includes **room rental only** (catering and alcohol are additional)
- Choose from one of our approved catering partners
- The Taphouse is not climate controlled and is an open air barn
- All alcoholic and non-alcoholic beverage services are provided by Retreat 21 (please inquire for drink packages)

November - April weddings: The Taphouse is for seasonal use only. Please inquire about alternative options within the Venue. Room rental is not included in our 'off-peak' pricing.



ACCOMMODATIONS



WATERFRONT CABIN

Premium Luxury Cabin
Capacity: 6-8 guests (2 bedrooms and 1 semi-private loft. 2 king beds, and 1 queen bed)
May - October: \$350 per night
November - April: \$300 per night
**included in Saturday Weekend Package*

LUXURY GUEST CABINS

7 Luxury Guest Cabins
Capacity: 4 guests per cabin (2 queen beds, open, loft-style floor plan)
May - October: \$280 per night
November - April: \$230 per night

The Saturday Weekend Package includes a 2-night complimentary stay in the Waterfront Cabin and booking priority for 7 guest cabins. All units will be reserved as a courtesy room block until five months prior to the event date, at which time (and after final confirmation) any unit not officially booked will be released from the block.

Cabin rentals include access to the entire Retreat 21 "private event area" for the duration of the stay (natural swimming pool, beach, Waterfall Deck, and hiking trails). Also included is access to the the Taphouse and other public areas during hours of operation.

Friday and Sunday weddings may have the opportunity to rent cabins, pending other event reservations. Subject to availability. Ask your Venue Concierge for more information.

Additional taxes and fees will be applied to cabin reservation quotes.

FAQ

How do I book?

A signed contract and paid 40% non-refundable fee (*combined total of the Venue Rental Fee and estimated Bar Fees*) together, will officially reserve your date. Acceptable payment methods include credit card or check, made payable to "Retreat 21." There is no hold on your event date until both have been received.

Do you require a security/damage deposit?

Yes. A security/damage deposit of \$500 in the form of a check is required 14 days prior to your event to cover the cost for any damage to property, or loss of property, which may occur during your event. If no damage is assessed on the premises, the Security Deposit will be returned or shredded within 7 days. If paying via credit card on file, you will be charged post-event should any damages occur. You will be responsible for any damage or loss to the premises, the building, equipment, stains (i.e. cake, wine, etc) to carpet, cushions and property, decoration or fixtures which occur due to the activities of your guests and hired vendors. **This deposit will not be refunded if, at any time, outside alcohol is brought onto the premises.** The security deposit must be paid by separate check or money order, payable to "Retreat 21", or credit card on file.

What is your payment schedule?

Due upon booking: 40% non-refundable fee based on the combined total of the Venue Rental Fee and estimated Bar Fees (as determined by the estimated guest count).

Due 9 months prior to your event: 40% non-refundable fee based on the combined total of the Venue Rental Fee and estimated Bar Fees.

Due 14 days prior to your event: Final non-refundable balance, reflecting the remaining portion of the Venue Rental Fee and Bar Fees adjusted for actual guest count; to include decor rental fees and any additional items added by the Client and invoiced by Retreat 21. The \$500 Security/Damage Deposit (paid by a separate check is due at this time. If paying Security Deposit via credit card on file, you will be charged post-event should any damages be assessed.

Incidentals: On the day of your event, any applicable Bar Overage (for consumption-based pricing) plus tax and incidentals, is due at the conclusion of the event. Payment will be processed via credit card on file.

Payment method: 2% processing fee will be applied to all invoices. For clients paying by check, the 2% fee will be removed.

What is your cancellation policy?

All venue rental fees are non-refundable. Retreat 21 and Client agree that if the Client cancels prior to the scheduled event, for any reason whatsoever, the liquidated damages due to Retreat 21 are 100% of the amount paid by Client to date, including but not limited to all Venue Rental Fees and Bar Fees.

If the Client cancels the Venue Rental and Retreat 21 is able to rebook the date at the full Venue Rental Fee, the Client will be refunded 90% of the amount the Client has paid to date. If a cancellation occurs and Retreat 21 is at fault, 100% of all fees paid by Client will be refunded to the Client, except for a reason outside of Retreat 21's control.

Do you require event insurance?

Yes, you will need to obtain and provide proof of liability coverage, with a minimum \$1M per occurrence, for the duration of your reservation including all pre and post event activities (i.e. rehearsal dinner). This coverage typically costs no more than \$200.

Can we bring our own alcohol?

No. Wedding suite beverages are available through Retreat 21 before your event. The Security Deposit will not be refunded if, at any time, outside alcohol is brought onto the event premises. *Guests however, are allowed to bring and consume outside alcohol in the cabins.*

Is there a bar service charge?

A 20% service charge and 7% sales tax is applied to bar packages only. The service charge covers the use of our equipment, utilities, liability insurance fees, all necessary permits, staff costs, setup and other administrative expenses. This service fee does not include gratuity which, while always appreciated, is never required. There are no separate charges for bar setup or bar staff - this is covered by your service charge (*some venues do charge bar staff and bar setup fees in addition to a bar service charge*).

FAQ

Do you allow outside caterers?

We allow an exclusive list of the regions' best caterers who we've worked with for many years and trust to deliver a quality experience consistently.

Who is responsible for setup and teardown?

Retreat 21 will take care of all venue-provided tables, chairs, furniture, bar, and amenities. Clients are responsible for all other décor / rentals with the support of their chosen vendors. We encourage you to hire a professional planner or coordinator to collaborate with your vendor team (i.e., florists, rental companies, and caterer) to manage setup and teardown.

When is the earliest I can drop off décor?

Décor may be dropped off up to 30 minutes prior to your Ceremony Rehearsal.

What do I have to take with me at the end of the night?

Clients and/or their planner(s) must remove all décor and personal belongings from event space(s) at the conclusion of the rental. There is 1 hour allotted for teardown which begins as soon as the event concludes.

Are there any decoration restrictions?

No confetti, glitter, or similar materials may be used for decorations or thrown in or around the property. The use of staples, tacks, or other damaging materials is prohibited. Lighting may not be mounted to permanent structures. Candles may be used only in containers and the flame must be at least 2 inches below the top of the container. No candles are permitted in restrooms. You and your vendors are responsible for returning the facilities (both indoor and outdoor) to their original condition at the conclusion of your event. [A full list of decor restrictions and cleaning requirements will be provided in your Contract upon booking.](#)

Is there a minimum required for guest count, food, or beverage?

Beverage minimums are easily attainable, ranging between \$2000-3500 dependent on your selected date. Retreat 21 does not impose any guest count for food minimums, though your catering team may have additional requirements.

Do you provide flowers or centerpieces?

No, but we have a robust list of amazing vendors we'd love to connect you with!

Am I required to work with certain vendors?

With the exception of beverage service, which must be provided by Retreat 21, and catering, which must be selected from our list of Approved Caterers, vendor selection is entirely at your discretion. We have a list of phenomenal wedding professionals we are happy to share with you! We strongly encourage you to enlist the guidance of a professional planner or coordinator to be on property and manage the event.

Do you offer décor rentals?

Yes! Please ask for our complete list of available rentals. All installation and teardown of décor rented through Retreat 21 are handled by our team.

Is the venue handicap accessible?

Yes, all of Retreat 21's indoor event facilities and cabins are ADA compliant. All outdoor ceremony locations are wheelchair accessible; however, as an operating farm and wooded retreat, we can not guarantee each outdoor area meets complete ADA requirements. We offer limited driving and parking accessibility to all ceremony locations, and shuttle service via golf carts can be added.

FAQ

Is there a noise ordinance we should be aware of?

To be respectful of neighbors, Retreat 21 staff, and cabin rentals, quiet hours are from 12am-8am.

Can we have an after party?

If you have confirmed onsite accommodations, you are welcome to have a smaller gathering at the cabin(s) that are part of that reservation, given that you respect the evening's quiet hours.. Retreat 21 does not host or facilitate any functions following the conclusion of your rental of the event space or the Taphouse.

Is there a sufficient heating and cooling system?

Yes! The Venue is heated and cooled and remains extremely comfortable throughout all four seasons! The Taphouse is an open air environment with fans and ample air flow, keeping it quite comfortable during your rehearsal dinner in the evening.

What about parking? Can we leave vehicles overnight?

We encourage any guest who is impaired in any way to retrieve their car when they are able to drive safely. Unless the guest is staying on property, we ask vehicles be removed no later than 10am the morning after the event. Retreat 21 has sufficient on property parking to accommodate all of your guests. Parking is included in your reservation.

Will there be other events on the property during my rental period?

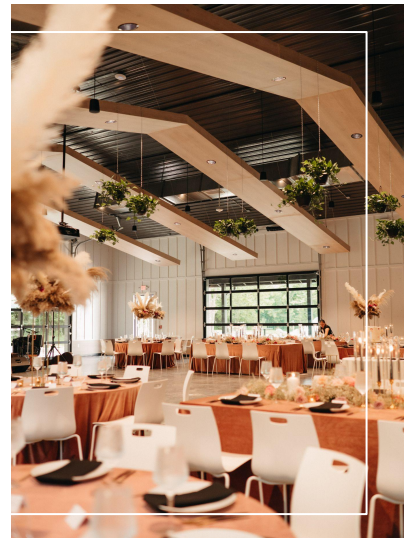
You are guaranteed exclusive use of the event space(s) you reserve. However, with on property accommodations and The Taphouse open to the public, it is common for more than one group to be on the property at the same time. As part of the Saturday Weekend Package, you will have exclusive access to the "private retreat areas" identified on our property maps (reserved cabins, Waterfall Deck, beach area, and natural swimming pool).

Is Retreat 21 pet friendly?

Pets are permitted in wedding ceremonies or other special events, but must be leashed or crated at all times. All animals on property, with the exception of trained service animals, require written permission from Retreat 21. Pets are limited to the Wedding Client only; Guests may not bring pets (unless it is a required service animal). Only the Waterfront Cabin is pet friendly, and a \$50 cleaning fee is enforced for those bringing pets into the Main Cabin. Pets are not permitted in any other cabin.

What happens if it rains?

If the weather does not permit your planned outdoor ceremony to proceed as planned, we will adapt as needed and move your ceremony to our indoor ceremony room, the Atrium.



RETREAT 21
BOUNDARY

PARKING
AREA

CREEK/
POND

PROTECTED
WETLAND

