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Odyssey
Events VT

+1802-342-1513

WEDDING CONSULTATION PRICING

Comprehensive Wedding Planning Package: From A-Z most everything is handled from planning to implementation of your dream wedding.

This package typically includes:

- Comprehensive questionnaire and information gathering session about specifics on what clients have asked venue and vendors to provide.
- Create and manage a budget.
- Finding, suggesting, and contacting vendors for availability.
- Negotiate contracts, prices, and services with various vendors.
- Share a Dropbox folder for access to contracts to be sure all goes as vendors expect.
- Schedule vendor appointments.
- Coordinate and update vendors on number of guests and any changes in the agenda or other plans.
- One month or more prior, review details regarding venue and some vendor contracts and contact information.
- Planning timeline checklist for betrotheds.
- Manage the addressing and mailing out of invitations.
- Creating and coordinating seating chart or place cards.
- Ceremony planning
- Reception planning
- Create an approved timeline.
- Distribution of timeline to the couple and vendors.
- Oversee implementation of timelines to keep all on schedule.
- Site review of parking, tent placement, plus review of set-ups and decor elements.
- Oversee venue/vendor set-up and execution of reception.
- Assist with ideas for themes, color schemes, and decor.
- Assist in welcoming guests.
- Assist with parking.
- Coordination of the rehearsal: ceremony processional and recessional.
- Coordination of the receiving line, if warranted, and introduction of the bridal party.
- Coordination of the rehearsal dinner and/or welcome party.
- On-site day-of coordination for set-up and execution of timeline.

Comprehensive Package Pricing: Default baseline is \$5000.

1. Planning logistics only: 10% of aggregate budget under my charge.
 2. Planning logistics + Concierge services*: 18% aggregate budget under my charge. (*Handling room blocks, RSVPs, guest communication, website admin.)
- NOTE: I do not receive backend commissions or rebates from hotels or other vendors.

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A La Carte Wedding Planning

Virtually any service mentioned above can be offered *a la carte*, with fees hourly based.

Following are some types of service examples that might also be included in the Comprehensive Package above.

- You may already have some vendors or in mind but need help finding others, or you need someone to take over from where you left off.
- Suggesting and help with scheduling appointments for choosing a wedding ceremony venue and/or a reception location.
- Creating and/or placing engagement and/or wedding announcements.
- General consultation advice, e.g. etiquette, menus, beverages, service. As a seasoned restaurateur I am highly skilled at menu development, beverage selections, cocktail creations, and service.
- Engagement or other party coordination.
- Rehearsal dinner coordination.
- Honeymoon planning and arrangements.
- Guest accommodation and transportation.
- Invitation, save-the-date, menu card, program assistance.
- Managing RSVP's.
- Thank-you card coordination.
- Assistance with guest welcome bags.
- Development and management of wedding budget.
- Assistance with wedding and gift registry.
- Day-after brunch or activities coordination.
- Arranging fittings and alterations.
- Design and assembly of children's activity packs.
- Help with styling DIY décor and floral arrangements.
- Creation and maintenance of personalized wedding website.
- Creation of a calendar for vendor payments.
- Send ongoing reminders for contract deadlines, payments and wedding timeline.
- Help in finding additional on-site assistants.

Hourly rates \$35-60 per hour, depending on the task at hand.

***Pricing for each *a la carte* service is custom quoted based on your specific needs.**

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Day of Coordination / Month of Planning Assistance

This day of coordination service is also known as month/day of coordination as there is much more involved than showing up on site the day of. It is included in the Comprehensive Wedding Planning Package. It is for couples that want to plan most of the wedding on their own, but also want someone to take over on their big day.

I will

- have you complete a questionnaire to thoroughly understand your vision and concerns of both you and your family.
- meet with you several weeks or months prior to the wedding for a site visit.
- review what you have asked each vendor to do or provide.
- recommend vendors, if needed.
- Share a Dropbox folder for access to contracts to be sure all goes as vendors expect.
- create a timeline or agenda for the day of the wedding and send this after confirmation to appropriate vendors, family, and/or bridal party.
- implement the timeline to keep vendors on schedule.
- oversee your ceremony rehearsal the day before.
- finalize details about the ceremony and reception set-up and decorating.
- guide and/or assist in floral arranging and in general styling, if needed, for a DIY wedding. Note that time or circumstances may not permit me much physical creation. It will depend on your individual situation, but I always help if I can.
- arrive equipped day-of with some back up items, such as, candles (battery and real), white fabrics, lanterns, baskets, shims, decorative trays, and sundries that may be needed to remedy an emergency situation. In general my nature is to have everything look as nice as possible within the given budget and aesthetic of the bride and groom.

**Pricing for Day/Month-of Coordination usually ranges from
\$3500 to \$5000, depending on your needs,
plus travel expenses, if any.**

Hybrid situations often run from \$5000 to \$7500.

**Note: All of the above prices include my partner
as a helping hand on the day.**

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