

# Investment

## WEDDING PACKAGES

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*Consulting. Designing. Coordinating.*  
*Taking the stress out of wedding planning, so that you can soak it all in.*

### *Elegant Events*



#### *Full Service*

TOP TIER PLANNING

*start to finish white glove service  
unlimited communication  
vendor selection and contact  
design creation and development  
budget and contract management  
timeline creation  
final confirmation with all vendors  
event day management*

**\$8,000**

*or 10% of the budget,  
whichever is great*

#### *Wedding Design*

DESIGN & LIMITED PLANNING

*initial design development  
limited communication  
vendor recommendation  
timeline creation  
final confirmation with all vendors  
event day management*

**\$4,000**

#### *Event Management*

DAY OF SERVICES

*limited communication  
timeline creation  
final confirmation with all vendors  
event day management*

**\$2,000**

*Feel free to reach us at any time by making a call or dropping an email  
to say hi! We look forward to hearing from you.*

*- The Elegant Events Team*

# Full Service Package

\$8,000

or 10% of the budget, whichever is great

*Our full planning service package is the best of the best when it comes to event planning services. It begins with a consultation to discuss your vision. Then we assist with all planning down to every last detail.*

*We are part of your entire wedding day.*

*The goal is for you as well as your family to relax and enjoy the best day of your life.*

## LOCALE & VENDORS

*Assistance finding & contracting your venue, including scouting trips*

*Contracting and management of all creative specialists*

*Hand picked selection for your design team*

## ORGANIZATION

*Unlimited phone and email communication prior to your event*

*Unlimited planning sessions and up to 3 site visits*

*A detailed day of timeline and event schedule*

*Reception layout created alongside your rental and venue teams*

*Organization of all contracts & designs for reference*

*Management of budget including spreadsheet & updates*

*Vendor confirmation before your event*

## DESIGN

*Complete wedding design*

*Custom design board*

*Design evaluation throughout planning*

*Coordination of all creative specialists*

## EVENT MANAGEMENT

*Coordination of your ceremony rehearsal*

*Lead wedding planner for your entire event day*

*Management of all set-up and install on event day*

*Direction & assistance to bridal party & family throughout wedding day*

*Onsite management and coordination of all creative specialists*

*Execution of event details from beginning to end*

*Final payment and tip distribution*

*Coordination of teardown*

*Handle packing of all client items*





# Wedding Design

\$4,000

*This package is perfect for the bride who knows exactly what she wants but needs a helping hand making everything come together and make it all happen on the day of. It all begins with a meeting to discuss the vision and inspiration for your event. Then a site visit. We offer advice throughout the planning process and assist in your design details. We then coordinate your entire wedding day allowing you and your family to relax and enjoy this special occasion.*

## DESIGN

*Design creation and development upon booking*

*Design creation includes 1 planning session and 2 in person or virtual consultations*

*Design board creation*

## ORGANIZATION

*Limited phone & email communication up to 60 days prior to event*

*Unlimited communication starting 60 days out from the event*

*Vendor recommendation*

*Up to 4 sessions & 2 site visits starting 60 days out*

*A detailed day of timeline and event schedule*

*Reception layout created alongside your rental/venue teams*

*Vendor confirmation prior to your event*

## EVENT MANAGEMENT

*Coordination of your ceremony rehearsal*

*Lead wedding planner for your entire event day*

*Management of all set-up and install on event day*

*Direction & assistance to bridal party & family on wedding day*

*Onsite management and coordination of all creative specialists*

*Execution of event details from beginning to end*

*Final payment and tip distribution*

*Coordination of teardown*

*Handle packing of all client items*





# Event Management

\$2,000

*This package is for the bride who has everything together and is ready to enjoy the wedding day while an experienced hand takes over. It begins with a in-depth discussion 4-6 weeks before your wedding. Listening carefully, detailed notes are taken to capture your vision. Your entire event day is coordinated and orchestrated to allow you and your family to relax and enjoy this special occasion.*

## ORGANIZATION

*Limited phone and email communication prior to your event  
2 logistical planning sessions  
Venue walkthrough  
A detailed day of timeline and event schedule*

## EVENT MANAGEMENT

*Coordination of your ceremony rehearsal  
Lead wedding planner for your entire event day  
Management of all set-up and install on event day  
Direction & assistance to bridal party & family throughout wedding day  
Onsite management and coordination of all creative specialists  
Execution of event details from beginning to end  
Final payment and tip distribution  
Coordination of teardown  
Handle packing of all client items*



# Referrals

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2023 - Jenna with Elegant Events is the most punctual, organized, and spot-on person ever! She is talented to say the very least and did an absolutely incredible job at keeping everything flowing during the planning process, the day before at rehearsal, and on our wedding day. So grateful to consider her a friend after this whole experience. If you're needing a planner or day of coordinator, LOOK NO FURTHER! She is in high demand y'all, and with good reasoning!! 100% a MUST-HAVE!! - Reese, Bride

2022 - Maureen & her team were excellent. After two planners falling through for various reasons, I found Elegant Events. Maureen was able to help pick up where my other planners had failed to and make sure everything came together. The most important thing to share is that her team had to work with a crazy wind storm setting up the reception. They all worked so hard, including her husband!! They truly went above and beyond to help and it turned out to be the most amazing day. - Samantha, Bride

2021 - Thank you, thank you, thank you!! For EVERYTHING! Jenna was absolutely amazing and we are so grateful!! Our wedding day was perfection, there isn't anything else we could have asked for. Elegant Events made our celebration absolutely perfect!! - Stephanie, bride

2020 - "Maureen & Jenna are absolutely amazing! Maureen will ensure you cover every detail of the wedding and goes above and beyond in communication. It is clear she loves what she does and we couldn't have asked for a better experience. - Ninfa, bride

2019 - "My now husband and I could not have had a better experience planning our wedding. We worked with Jenna - who was completely professional, while making the planning fun, always on time, very flexible with our crazy schedules, and on top of everything. Jenna has great contacts across San Antonio/South Texas and we loved every bit of our wedding." - Lisa, bride

2018 - "A complete and well rounded wedding planner that takes care of ALL the details. Maureen and her staff exceeded our expectations!!! Very friendly and personal. Our wedding was simply AMAZING!!!!" - Janet, bride

2017 - "Thank you so much for planning our beautiful wedding day. When my husband and I look back on our special day, we still can't believe that beautiful wedding was ours. Wow! We will always be so grateful to you for making our day so incredibly beautiful and special." - Ashley, bride

2016 - "Maureen and Jenna did a fantastic job on our daughter's wedding! Every detail was attended to and wedding day was worry free allowing us to enjoy every minute." - Francine, mother of bride

2014 - "If you want the best service, most attentive caring wedding coordinator, you've got to use Elegant Events! They helped give me a wedding I couldn't even dream of, taking my visions and made them a reality. The whole team surpassed even my highest expectations." - Kaylyn, bride

2013 - "As the groom, I was extremely satisfied with Maureen and her staff. Their experience and organization made the planning and execution of our wedding amazing." - Cy, groom

