

Plains Art Museum Wedding Packages

Reception Only

- Rental fee: \$4,500
- Rental fee includes:
 - Complete set-up and tear down
 - Linen
 - Day before decorating availability
 - Onsite event coordinator, security person, and bar service
 - Wireless microphone for speeches
 - Mounted screen and projector available
 - Adequate parking
 - Built in dance floor
 - Space available for Rehearsal Dinner
- Accommodate up to 240 guests for a seated dinner, or more with a cocktail style reception. The space is available 5:30pm to 12am.
- Required to choose from our list of approved caterers. Plains Art Museum requires a minimum in food sales of \$3000 and charges a 10% fee based on food sales.
- Required to become a member of Plains Art Museum; \$100 household membership. Valid for one year.

Ceremony Only

- Rental fee: Due in full to reserve the date.
 - 1st floor- \$1,000 for a 4 hour time frame
 - Available 6pm or later and accommodates up to 150 guests.
 - 3rd floor- \$1,000 for a 4 hour time frame
 - Non private ceremonies available daily upon availability. Private ceremonies available daily after 5pm, with the exception of Thursday evenings. Accommodates 200 guests.
- Amenities included
 - White wood folding chairs
 - Use of wireless microphone
 - Capabilities to play music through our sound system
 - Back drop curtain available in white
 - Copper Arbor
 - Hospitality Lounge for bridal party and family to gather before ceremony

Rehearsal should be scheduled during your 4 hour time frame. If additional time is needed for decorating, setup, clean up or photos, there is an additional charge of \$100 per hour.

If available, rehearsal may be scheduled day before for an additional hourly fee of \$150 between 4-5pm!

Must provide own officiate.

Ceremony + Reception

Rental fee: \$4,500

Rental fee includes:

- See “Reception Only” guidelines

Because Plains Art Museum is such a unique space, we are able to host both ceremony and reception in a non-traditional way. Below we have listed some guidelines to help you visualize hosting both your reception and ceremony at Plains Art Museum.

Guidelines:

- We can accommodate up to 200 people when hosting both ceremony and reception.
- Rehearsal time --rehearsal must take place during your allotted decorating time frame (Day before event, noon-3pm)
- Wedding parties should provide music control for the ceremony. Our sound system is available to you if you wish to connect to it.
- Photos: If you would like to take photos at the museum day of the event, they should be taken before 2pm. Please arrange a time with the events coordinator.
- Hospitality room for wedding party/family to relax prior to ceremony. This is not intended to be a room in which the party gets ready. Please be dressed before your arrival. Alcohol is not permitted in this room.
- Ceremony must not start prior to 6pm. The museum closes to the public at 5pm, and we must allow it time to close down for wedding guest arrival. Wedding party may arrive as early as 5pm. Guests may begin arriving at 5:30pm.
- Examples of ceremony + reception set up:
 - Guests seated at tables for dinner
 - Limited rows of chairs for ceremony on south end of 3rd floor, along with a social hour setting.
 - Ceremony on 1st floor in lieu of a dance, with dinner on 3rd floor.
- Notes: You must supply your own officiate.