## WEDDING AND SPECIAL EVENT INFORMATION

Shepherd's Run, New England's newest full-service event venue is able to accommodate gatherings up to 250 people with an all-inclusive special occasion destination experience. From intimate parties to large scale weddings and celebrations, Shepherd's Run has an array of indoor and outdoor event spaces. Our signature sailcloth wedding tent, with its cherry wood poles, and 25' peaked canvas structure, is situated at the rear of the manor on the lower lawn overlooking our east vineyard. Wedding ceremonies can be held in our indoor event hall or the Beatrix Farrand designed walled garden. The thirty-six acre estate boasts numerous additional spaces for gatherings including the winemaker's room, great hall, manor terrace, and Sturgis study. Each can be adapted to fit the needs of your special event.

In addition to the numerous gathering spaces Shepherd's Run also boasts ten guest rooms. Each is designed with a fresh take on traditional New England craftmanship. All rooms are appointed with king size beds and private baths with walk-in showers. Our signature two-bedroom bridal suite boasts a main bedroom with his and hers vanities, private commode, walk-in shower and deep soaking tub, as well as a sunset facing balcony overlooking our west vineyards.

### 2023-2024 PRICING (On site wedding ceremonies are \$2,000. We do not schedule mid-week weddings)

Outdoor Spaces																	
		January - April				May & October				June - September				November & December			
	Square Footage	Monday- Thursday	Friday	Saturday & Holidays	Sunday	Monday- Thursday	Friday	Saturday & Holidays	Sunday	Monday- Thursday	Friday	Saturday & Holidays	Sunday	Monday- Thursday	Friday	Saturday & Holidays	Sunday
Reception Location	rootage	mursuay	rnuay	nonuays	Sunday	mursuay	riudy	nonuays	Sunday	mursuay	rnuay	nonuays	Sunday	mursuay	Fliday	nonuays	Sunday
Event Tent	up to 5,400					\$4,000	\$10,000	\$13,000	\$10,000	\$7,000	\$13,000	\$16,000	\$13,000				
Available Add-Ons (Rehersal Dinners)																	
Beatrix's Garden	6,000					\$400	\$700	\$2,000	\$1,500	\$500	\$2,000	\$3,000	\$2,000				
The Manor Terrace	6,000					\$500	\$800	\$1,500	\$800	\$800	\$1,000	\$2,000	\$1,000				

#### 2023-2024 Rental Fee Schedule

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	Square Footage	January - April				May & October				June - September				November & December			
		Monday- Thursday	Friday	Saturday & Holidays	Sunday	Monday- Thursday	Friday	Saturday & Holidays	Sunday	Monday- Thursday	Friday	Saturday & Holidays	Sunday	Monday- Thursday	Friday	Saturday & Holidays	Sunday
Reception Location																	
Event Hall	3,000	\$3,000	\$8,000	\$9,000	\$8,000	\$4,000	\$9,000	\$13,000	\$9,000	\$7,000	\$13,000	\$16,000	\$13,000	\$2,000	\$7,000	\$9,000	\$7,000
Available Add-Ons (Rel	hersal Dinners)																
Wine Hall	800	\$500	\$1,500	\$2,000	\$2,000	\$700	\$2,000	\$3,000	\$2,500	\$1,000	\$2,000	\$3,000	\$1,000	\$700	\$1,500	\$3,000	\$1,500
Winemaker's Room	1,750	\$300	\$400	\$700	\$400	\$300	\$500	\$800	\$500	\$500	\$1,000	\$1,500	\$1,000	\$300	\$500	\$800	\$500
Sturgis Study	300	\$200	\$300	\$300	\$300	\$250	\$350		2					\$200	\$300	\$300	\$300
Hazard Salon	450	\$350	\$450	\$500	\$500	\$500			2		ð			\$350	\$500	\$500	\$500

Property Buyout (<u>Based on a</u>vailability and special request only)

# Shepherd's Run



## **RENTAL FEES INCLUDE**

5' rounds tables, cocktail tables and 8' banquet tables Natural wood Crossback chairs 20×40 Dance Floor and Basic Lighting (Event Tent or Event Hall rental) Cocktail hour (location TBD) Luxury portable restroom trailer (3 stall) Coordination of deliveries and services Event Manager and Assistant on duty throughout the event Onsite Venue Manager on duty throughout the event

A deposit of 25% of the reception fee is due at signing of the contract. Catering is the responsibility of the lessee and is to be separately contracted with Blackstone Caterers. All wedding ceremonies done on site are charged \$2,000. There is a \$395 mandatory charge for a security guard along with a \$1,000 security deposit. Outdoor events larger than 100 people require the use of portable restroom facilities on the property.

Pricing and Security Charges are subject to change without notice.

## **VENUE CONTACT**

Susan Denice s.denice@shepherds.run

## **EXCLUSIVE CATERER**

**Blackstone Caterers** 

Jackie Sahagian jsahagian@blackstonecaterers.com

401.848.2030

Ethnic Cuisine, Clambakes, and Kosher options also available upon request.

# FAQ's

#### What is the address to Shepherd's Run? 4780 Tower Hill Road. South Kingstown, RI

From Boston: 95 South to RI-4 S, follow signs for North Kingstown Continue straight onto US-1 S/Tower Hill Rd Take the exit toward Stedman Government Center/McGrath Judicial Complex Take left on Hampton Way Turn left on US-1 / Tower Hill Rod Turn right into 4780 Tower Hill Road

From New York: 95 North to Exit 92 CT-2 toward CT-49/No. Stonington/Pawcatuck Turn right onto CT-2 E Turn left onto the ramp to CT-78 E Turn left onto US-1 N Turn right on to 4780 Tower Hill Road

What does a buyout include? A buyout includes all 10 hotel rooms and exclusive use of the entire facility. Example: Ceremony in Beatrix's Garden, Cocktail hour on the Manor Terrace and reception under the Sailcloth Tent. All hotel guests are guests of the wedding and no other guests or gatherings are allowed on the property. Buyouts normally run from 2pm on the event day, till 11am the following morning for check out.

Are you open to the public on the day of a wedding? We are open to the public as a winery with hours being 11-5pm. If your wedding guests have not booked all the hotel rooms, then they are open to be booked by outside parties. Outside guests are not allowed in the areas that events are being held. We do not hold multiple weddings, but do take reservations for other intimate gatherings and events.

When can we check in to the hotel for a wedding? If you are reserving the Bridal Suite and other hotel rooms, you can check in at 4pm.

What time can I start my wedding if I am not doing a buyout? Wedding ceremonies can start as early as 4:30pm

Is there outside alcohol allowed? Blackstone Caterers carries the full liquor license for weddings. The last call for all weddings is 10:30 pm.

Is there valet service available? We have a preferred list of Valet companies available upon request. Wedding couples are responsible for the payment of valet services.

Are pets allowed? Not at this time.

Are the grounds handicap accessible? Most of the property has handicap accessibility. The Sailcloth Tent and Manor are all accessible.

#### What is included in the rental fees?

6' rounds tables, cocktail tables and 8' banquet tables Natural wood Crossback chairs Luxury portable restroom trailer (3 stall) Coordination of deliveries and services Event Manager and Assistant on duty throughout the event Onsite Venue Manager on duty throughout the event



