



Month - of - Coordinator Package

Starting Price: \$1,000

This package is suitable for couples who have booked the majority of their vendors and are seeking assistance for coordination on the day of the event. For the couple to smoothly transition tasks to us, we will begin services 1 month before the wedding day. This package includes:

- Unlimited calls and emails
- 1 planning session 1 month out from wedding day
- Review vendor contracts and contact all vendors
- Check-in week of the wedding
- Coordinate ceremony rehearsal
- Create a detailed wedding day timeline and distribute the timeline to all vendors
- Coordinate ceremony, reception, and send-off
 - Manage wedding party and instruct wedding etiquettes
 - Manage vendors and final payment deliverables
 - Décor Set-up and/or takedown at ceremony and reception
 - Solve any unforeseen problems



Premium Package

Starting Price: \$2,500

This package is suitable for couples who require more than coordination on the day of the wedding. Couples who need partial wedding planning services should select this planning package which includes all services in the Month- of -Coordinator Package in addition to the following items.

- Develop and manage the wedding budget
- Design ceremony and reception décor
 - In addition to 1 month out planning session, 4 additional planning sessions
- Create and manage a monthly to-do list
- Develop wedding-related activities itinerary



Exclusive Package

Starting Price: \$3,500

This package is suitable for couples who require more than coordination on the day of the wedding. Couples who are seeking full wedding planning services should select this planning package which includes all services in the Month-of-Coordinator Package and Premium Package in addition to the following items:

- Unlimited planning sessions
- Vendor planning and coordination
 - Recommend vendors based on the couple's interest
 - Attend vendor appointments
 - Advice on videographer's shots, photographer's shot list, caterer's menu, seating charts, DJ and/or band song selection and reception lighting, the necessity of officiant's lavalier microphone, etc.
- Create and manage a monthly to-do list
- Develop wedding-related activities itinerary and guest list RSVPs
- Coordinate transportation to and from lodging
- Advise on wedding etiquette to bridal party and relatives involved in the wedding.



*A 50% non-refundable deposit is required for booking and the remainder is due 2 months prior to the wedding day.