

Modern Elegance

Designed by:
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Modern Elegance-Events



Modern
Elegance
EVENTS

The Feel

Tell us about your vision for your wedding. Modern Elegance will help you with precision details, making your wedding truly unique and tailored just for you. We will help you to incorporate sophisticated statement pieces to wow guests and create a memorable guest experience. We will also ensure that your day runs smoothly so that you and those closest to you can relax, enjoy the moment and be fully present for your big day.

Modern Elegance Events



Romantic Sophisticated Elegant

Day of Coordinating

A day-of coordinator is responsible for the flawless execution of your plans.

- Call booked vendors at least two weeks before the event to confirm and provide load-in and breakdown instructions.
- Create timelines for the day.
- Rehearsal Coordination (1.5 hours).
- Arrives prior to the event to meet vendors.
- Assists with setup and décor placement.
- Handles logistics the day of the event.
- Communicates with the vendor during setup, event, and breakdown.
- Ensure vendors and wedding party stick to the timelines on the day of the event.
- Facilitate décor movement or reset between ceremony and reception
- Provide problem-solving
- Ensures that the Bride and Groom have food, beverages, and any additional items planned during the event.
- Will assist with packing up gifts & personal items.
- Oversees breakdown and clean up of the event.
- Coordinate vendor pick-up of rental items.

The Coordinator will serve as the point of contact for vendors and guests, so questions or concerns are diverted away from you and your families.

\$1,800

Complete Planning & Design

Give us the reigns, and let us work within your budget to create a fantastic event. Our team will walk you through the entire planning and design process.

This package includes a minimum of two Modern Elegance team members onsite on the day of the event.

PLANNING

Full Planning

Assistance with save the date mailing, invitation mailing, guest tracking, and room blocks.

Complete vendor management: All vendor contracts will be booked in your name and paid individually

Installment payment reminders

Guestlist and RSVP tracking

DESIGN

The color palette and event branding

Layout, flow, and detailed floor plan creation

Custom-décor design throughout the event (additional cost for rentals or creating custom items)

Custom-designed stationery, including programs, menu cards, and escort cards to ensure a cohesive experience for your guests. (Printing is additional)

\$500 Credit towards our in-house décor items (additional for custom creations) Furniture, linens, florals & rugs are priced separately.

\$4,500

Extras & Add Ons

Website

Guest Welcome Bags

Bridal Party Gifts

Signature Cocktail Sign

Custom Bar Napkins

Seating Cards / Seating Chart

Menu Cards

Additional Florals

Additional Candles

Pillows & Rugs

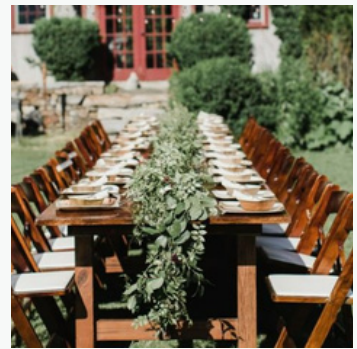
Upgraded Wood Chairs & Tables

Rehearsal Dinner Planning

Bridal Shower & Bach Party Planning

Other additional details that will make your event special!

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Make it Unique

Happily Ever After

Modern Elegance Events



Today & Forever