

S E R V I C E P A C K A G E S

MONTH-OF COORDINATION

- One month of wedding planning preparations
- Customized wedding day timeline & client/vendor itinerary
- Liaison to all vendors leading up to the wedding day and point-of-contact for wedding day execution
- Venue walk-through
- Coordination of Wedding set-up
- Direction of wedding rehearsal
- Orchestration of wedding ceremony
- Execution of wedding reception
- Distribution of final payment and gratuity to vendors
- Coordination and assistance of wedding breakdown and clean-up (Including personal items and gifts)

Flat Rate at \$1,500

FULL PLANNING PACKAGE

- 12-14 months of wedding planning and preparations
- Assistance in development of wedding theme and design
- Wedding planning timeline preparation and creating a wedding checklist
- Customized wedding day timeline & client/vendor itinerary
- Attendance and coordination of all vendor meetings
- Budget management and payment schedules
- Venue and Vendor recommendations and placement
- Vendor contract review and negotiations
- Liaison to all vendors for ongoing status updates, scheduled meetings and timeline of event
- Availability via phone and email throughout the entire planning process
- Coordination of Wedding set-up
- Direction of wedding rehearsal
- Orchestration of wedding ceremony
- Execution of wedding reception
- Distribution of final payment and gratuity to vendors
- Coordination and assistance of wedding breakdown and clean-up (Including personal items and gifts)

Starting at \$4,000

