

weddings

AT

— URBAN —
STILLHOUSE

— BY HORSE SOLDIER —

Buyout Specs

CAPACITIES (BUYOUT)

MINIMUM CEREMONY CAPACITY: 50

PLATED DINNER CAPACITY: 100

BUFFET CAPACITY: 200

COCKTAIL RECEPTION CAPACITY: 300

VENUE SIZE

16,000 SQUARE FEET, TWO FLOORS, OPEN LAYOUT (FORMER
WAREHOUSE)

ACCESS

EXCLUSIVE USE OF VENUE FOR REHEARSAL, CEREMONY, AND RECEPTION

DAY-OF

VENDOR ACCESS: 11 AM (TUSH VENUE COORDINATOR PRESENT)

WEDDING PARTY ACCESS: 1 PM

CEREMONY START TIME: AS EARLY AS 4 PM

LAST CALL FOR ALCOHOL: 11:45 PM

A BUYOUT IS REQUIRED FOR ANY DOWNSTAIRS CEREMONY



Weekend Rates

9

BUYOUT OF THE URBAN STILLHOUSE

IN-SEASON: OCTOBER - MAY

FOOD & BEVERAGE MINIMUM
\$40,000

VENUE FEE
\$10,000

ADDITIONAL FEES
7% TAX AND 24% GRATUITY/SERVICE FEE

OFF-SEASON: JUNE - SEPTEMBER

FOOD & BEVERAGE MINIMUM
\$30,000

VENUE FEE
\$10,000

ADDITIONAL FEES
7% TAX AND 24% GRATUITY/SERVICE FEE

Sun. - Weds. Rates

BUYOUT OF THE URBAN STILLHOUSE

UP TO 75 GUESTS

FOOD & BEVERAGE MINIMUM
\$15,000

VENUE FEE
\$5000

UP TO 140 GUESTS

FOOD & BEVERAGE MINIMUM
\$15,000

VENUE FEE
\$7500

140+ GUESTS (COCKTAIL STYLE RECEPTION ONLY)

FOOD & BEVERAGE MINIMUM
\$15,000

VENUE FEE
\$10,000

ADDITIONAL FEES
7% TAX AND 24% SERVICE FEE





INTIMATE CEREMONIES

IN

The Library

Library Specs

CEREMONY CAPACITY (THURSDAY - SATURDAY)

24 SEATED

40 SEATED & STANDING

FINANCIALS

CEREMONY ONLY/NO FOOD

\$2500 ROOM FEE

CEREMONY + DINNER

\$4000 FOOD & BEVERAGE MINIMUM

\$1500 RENTAL FEE

CEREMONY + COCKTAIL HOUR/PRIVATE BAR + DINNER FOR 30

\$6500 FOOD & BEVERAGE MINIMUM

\$3500 RENTAL FEE

CEREMONY + COCKTAIL HOUR/PRIVATE BAR + DINNER FOR 30 + RECEPTION FOR 60 AND 2ND COCKTAIL HOUR

\$10,000 FOOD & BEVERAGE MINIMUM

\$4500 RENTAL FEE

FULL BUYOUT OF THE UPSTAIRS (EVERYTHING LISTED ABOVE + PRIVATE DINING ROOMS)

\$15,000 FOOD & BEVERAGE MINIMUM

\$6500 RENTAL FEE

WE DO NOT ALLOW LIVE MUSIC OR PERSONALIZED PLAYLISTS UNLESS THE BUILDING IS BOUGHT OUT.
THE LIBRARY DOES HAVE A SOUND SYSTEM WITH BLUETOOTH CONNECTION!

PROCESSIONAL MUSIC CAN BE PLAYED THROUGH THE BUILDING IF CEREMONIES ARE HELD BETWEEN
4 AND 4:45 PM

