

Pricing

PACKAGES

Day of Coordination Wedding Planning

\$999

- One of our most lit packages by far! Ideal for the couples who have planned almost everything but as you inch closer, you're so ready to hand over the reins so you can enjoy the last few weeks of engaged bliss. We handle all vendor communication, logistics, narrow in on guest experience by creating a custom timeline to establish your perfect day. We executed your happily ever after with unforgettable memories that will last a lifetime!
- Coordination Services
- Creation of Wedding Day Timelines 4 Weeks Prior to the Wedding
- Vendor Confirmation 1-2 weeks Prior to the Wedding
- Vendor Confirmation 48 hours Prior to the Wedding
- Day of Wedding Coordination & Execution (Up to 8 Hours)
- Vendor Payments & Coordination Day of Wedding
- Distribution of Wedding Day Timelines to Vendors and Family
- Wedding Day Set-Up of Personal Items (toasting glasses, guest cards, cake knife & portraits)
- Dessert Bar Set up & Use of Decor Platters
- Reception Strike and Cleaning of Personal Items
- Delivery of Personal Items to Designated Room on Site or Individual
- Meetings and Communication

- Initial 1 hr. Consultation
- (1) Wedding Planning Meeting (up to 2 hrs) Four Weeks prior to wedding
- Ceremony Rehearsal Direction (1 hour)
- Planning Assistance
- Assistance with Decor and Design Concepts

Partial

\$1600

- **Pre-Wedding**
- Creating a wedding planning checklist
- Three pre-wedding consultations
- Venue site walk
- Supplying any needed vendor recommendations
- Vendor contract reviews
- Designing a venue diagram
- Constructing a detailed wedding day timeline
- Assistance with any needed hotel room blocks
- Confirming all details with the appropriate vendors prior to the wedding
- Facilitating the ceremony rehearsal
- **Pre-Wedding**
- Unlimited time on-site with your coordination and one assistant, allowing you to enjoy every moment of your wedding day without any worry of the details
- Directing the ceremony processional
- Coordinating and assisting with the setup of the ceremony and reception
- Setup of wedding accessories such as guest book, place cards, favors, etc.
- Coordinating pinning of boutonnieres and ensuring VIP's receive flowers
- Acting as the point of contact for all vendors

- Assisting the wedding party and guests as needed
- Distributing final payment and gratuity to vendors
- Providing an emergency kit
- Dealing with any unforeseen hiccups

Full

\$3600

- Coordinating with all pre-wedding logistics
- Providing venue options and accompanying for walkthroughs
- Access to our vendor list, production options, and payments for:
- Catering
- Floral Design
- Officiants
- Photographers & Videographers
- DJs
- Traveling Guests / Room Blocks / Wedding night hotel bookings
- Hair & Makeup
- Cake Design / Delivery
- Transportation
- Budget management and tracking
- Wedding favor design & production
- Save the Date & Invitation design and production—we'll even prep and send them out to your guest list
- RSVP management
- Wedding website design—whether through a site like TheKnot.com or your own custom wedding website to share with guests

- Print signage for your wedding (directional, menus, table, images for ceremony and reception)
- Unlimited time on-site with your coordinator and up to two assistants, allowing you to enjoy every moment of your wedding day without any worry of the details
- Directing the ceremony processional
- Coordinating and assisting with the setup of the ceremony and reception
- Setup of wedding accessories such as guest book, place cards, favors, etc.
- Coordinating pinning of boutonnieres and ensuring VIP's receive flowers
- Acting as the point of contact for all vendors
- Assisting the family, wedding party and guests as needed
- Distributing final payment and gratuity to vendors
- Providing a stocked emergency kit
- Dealing with any unforeseen hiccups
- Coordinate load-out