



THE

EVERLY

Services & Pricing

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INTRO – OUR STORY



Inspired by the need to have a space where people can gather and enjoy moments together within Lake County and the surrounding areas. This luxurious and scenic space is the perfect customizable event space for your event. From corporate events to weddings to life celebrations, the possibilities are endless with *The Everly*.

Opened May 1st, 2021, *The Everly* features a large open Ballroom accented by two smaller rooms that hold individual looks. Perfectly complimenting the Patio space is a beautiful water feature that offers an elegant backdrop and a serene atmosphere for outdoor events such as wedding ceremonies and dinners. The various rooms provide a place for corporate events and other business ventures to have a central location where they can work remotely.

SPACES

Room	Dimensions	Rounds of 8	Rounds of 10	Crescent Rounds of 5	Theater	Classroom	Conference	Reception
Ballroom	56' 5" x 61'	200	250	125	300 (With Stage) 330 (No Stage)	112 (With Stage) 144 (No Stage)		270
Conference	27' x 35' 11"	64	80	40	60	48	20	70
Game Room	27' x 35' 11"	64	80	40	70	48	20	70
Bridal Suite	19' 9" x 15' 2"	8	10	5			8	10
Patio	54' x 25'	112	140		220			175

EVENT RENTAL INCLUSIONS



- Exclusive Use of the Contracted Event Space
- Customized Event Set Up Design & Coordination
- Set Up & Tear Down of Banquet Tables & Chairs
- House Floorlength Linens in Black, White, or Ivory
- Placecard, Gift & Buffet Table Set Up
- Dedicated Get Ready Space for Wedding Party
- House Centerpieces
- Lounge Seating Set Up
- Pool & Shuffleboard Tables
- Complimentary Staging
- Complimentary Easels for Signage
- Venue Coordination with your Vendors to ensure flawless service
- Complimentary Parking for up to 110 vehicles

*Contact us for a customized quote based on the space
and date you are interested in!*

WEDDING CEREMONY

Ceremony Set Up Package
Indoor or Outdoor Spaces Available

\$750
(plus 7.25% tax)

Includes:

Space Rental & Set Up
Banquet Chairs

Rehearsal Space to be arranged based on availability

Outdoor Ceremony will include an indoor backup plan in case of inclement weather



BAR

Bar Service Package

\$7.50 per person
(plus 18% service charge & 7.25% taxes)

Included:

5 hours of service

Bar Setup and Clean up

Sodas, Bottled Water

Tonic Water & Club Soda

Cranberry & Orange Juices

Sour Mix

Grenadine.

Lemons, Limes, Cherries & Olives

Plastic Serviceware & Napkins

Ice

Additional Fees for Bartenders & Required Security

Alcohol can be ordered through:
World Wine & Liquors in Mentor, Ohio
440.255.1311

They will place your order and deliver to The Everly prior to your event.

DECOR

Ceiling Swag Draping with Lights	\$600
Window Draping with Lights	\$200
Large Chandelier	\$125
Small Chandelier Lighting	\$75 each
Edison Bulb Lighting for Full Ballroom	\$200
Setup of Rental Chairs/Chair Covers	\$3 per chair
Votive Candles (3 per table)	\$5 per table
Hanging Cake Table	\$100
Ceremony Draping (Indoors or Outdoors)	\$150
Upgraded Rental Items: Linen, Furniture, etc.	Pricing based on items - see full catalog of options

ATTENDANTS

Bartender Fee (1 bartender per 75 guests recommended)	\$125 per bartender
Security (Required for any events with alcohol)	\$300
Valet Parking Service	Pricing based on the time frame requested – please ask for a detailed quote
Wedding Day of Event Coordinator: Ceremony, Place card & Decor Setup, Entrances, Family Photos, Packing of Items at conclusion of event, bride & groom butler	Pricing Varies by Hours & Needs Starting at \$600 for 8 hours Custom Packages can be created!
Coat Check Attendant	\$125 each

BEVERAGES

Coffee (Regular, Decaf & Hot Tea)	\$40 per gallon
Soft Drinks (On Consumption)	\$2.50 each
Still OR Sparkling Bottled Water (On Consumption)	\$2.50 each

CATERING PARTNERS

Traditional Caterers

A Taste of Excellence
Contact: Kaitlyn Sauers
www.taste-food.com

Food For Thought Catering
Contact:
www.foodforthought-ohio.com

Normandy Catering
Contact: Ryan Baker
normandycatering.com

LaVera Offsite Catering
Contact: Carl Santagata
www.la-vera.com/

Boutique Caterers

Leolo Hospitality
Contact: Larry DeFeo
<https://www.leolohospitality.com/>

Piccolo Catering
Contact: Kristin Augusta
<https://www.piccolomayfield.com/italian-catering>

Cleveland Wood Fired Catering
Contact: Steve Starcher
<https://woodfiredcateringcompany.com/>

VENDORS WE LOVE

Event Planners

Engaged with Nora
Contact: Nora Culley
<https://www.engagedwithnora.com/>

Kirkbrides
Contact: Valerie Falvey
<http://www.kirkbrides.com/>

Oak & Honey Event Planning, Co.
Contact: Melanie Tindell
<https://oakandhoneyevents.com/>

Photographers

Frank Graziano Photography
Contact: Frank Graziano
<https://www.grazianophotography.com/>

Rustic Light Photography
Contact: Colleen & Amanda
<https://www.rusticlightphotography.com/>

Locked on Point Photography
Contact: Cheri Kropac
<https://lockedonpointphotography.com/>

Florists

Bouquets by Becky
Contact: Becky Peterson
<https://www.bouquetsbybecky.com/>

Blush Custom Weddings
Contact: Jessica Colon
<http://www.blushcustomweddings.com/home.html>

Bakeries

The Confectionary Cupboard
Contact: Amber – Lead Cake Designer
<http://www.confectionarycupboard.com/>

Wild Flour Bakery
Contact: Elizabeth Stefanchik
<https://wildflourbakery.com>

Cakes To You
Contact: Deb Stanicki
<https://www.cakestoyou.net/>

MORE VENDORS WE LOVE

Hotels

Courtyard by Marriott Willoughby

Contact: Tricia Brooks

<https://www.marriott.com/hotels/travel/clewb-courtyard-cleveland-willoughby/>

Holiday Inn Cleveland Northeast – Mentor

Contact: Osman Baslamisli

<https://www.ihg.com/holidayinn/hotels/us/en/mentor/cleme/>

Entertainment

Rock the House Entertainment Group

Contact: Jeff Kutz

<https://www.rthgroup.com/>

Raise the Roof

Contact: Zach Fiest

<https://www.raisetherooftentertainment.com/>



CONNECT WITH US

Connect with us if you are interested in booking *The Everly* for your next event. Our team is ready and skilled to deliver top tier luxury event space services from customizable options of catering to décor, the variety is what makes The Everly, apart.



Meghan DeLange

Director of Experience

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