

Morgan Michelle
weddings & events



“Words truly can’t do justice to what Morgan did for us! She went above and beyond every single thing that we could’ve imagined, and we can’t thank her enough. Her communication skills are outstanding. She has a wonderful, calming presence that truly makes you feel like ‘she has it’. There wasn’t a single thing that I worried about on the day of the wedding. This was 100% because of Morgan. She did an excellent job of keeping the flow (and the talent she has to make it seem so natural and not rushed was beyond appreciated). She allowed us to enjoy moments rather than feel rushed. Not to mention everything she did the year prior to the wedding!”

-Katie W., Bride



“Morgan is an outstanding wedding planner, she went above and beyond to make our daughter and son-in-law’s wedding day one of the most enjoyable days of our life. It was beautiful, stress free and seamless. We wanted to be able to relax and enjoy the wedding, and that is what she provided. She has a very pleasant personality and stays on point and in charge of the day. She created a collaborative environment for all of the different partners that it takes to have a successful day. She is very active and hands on, she set up regular zoom calls with us in the weeks leading up to the big day to make sure that everything was in order. She established a run of show, and made sure everyone was where they were supposed to be and on time. She set up all of the decorations at the wedding and reception venue. She stayed the whole evening and was attentive to the bride while making sure the caterer, entertainment, bar were all going according to plan. She took pictures and video that she gave us afterwards. She stayed until the end and made sure the venue was completely clean before leaving. I am sure there is more that she took care of that we didn’t even see. The wedding could not have gone any better, and it wouldn’t have been possible without Morgan. Thank you Morgan for everything.”

-Mickey and Leah B.,
Father and Mother of the Bride

DAY OF COORDINATION

This package is for the DIY couple who wants to plan their wedding,
but wants to relax the day of

This package begins 6-9 weeks before event & includes:

- Two planning appointments & one final walkthrough
- Unlimited texts, & emails
- Assistance with finalizing detailed itinerary
- Final confirmation with all vendors
- Coordination of one hour rehearsal
- Day of set up, design, & breakdown
- Coordination of all ceremony, cocktail hour, & reception details
- Serve as primary point of contact for all vendors day of event & ensure all vendors are on schedule
- Ensure all wedding party members are on schedule
- Up to 10 hours day of event coordination

PARTIAL PLANNING

This package is for the couple who wants to plan their wedding, but needs guidance with booking vendors, design, timeline creation, etc & wants to relax the day of

This package begins at time of agreement & includes:

- Four planning appointments & one final walkthrough
- Unlimited phone calls, texts, & emails
- Provide logistical advice so the day of runs smoothly
- Provide advice for selection of vendors that match clients vision
- Assist with layout design, & vision planning
- Create a specific, detailed itinerary
- Communication with & final confirmation with all vendors
- Coordination of one hour rehearsal
- Day of set up, design, & breakdown
- Coordination of all ceremony, cocktail hour, & reception details
- Serve as primary point of contact for all vendors day of event & ensure all vendors are on schedule
- Ensure all wedding party members are on schedule
- Up to 12 hours day of event coordination

FULL PLANNING

This package is for the couple who wants to sit back through the process of wedding planning and needs thorough guidance with booking vendors, budgeting, design, timeline creation, etc & wants to relax the day of

This package begins at time of agreement & includes:

- Six planning appointments & one final walkthrough
- Unlimited phone calls, texts, & emails
- Provide logistical advice so the day of runs smoothly
- Provide advice for a specific selection of vendors that match clients vision, introduce client to vendors, coordinate client and vendor meetings, & attendance at client and vendor meetings if desired by client
- Overview of all client contracts
- Assist with layout design, decor design, & vision planning
- Create a specific, detailed vendor itinerary
- Create a specific, detailed bridal party itinerary
- Communication with & final confirmation with all vendors
- Coordination of one hour rehearsal
- Up to three hours rehearsal dinner coordination
- Day of set up, design, & breakdown
- Coordination of all ceremony, cocktail hour, & reception details
- Serve as primary point of contact for all vendors day of event & ensure all vendors are on schedule
- Ensure all wedding party members are on schedule
- Up to 12 hours day of event coordination

ADDITIONAL SERVICES

Need one more meeting to get you back on track? Would you like a longer consultation to receive advice and relieve some stress? Not planning a wedding?

A la carte items may be for you!

Additional Meetings & Hours:

- ➔ Need an additional consultation outside of your selected planning package? Would you like attendance at a particular vendor meeting or venue visit? Need an additional hour added on to your day of event coordination? Additional meetings and/or hours can be added on to any planning package!

Coffee & Chat:

- ➔ Don't know where to start? Need help with some last-minute organization? Feeling a bit overwhelmed or lost? Schedule a Coffee & Chat at any point in your planning process for a consultation up to 3 hours!

Event Planning:

- ➔ Any planning package can be altered to fit the needs of your event
- ➔ Event planning packages include bridal & baby showers, holiday parties, birthday parties, and more!

PRICING GUIDE

| Item/Package | Price |
|--------------|-------|
|--------------|-------|

→ A La Carte Items:

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| Additional planning appointments outside of those included in the selected package | \$45/hour |
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| Additional hours of coordination during rehearsal dinner and/or day of event | \$55/hour |
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| Coffee & Chat (up to 3 hours) | \$110 |
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→ Planning Packages:

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| Day of Coordination | \$750 |
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| Partial Planning | \$1100 |
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| Full Service Planning | \$1450 |
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HELLO LOVELY

let's chat

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