



Northern Illinois
University

Dekalb Venues

Event Space*	Number of Guests	Cost
ALTGELD		
Ceremony	220	\$1,000
Reception	220	\$1,800
BARSEMA ALUMNI & VISITORS CENTER		
Ceremony	220	\$1,000
Reception	220	\$2,000
Ceremony + Reception	220	\$3,000
HOLMES STUDENT CENTER– HSC		
Ballroom	450	\$1,500
Regency	150	\$500
Skyroom	60	\$350

**Event Details:*

Ceremony includes all labor, furnishings, audiovisual and rehearsal day prior.

Reception room rental includes standard tables, in-house chairs and dance floor.

All food and beverage are a separate charge must be arranged through NIU Catering Services. Standard linens, china service and service staff are included with catering service. A 30% delivery charge will be added to any catering services outside of Holmes Student Center. Food quotes do not included applicable taxes. NIU Catering Services does not bill gratuity.



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Naperville Venue

Event Space**		Number of Guests	Cost
Ceremony			
	Patio	141	\$500
	Auditorium	180	\$500
Reception			
	Package A	50	\$1,700
	Package B	120	\$2,100
	Package C	230	\$2,900

** Event Details:

Patio ceremony location is weather permitting. Auditorium can be used as a back-up location. Ceremony includes all labor, furnishings, audiovisual, and rehearsal day prior

All Naperville Reception Packages include the following features and services:

Spacious banquet room with floor to ceiling windows

Two-story atrium set-up with high-boy tables with adjacent patio for cocktail hour for no additional charge

Round tables (72") for your guests, head table, all the accessory tables you require (cake, gift, escort, etc.) and NIU Naperville's in house chairs.

White linens to the floor on buffet, cake, gift and head tables State-of-the-art audiovisual equipment includes projector(s), microphone(s) and sound system (ceiling mounted projectors, concealed video screens, and internal sound system can accommodate slideshows, background music and speeches only)

Brick patio and fountain connected to the atrium and visible from event space.

Dimmable overhead lighting and LED pre-programmable spot-lighting which can be sound activated by your DJ

Dance floor

Professional set-up and clean-up

Uniformed security guard on the premises

All food and beverage are a separate charge must be arranged through an NIU Preferred Catering Partner. Standard linens, china service and service staff are included with catering service. NIU does not bill gratuity.