Rehearsal

Ceremony

Wedding Reception

Anniversary



SPECIAL OCCASIONS & EVENT CENTER

Contact Information

PHONE: 515-333-6303

EMAIL: events@WrightPlace-Events.com

WEBSITE: www.WrightPlace-Events.com

Facebook: @WrightPlaceEvents

Instagram: <u>thewrightplace340</u>

Pinterest: <u>The Wright Place – Norwalk, IA</u>

ADDRESS: 340 Wright Rd., Norwalk, IA 50211

OFFICE HOURS: Tuesday – Friday 1:00-4:00pm

SHOWINGS: By Appointment Only

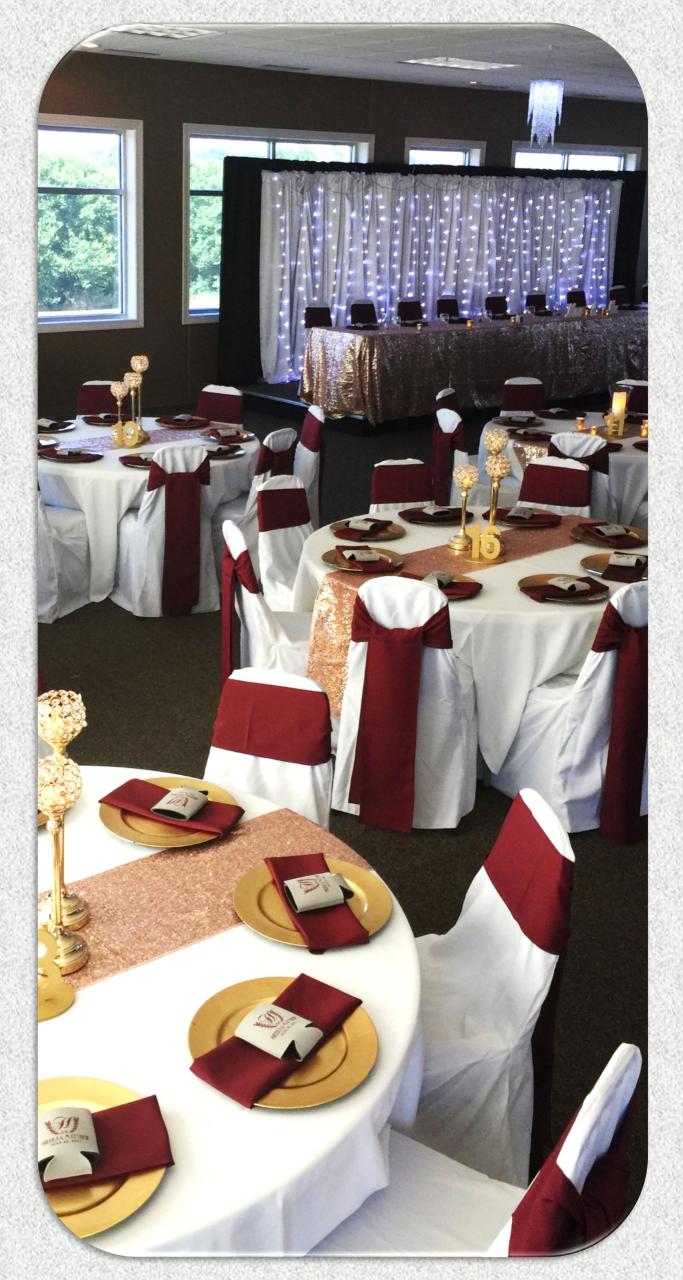
Wednesday & Thursday

The Wright Place - Events has 4,000 square feet of reception area waiting for your special flare!

Making your wedding reception just as you have dreamed!

Whether you are looking to have an intimate wedding and reception or a large one, The Wright Place - Events has the venue for you. We are a standalone facility which gives you more freedoms for catering, decorating, alcohol options, and amenities all at an affordable price.

The Wright Person...
The Wright Date...
The Wright Place



About Us

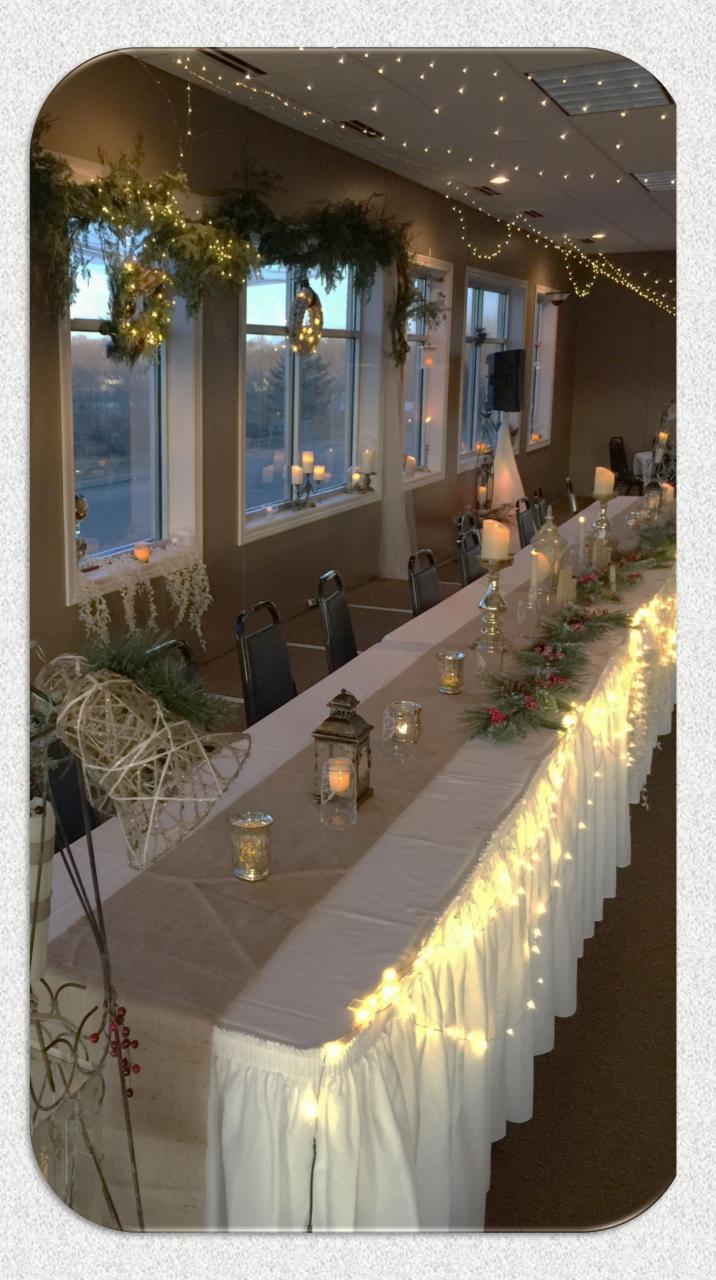
The Wright Place - Events is a locally owned and operated business. When envisioning the event venue, we wanted to have a unique space that was big and open for a variety of uses.

The Wright Place - Events took the time to create a unique venue that is open to possibilities, from weddings to corporate trainings. A space that transitions itself from a small intimate gathering to a large celebration and reserved enough for your business meetings. It simply is The Wright Place!

The Wright Place - Events is a standalone facility, giving you the freedom to make catering choices strictly based on your likes, needs, and specific budget. Contact us to find out more about how a standalone center is a cost-effective alternative to exclusive facilities.

The Wright Place - Events is located just minutes from Des Moines, the Des Moines Metro, and The Des Moines International Airport. Easily accessible from I-35, I-80, Hwy 5 Bypass and Hwy 28.

Several local hotels provide shuttle service to and from The Wright Place - Events with block of room reservations.



Diamond Package

For our ultimate experience, we offer access to our facility to set up & decorate, host your rehearsal dinner, have a ceremony & reception, and the option to return on Sunday for teardown and gift opening brunch!

Alcohol:

Reception venue: 9am-9pm Fri, 8am-12Mid Sat, & 8am-3pm Sun

Tables and chairs to seat up to 240 Guests

Seat up to 16 at head table on risers

Cake, DJ, Gift, & Buffett Tables

Cocktail Tables

Dance Floor

Lighted Arch

Black or White table linens / back drop
Set up, tear down & cleaning of facility
Initial consultation / Floor Plan Design
Venue Coordination

Full Weekend Package \$4,000

Prices may change without notice

Platinum Package

Alcohol:

Reception venue from 9am-Midnight
Tables and chairs to seat up to 240
Seat 16 at Head Table on Risers
Cake, DJ, Gift, & Buffett Tables
Cocktail Tables
Dance Floor
Lighted arch
Black or White table linens
Black or White back drop
Set up, tear down & cleaning of facility
Initial consultation / Floor Plan Design
Venue Coordination

Saturday Package \$2,900.00

Friday Package \$2,500.00

Sunday Package \$2,000.00*

*Sunday package is 9am-9 pm Prices may change without notice

Gold Package

Non-Alcohol:

Reception venue from 9am-Midnight
Tables and chairs to seat up to 240
Seat 16 at Head Table on Risers
Cake, DJ, Gift, & Buffett Tables
Cocktail Tables
Dance Floor
Lighted arch
Black or White table linens
Black or White back drop
Set up, tear down & cleaning of facility
Initial consultation / Floor Plan Design
Venue Coordination

Saturday Package \$2,700.00 Friday Package \$2,300.00 Sunday Package \$1,800.00*

> *Sunday package is 9am-9 pm Prices may change without notice



Wedding Information

SAVE THE DATE & DAMAGE DEPOSIT

A \$1,000.00 Deposit is required to save your date, along with signing a lease agreement. The Deposit is not applied toward your rental fee, it will be refunded to you within 45 days after your event upon passing a satisfactory inspection of the venue.

CANDLE POLICY

The Wright Place is a flameless venue; only LED or battery-operated candles are allowed.

BAR SERVICE

The Wright Place utilizes a bar service company.
Includes: Personnel, Insurance, Security
Create a signature cocktail for your event!
Full Bar: Hosted or Cash or Combination
Standard Bar or Create a custom bar menu
Ask us for details!

AT THE END OF YOUR EVENT

We ask that you remove everything you have brought in, including caterer, DJ, and/or other vendor items, take the trash to the dumpster, pay the server, and turn in your keys to

The Wright Place representative.

Wedding Amenities

VASES

7" Cylinder Vase

9" Cylinder Vase

11" Cylinder Vase

4" Square Vase

31" Frosted Eiffel Tower Vases

LED CANDLES

Amber Tea Light

Floating Tea Light

TABLE SKIRTING

Head Table - 3 Sides

Buffett Table - 4 Sides

DJ / Cake / Gift – 3 Sided

CHAIR COVERS

White full cover

Burlap Bows

Black and White Chair Wraps

LIGHTS

Lighted Chandelier

Backdrop Lights

Lighted Trees

Lighted arch

We are continuing our collection of decorations.

Please ask us about new additions.

Wedding Amenities Cont.

MISCELLANEOUS ITEMS

Extra Linen (each) \$10.00

*Extra Riser (each) \$25.00

*Small Back Drop \$25.00

(*other than at head table)

ADDITIONAL TIME

Rehearsal Dinner, Decoration and/or Gift Opening Brunch

(Friday OR Sunday) \$600.00*

*With Saturday Night Rental

Additional Server (Max 6 hours) \$175.00

ADDITIONAL INFO

We would be happy to give you more information on caterers, DJs, hotels, shuttle services, amenities, and our bar service.

<u>Insurance</u>

Special Event Insurance is **required** for the day of your event.

It is estimated between \$175-\$200

Venue Price Comparison

When planning your wedding reception, you want everything to be perfect!

We can help you reach that goal while still being cost effective. We have compared our prices to other venues in the Des Moines area and have illustrated the savings below, showing that The Wright Place is by far the best value for the price! Comparison is on 250 guest, single day rental.

	OUR VENUE	Other Venue
FOOD	\$3,700+	\$7,000+
ALCOHOL & SECURITY	\$1,800+	\$6,600+
RENTAL FEES & INSURANCE	\$2,900 \$200	\$8,500 \$250
TAX & GRATUITY	\$0 \$290	\$2,450
TOTAL	\$11,000	\$24,550

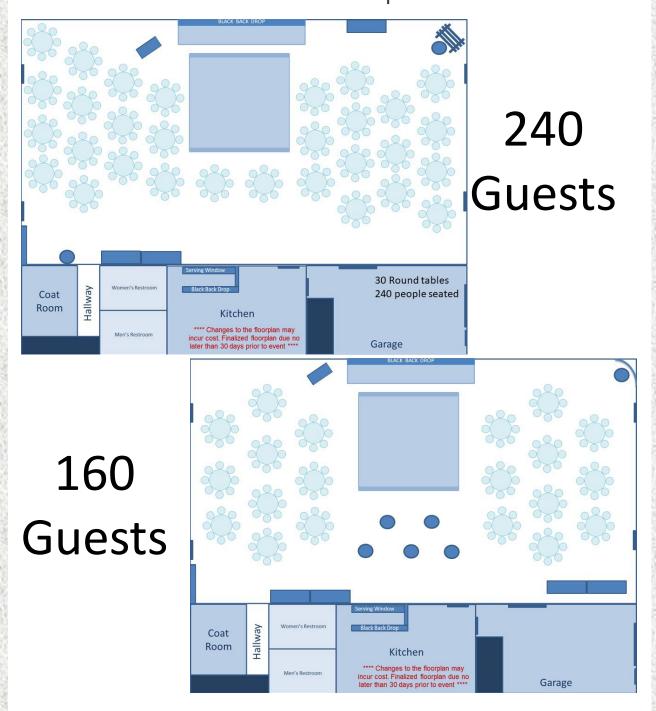
⁺ Base price. Prices do not include gratuity unless noted.



Floor Plan Options

Your included consultation allows for our staff to meet with you to select the perfect room arrangement for your event.

Here are some options:



Options for a multi-line buffet
Room for a Photo Booth or Kids Room
Space for a large Bridal party or a single sweetheart table
We are a blank canvas waiting for you personality!
Floor plans are for example only.



Our Coordinators

Also Included with your rental of The Wright Place is our venue coordinators who have 14+ years of experience!



We would love to show you our wonderful venue in person. We are currently available for showings on Wednesday & Thursday afternoons BY APPOINTMENT ONLY.

If this does not work with your schedule, please let us know and we will work with you to accommodate a time for showing. If you have any additional questions or would like to schedule a time to see the venue!

CALL US AT: 515-333-6303

OR

EMAIL: EVENTS@WRIGHTPLACE-EVENTS.COM















