



Day-Of Coordination Package - \$2,000

Pre-Wedding Coordination

2-Hour Meet and Greet. We start 3 months before your wedding. This is where we will meet and discuss your vision for your most precious day. You get to ask a million questions and we get to absorb all the hard work you have put in so far. We will go over what you have already planned - in detail- and come up with a to-do list to help fill in any gaps.

Connecting with Vendors. As I collect vendor information from you, I will contact all your vendors personally and coordinate all day-of logistics directly with your vendor leads.

1-Hour Venue Walk-Through. One of our favorite moments! We will tour your venue together, or we can tour the venue solo depending on your availability. This allows us to get the lay of the land and begin to visualize what your ceremony and reception spaces will look like.

Creation of Floor Plans. Sometimes your venue will cover this. Sometimes your caterer will cover this. In the event they don't create the floor plan for the ceremony and reception space then we will! It can be tweaked a million times until you are happy. One way or another you'll be covered. After you have approved the floor plans, we will share it with all of your vendors.

Creation of Timeline. This is where it all comes together! We start from the moment you arrive at the venue to the moment the venue lights are turned off and the doors are locked. I pride myself on being extremely organized and detailed. We will get your entire day planned together and it will be everything you'd imagined. After you have approved the timeline, I will share it with all of your vendors.

Optional 1-hour Final Details Meeting. This is an optional meeting the week prior to your wedding. We offer one last chance for us to go through everything before it's go-time! We assure you, at this point we are all set and ready to go BUT we can always get together one last time if you feel it's necessary. We're totally available to you!

1-hour Wedding Rehearsal. This usually happens 1-2 days before the wedding. We will walk your entire wedding party through your ceremony, ensuring every single person goes into your wedding day absolutely prepared. *Monday-Thursday. No exceptions. Depending on availability.

Day-Of

10-Hours of Coordination. It's go-time! We supervise all vendor load-ins, set-ups, breakdowns, and load-outs. We provide direction as we move through the timeline of events. We are always present and always keeping an eye on how the day is flowing. We coordinate the wedding party procession, ensure the marriage license is properly filled out and mailed, and help organize the guests for the departure of the happy couple. We will supervise the cleanup at the end of the night to ensure that the venue has been cleaned and is completely empty at closing time. Finally, we will complete any check-out processes with the venue. We are usually the last to leave at the end of the night.



Day-Of Coordination Package & Décor Assistant - \$2,400

Pre-Wedding Coordination

2-hour Meet and Greet. We start 3 months before your wedding. This is where we will meet and discuss your vision for your most precious day. You get to ask a million questions and I get to absorb all the hard work you have put in so far. I will go over what you have already planned (in detail) and come up with a to-do list to help fill in any gaps.

1-hour Venue Walk-Through. One of my favorite moments! We will tour your venue together, or I can tour the venue solo depending on your availability. This allows me to get the lay of the land, and begin to visualize what your ceremony and reception space(s) will look like.

Creation of Floor Plans. Sometimes your venue will cover this. Sometimes your caterer will cover this. In the event they don't create the floor plan for the ceremony and reception space then I will! It can be tweaked a million times until you are happy. One way or another you'll be covered. After you have approved the floor plans I will share it with all of your vendors.

Creation of Timeline. This is where it all comes together! We start from the moment you arrive at the venue to the moment the venue is lights out and the doors are locked. I pride myself on being extremely organized and detailed. We will get your entire day planned together and it will be everything you'd imagined. After you have approved the timeline I will share it with all of your vendors.

Optional 1-hour Final Details Meeting. This is an optional meeting the week prior to your wedding. I offer one last chance for us to go through everything before it's go-time! I assure you, at this point we are all set and ready to go BUT we can always get together one last time if you feel it's necessary. I'm totally available to you!

1-hour Wedding Rehearsal. This usually happens 1-2 days before the wedding. I will walk your entire wedding party through your ceremony, ensuring every single person goes into your wedding day absolutely prepared. *Monday-Thursday. No exceptions. Depending on availability.

Day-Of

10-hours of Coordination. It's go-time! I supervise all vendor load-ins, set-ups, breakdowns, and load-outs. I provide direction as we move through the timeline of the event. I'm always present and always keeping an eye on the schedule. I coordinate the wedding party procession, ensure the marriage license is properly filled out and mailed, and help organize the guests for the departure of the happy couple. I will supervise the cleanup at the end of the night to ensure that the venue has been cleaned and is completely empty at closing time. If there is a check-out process with the venue then I will sign any forms that are required.

Décor Assistance- An additional Bliss Events décor expert is on-site for 10-hours. They are on-hand for all décor set-up and breakdown of the ceremony and reception spaces, under the direction of the Day-Of Coordinator.



Small Ceremonies Package - \$1,500

Up to 50 Guests. Sundays-Thursdays Only.

Pre-Wedding Coordination

2-Hour Meet and Greet. We start 30 days before your wedding. This is where we will meet and discuss your vision for your most precious day. You get to ask a million questions and we get to absorb all the hard work you have put in so far. We will go over what you have already planned - in detail- and come up with a to-do list to help fill in any gaps.

Connecting with Vendors. As I collect vendor information from you, I will contact all your vendors personally and coordinate all day-of logistics directly with your vendor leads.

1-Hour Venue Walk-Through. One of our favorite moments! We will tour your venue together, or we can tour the venue solo depending on your availability. This allows us to get the lay of the land and begin to visualize what your ceremony and reception spaces will look like.

Creation of Floor Plans. Sometimes your venue will cover this. Sometimes your caterer will cover this. In the event they don't create the floor plan for the ceremony and reception space then we will! It can be tweaked a million times until you are happy. One way or another you'll be covered. After you have approved the floor plans, we will share it with all of your vendors.

Creation of Timeline. This is where it all comes together! We start from the moment you arrive at the venue to the moment the venue lights are turned off and the doors are locked. I pride myself on being extremely organized and detailed. We will get your entire day planned together and it will be everything you'd imagined. After you have approved the timeline, I will share it with all of your vendors.

1-hour Wedding Rehearsal. This usually happens 1-2 days before the wedding. We will walk your entire wedding party through your ceremony, ensuring every single person goes into your wedding day absolutely prepared. *Monday-Thursday. No exceptions. Depending on availability.

Day-Of

5-Hours of Coordination. It's go-time! We supervise all vendor load-ins, set-ups, breakdowns, and load-outs. We provide direction as we move through the timeline of events. We are always present and always keeping an eye on how the day is flowing. We coordinate the wedding party procession, ensure the marriage license is properly filled out and mailed, and help organize the guests for the departure of the happy couple. We will supervise the cleanup at the end of the night to ensure that the venue has been cleaned and is completely empty at closing time. Finally, we will complete any check-out processes with the venue. We are usually the last to leave at the end of the night.



Partial-Planning Package

Starting at \$4,500

Pre-Wedding Planning – starting 12-months before your wedding

- Unlimited Communication via email and phone calls.
- 2-Hour wedding development meeting.
- Creation of a wedding planning checklist.
- Schedule four (4) 2-hour planning meetings as needed via video call or in-person.
- Qualified vendor recommendations: Venue, Florist, Caterer, Rentals, Musicians/DJ, Photographer, Videographer, Officiant, Limo/Transportation, Hair and Make-Up Artists.
- Attendance at four (4) vendor meetings of the couple's choice.
- 1-hour venue walk-through.
- Creation of ceremony and reception floor plans.
- Creation of timeline.
- Confirmation of all vendor details.
- 1-hour wedding rehearsal. *Monday-Thursday. No exceptions. Depending on availability.

Day-Of Wedding Services

- 10-hours on-site with Event Director and Wedding Coordinator.
- Supervise all vendor load-in, set-up, breakdown, and load-out.
- Coordinating and assisting with the set-up and break-down of personal décor.
- Direction as we move through the timeline of events for the entirety of the day.
- Coordinating and assisting with the setup of the ceremony and reception spaces.
- Acting as the point of contact for all vendors.
- Ensure the marriage license is properly filled out and mailed.
- Assisting the wedding party and guests as needed.
- Distributing final payment and gratuity to vendors.
- Directing and assisting with the Grand Exit.
- Providing the final walk-through with venue facilitator at closing.