



Client Fee Schedule 2023

THE VAULT – VENUE RENTAL FEES

DAY	RENTAL FEE
Monday – Wednesday	\$2,000
Thursday	\$3,000
Friday & Sunday	\$4,000
Saturday	\$6,000
Major Holidays	\$10,000

VENUE RENTAL INCLUDES: 60" Tables, High-top & Cocktail Rounds, White Chiavari Chairs (up to 200), Amber Up-Lighting, and Doorman. Space rental is for 4 hours with 3-hour set up & 2-hour breakdown. Additional pro-rated time may be purchased through Event Manager.

6-HOUR WEDDING PACKAGE: CEREMONY, COCKTAIL HOUR, & RECEPTION

DAY	PACKAGE PRICE
<u>Saturday</u>	\$13,000
<u>Friday or Sunday</u>	\$12,000

WEDDING PACKAGE INCLUDES: Ceremony, Cocktail Hour, & Reception - The Vault & Courtyard, Doorman, 60" Tables, High-top & Cocktail Rounds, White Chiavari Chairs (up to 200), Satin Lamour Table Linen & Napkins, Ceremony Draping, Cocktail Hour Welcome Prosecco, Wedding Cake Cutting Service, Amber Up-Lighting, and use of Bridal Party Suite (Starting at 10:00am). Space rental is for 6 hours with 3-hour set up & 2-hour breakdown. Additional pro-rated time may be purchased through Event Manager.

CORPORATE PACKAGE: \$11,000 – 4 Hour Event Time

Includes The Vault, valet parking (starting at 5pm for up to 200ppl), security guards, restroom attendant, tables, chairs, standard table linen, basic draping, up-lighting, custom metal GOBO (non-colored), premium sound system, 8'x8' stage, podium, two 80" monitors, one AV Technician, and use of Green Room. Additional pro-rated time may be purchased through Event Manager.

SERVICE CHARGE & TAX OUTSIDE VENDORS:

The Vault would be delighted to provide a "Vendor Recommendation Sheet" to assist with planning your event. Please ask your Sales or Event Manager for a copy. All Vendors must be insured and licensed to work in our venue. We recommend approval from the venue first before contracting any outside vendors. Catering and bar services are provided exclusively by The Vault.

BILLING & CONTRACTUAL TERMS

1. A non-refundable \$1,500.00 deposit is required to reserve the date for 1 month.
2. 50% Balance is due upon contract-signing to secure date.
3. Guest count: A general count is needed at the time of booking. **A final count is required 14 days prior to the event along with final payment.** The pricing is for a minimum of 100 guests.
4. The Event Manager and client will meet at the conclusion of the event to review the facility and ensure guest satisfaction.
5. 20% Service Charge applies to all Food & Beverage pricing. applicable Sales Tax applies to all pricing excluding Labor.
6. All pricing is subject to change.