



Event Form

1-708-JAZ-ORCH

contact@mattmccallieorchestra.com

This document can be downloaded and saved to your device enabling you to fill it out electronically while offline or by hand. Please complete every option pertaining to your event to the best of your ability.

Upon completion, please email this document to contact@mattmccallieorchestra.com

CLIENT INFORMATION:

YOUR FIRST & LAST NAME(S)

ORGANIZATION

WEBSITE

EMAIL

PHONE

EVENT INFORMATION:

PERFORMANCE DATE

EVENT TYPE

FOR WEDDINGS ONLY:

SELECT ALL THAT APPLY

CEREMONY

☐ Preludes

☐ Processionals

☐ Bridal March

☐ Interludes

☐ Recessionals

☐ Postludes

Will musicians need to attend a rehearsal?

☐ YES

☐ NO

RECEPTION

☐ Cocktail Hour

☐ Dinner Hour

☐ Dancing

If planning for a wedding ceremony or reception, please request different forms.

EVENT COORDINATOR:

BUSINESS NAME

CONTACT NAME

WEBSITE

EMAIL

PHONE

If musicians will perform at multiple addresses or multiple rooms or spaces at one or multiple venues, please provide information for all locations on the following page.



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VENUE INFORMATION:

LOCATION NAME & ADDRESS

ROOM NAME / NUMBER	
VENUE TYPE	
WEBSITE	
CONTACT NAME	
EMAIL	
PHONE	

ADDITIONAL VENUE INFORMATION:

LOCATION NAME & ADDRESS

ROOM NAME / NUMBER	
VENUE TYPE	
WEBSITE	
CONTACT NAME	
EMAIL	
PHONE	

Relocating, even if at the same address, venue, or room has a minimum fee of \$100 for an acoustic performance with rates varying based on the amount of gear to be moved and the distance to each additional stage area. Please coordinate these plans with us months in advance so we can hire the necessary crew.



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PERFORMANCE SCHEDULE:

	MUSIC START TIME	MUSIC END TIME
SET 1		
SET 2		
SET 3		
SET 4		
SET 5		
SET 6		
SET 7		
SET 8		
SET 9		
TOTAL TIME COMMITMENT		HOURS

QUIET TIME SCHEDULE:

	QUIET TIME START	QUIET TIME END
QUIET TIME 1		
QUIET TIME 2		
QUIET TIME 3		
QUIET TIME 4		

RECEPTION MUSIC STYLES:

SELECT ALL THAT APPLY

<input type="checkbox"/>	Alternative	<input type="checkbox"/>	Cowboy	<input type="checkbox"/>	Mariachi	<input type="checkbox"/>	Romantic
<input type="checkbox"/>	Americana	<input type="checkbox"/>	Disco	<input type="checkbox"/>	Motown	<input type="checkbox"/>	Samba
<input type="checkbox"/>	Bebop	<input type="checkbox"/>	Disney	<input type="checkbox"/>	Movie Soundtracks	<input type="checkbox"/>	Soul
<input type="checkbox"/>	Big Band	<input type="checkbox"/>	Fiesta	<input type="checkbox"/>	New Orleans	<input type="checkbox"/>	Southern Rock
<input type="checkbox"/>	Bluegrass	<input type="checkbox"/>	Folk	<input type="checkbox"/>	Oldies	<input type="checkbox"/>	Spirituals
<input type="checkbox"/>	Blues	<input type="checkbox"/>	Funk	<input type="checkbox"/>	Patriotic	<input type="checkbox"/>	Swamp Boogie
<input type="checkbox"/>	Bossa Nova	<input type="checkbox"/>	Hip-Hop	<input type="checkbox"/>	Polka	<input type="checkbox"/>	Swing
<input type="checkbox"/>	Christmas	<input type="checkbox"/>	Holiday	<input type="checkbox"/>	Pop	<input type="checkbox"/>	Tango
<input type="checkbox"/>	Classic Rock	<input type="checkbox"/>	Jazz	<input type="checkbox"/>	R&B	<input type="checkbox"/>	Top 40
<input type="checkbox"/>	Classical	<input type="checkbox"/>	Latin	<input type="checkbox"/>	Reggae	<input type="checkbox"/>	Waltz
<input type="checkbox"/>	Country	<input type="checkbox"/>	Line Dance	<input type="checkbox"/>	Rock	<input type="checkbox"/>	Western
<input type="checkbox"/>	Contemporary	<input type="checkbox"/>	Love Songs	<input type="checkbox"/>	Rockabilly	<input type="checkbox"/>	Zydeco
Custom song arrangements:							
Would you prefer The Matt McCallie Orchestra select the rest of the music?						YES	NO



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BUNDLES:

PACKAGES

Some of our bundles are catered to weddings but prices are relevant to many types of events. The following pages also provide the option to customize our ensembles to your own specifications by size, duration, instrumentation, and budget. We have something for everyone. Please check the boxes of your selections.

	OPTION #1	THE MATT MCCALLIE ORCHESTRA EXPERIENCE: FOR THE GRANDEST EVENTS		
HOURS	ENSEMBLE			
4	This is our complete instrumentation totaling around a hundred musicians.			
Our full orchestra includes our lead singer plus a choir and symphony like big band with additional woodwinds and horns, a full strings section, rhythm section, and an auxiliary percussion section.				
This package includes us providing our own onstage sound system and audio technicians, similar to our other packages and bundles. Stage & effects lighting are not included in this package but can be added by selecting those options on the following pages. We recommend hiring additional vendors for events of this size to provide a stage with assembly crews and grips, and a lighting company with its own technicians.				
Recommended for July 4 th & NYE sized festivals			U.S. Dollars	34,000

	BUNDLE #1	WEDDING CEREMONY & RECEPTION ORCHESTRA:		
WEDDING CEREMONY				
HOURS	ENSEMBLE			
2	String Quartet		Contact to discuss alternate ensembles.	
WEDDING RECEPTION				
HOURS	ENSEMBLE			
5	VIP Orchestra		Instrumentation based on musical preferences.	
Full Lighting Package		DJ Break Music		Master of Ceremonies
Custom Song Arrangements (2)			U.S. Dollars	16,000

	BUNDLE #2	WEDDING CEREMONY & RECEPTION ORCHESTRA:			
WEDDING CEREMONY					
HOURS	ENSEMBLE				
2	String Quartet			Contact to discuss alternate ensembles.	
WEDDING RECEPTION					
HOURS	ENSEMBLE				
4	Grand Orchestra			Instrumentation based on musical preferences.	
Full Lighting Package			DJ Break Music		Master of Ceremonies
Custom Song Arrangements (2)				U.S. Dollars	10,000



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	BUNDLE #3	WEDDING CEREMONY & RECEPTION VARIETY BAND:			
WEDDING CEREMONY					
HOURS	ENSEMBLE				
1	String Quartet			Contact to discuss alternate ensembles.	
WEDDING RECEPTION					
HOURS	ENSEMBLE				
4	Great Orchestra			Instrumentation based on musical preferences.	
Stage & Dance Floor Lighting		DJ Break Music		Master of Ceremonies	
Custom Song Arrangements (2)				U.S. Dollars	5,000

	BUNDLE #4	WEDDING CEREMONY & RECEPTION VARIETY BAND:		
WEDDING CEREMONY				
HOURS	ENSEMBLE			
1	String Trio		Contact to discuss alternate ensembles.	
WEDDING RECEPTION				
HOURS	ENSEMBLE			
4	Maestro Orchestra		Instrumentation based on musical preferences.	
Five-Piece Band		DJ Break Music		Master of Ceremonies
High end budget minded ceremony & reception package			U.S. Dollars	3,800

	BUNDLE #5	VARIETY BAND:			
HOURS	ENSEMBLE				
4	Mini Big Band			Instrumentation based on musical preferences.	
Nine-Piece Band		DJ Break Music		U.S. Dollars	3,600

	BUNDLE #6	VARIETY BAND:			
HOURS	ENSEMBLE				
4	Mini Motown Band			Instrumentation based on musical preferences.	
Seven-Piece Band		DJ Break Music		U.S. Dollars	3,000

	BUNDLE #7	VARIETY BAND:			
HOURS	ENSEMBLE				
4	Maestro Orchestra			Instrumentation based on musical preferences.	
Five-Piece Band		Compact P/A (up to 150 guests)		U.S. Dollars	2,000



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	BUNDLE #8	COMPACT VARIETY BAND:			
HOURS	ENSEMBLE				
3	Three by Three			Instrumentation based on musical preferences.	
Three-Piece Band		Compact P/A (up to 150 guests)		U.S. Dollars	1,000

	BUNDLE #9	COMPACT VARIETY BAND:			
HOURS	ENSEMBLE				
2	Two by Two			Instrumentation based on musical preferences.	
Two-Piece Band		Compact P/A (up to 150 guests)		U.S. Dollars	600

SOLOIST:				
HOURS	SOLO MUSICIAN:			U.S. Dollars
5	Singer/Guitar/Keyboard Player	Large event P/A		900
4	Singer/Guitar Player	Compact P/A (up to 150 guests)		500
3	Singer/Guitar Player	Compact P/A (up to 150 guests)		400
2	Singer/Guitar Player	Compact P/A (up to 150 guests)		350
1	Singer/Guitar Player	Compact P/A (up to 150 guests)		250
1	Acoustic Soloist	Performer with no P/A		200

STRING ENSEMBLES:				
HOURS	STRINGS:			U.S. Dollars
2	String Quartet			900
1	String Quartet			700
2	String Trio			675
1	String Trio			525
1	Violin & Keyboard	(Includes a compact speaker)		500
1	Violin & Piano	(Using venue provided piano)		450
2	String Duo	(Or other acoustic instruments)		500
1	String Duo	(Or other acoustic instruments)		400

WEDDING CEREMONY EXTRAS:			
HOURS	Contact us to discuss the availability of optional instrumentations		
1	Amplification (Single microphone & compact speaker system)		
1	Pianist (Using supplied venue's instrument)		
1	Keyboard (Requires & includes a compact P/A)		
1	Vocalist or Cantor (Acoustic, no P/A)		



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CONDITIONS:

BUNDLES & PACKAGES QUALIFICATIONS

VIP Orchestra has at least 20 musicians. Grand Orchestra package includes instrumentation in the mid-teens. Great Orchestra has approximately 10 musicians. Maestro Orchestras have rhythm and voice with a small horns/strings section. Amplified bundles include a large event P/A unless listed as compact.

Combined ceremony and reception bundles require processing of a 50% deposit accompanied by a signed contract a minimum of 4 months in advance of the performance.

Rates are for performances within 50 miles of the St. Louis Arch. Additional travel can be negotiated.

Maximum 10 miles relocating between the ceremony and reception venues with adequate time to teardown, travel, and fully setup and sound check at the next location. Reception music is limited to one location.

Minimum 6 hours setup time is required for bands. Minimum 1-hour setup time for string quartet.

String quartet will perform as an acoustic ensemble. Amplification is available for additional fees.

String quartet may have a musician switch between violin and piano, vocals, or guitar upon availability.

Outdoor performances require protection from direct sunlight, precipitation, heat and cold.

Rehearsal attendance is not included in the above options but can be negotiated for additional fees.

Custom song arrangements require a minimum 4 months advance notice. Arrangements can be for the band or string quartet, or one for each. Songs of advanced lengths or complexity will require additional fees.

Up to 10 DJ song requests may be made with at least one month's advanced notice. Clients may send audio files properly formatted at least one month in advance for the DJ to prepare in their cue.

Master of Ceremonies, also known as MC or emcee services may include every announcement and introduction provided instructions are filled out using our wedding reception planner document.

Ceremony & reception planning documents must be completed and received no less than 2 months in advance of any performance. Musicians reserve the right to adhere to scheduling, song selections, and other aspects of the performance as deemed suitable to the event if planners are not provided 2 months in advance.

A microphone for toasts and speeches can be added to the P/A at no additional charge upon advance request.

If adaptations need to be made to our bundles please fill out the rest of this event form indicating your needs.

BAND TYPES:

SELECT ALL THAT APPLY

<input type="checkbox"/>	Acoustic Guitar / Vocalist	<input type="checkbox"/>	Mardi Gras / New Orleans
<input type="checkbox"/>	Acoustic Pop / Rock Ensemble	<input type="checkbox"/>	Motown Band
<input type="checkbox"/>	Blues Band	<input type="checkbox"/>	Oldies Band
<input type="checkbox"/>	Big Band	<input type="checkbox"/>	R&B Band
<input type="checkbox"/>	Christmas Ensemble	<input type="checkbox"/>	Rock Band
<input type="checkbox"/>	Cinco de Mayo / Mexican Fiesta	<input type="checkbox"/>	Singer / Songwriter
<input type="checkbox"/>	Country / Western Band	<input type="checkbox"/>	Soloist (i.e. Piano, Violin, Vocalist)
<input type="checkbox"/>	Dance Band	<input type="checkbox"/>	String Quartet
<input type="checkbox"/>	Horn Band	<input type="checkbox"/>	Swing Band
<input type="checkbox"/>	Jazz Combo	<input type="checkbox"/>	Variety Band
<input type="checkbox"/>	Jazz Orchestra	<input type="checkbox"/>	*Other

If other selected, please indicate your custom instrumentation in the INSTRUMENTATION section.



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INSTRUMENTATION:

SELECT ALL THAT APPLY

WINDS		STRINGS		VOCALS		RHYTHM SECTION	
<input type="checkbox"/>	Piccolo	<input type="checkbox"/>	Violin 1	<input type="checkbox"/>	Vocalist	<input type="checkbox"/>	Concert Harp
<input type="checkbox"/>	Flute	<input type="checkbox"/>	Violin 1	<input type="checkbox"/>	Background Singer 1	<input type="checkbox"/>	Guitar 1
<input type="checkbox"/>	Oboe	<input type="checkbox"/>	Violin 1	<input type="checkbox"/>	Background Singer 2	<input type="checkbox"/>	Guitar 2
<input type="checkbox"/>	Clarinet	<input type="checkbox"/>	Violin 1	<input type="checkbox"/>	Background Singer 3	<input type="checkbox"/>	Piano/Keyboard 1
<input type="checkbox"/>	Alto Saxophone 1	<input type="checkbox"/>	Violin 2	<input type="checkbox"/>	Background Singer 4	<input type="checkbox"/>	Piano/Keyboard 2
<input type="checkbox"/>	Alto Saxophone 2	<input type="checkbox"/>	Violin 2	<input type="checkbox"/>	Background Singer 5	<input type="checkbox"/>	Bass Guitar
<input type="checkbox"/>	Tenor Saxophone 1	<input type="checkbox"/>	Violin 2	<input type="checkbox"/>	Background Singer 6	<input type="checkbox"/>	Drum Set
<input type="checkbox"/>	Tenor Saxophone 2	<input type="checkbox"/>	Violin 2	<input type="checkbox"/>	Background Singer 7	<input type="checkbox"/>	Aux. Percussion 1
<input type="checkbox"/>	Baritone Saxophone	<input type="checkbox"/>	Viola 1	<input type="checkbox"/>	Background Singer 8	<input type="checkbox"/>	Aux. Percussion 2
<input type="checkbox"/>	French Horn	<input type="checkbox"/>	Viola 2	<input type="checkbox"/>	Background Singer 9	<input type="checkbox"/>	Aux. Percussion 3
<input type="checkbox"/>	Trumpet 1	<input type="checkbox"/>	Viola 3	<input type="checkbox"/>	Background Singer 10	<input type="checkbox"/>	Aux. Percussion 4
<input type="checkbox"/>	Trumpet 2	<input type="checkbox"/>	Viola 4	<input type="checkbox"/>	Background Singer 11	<input type="checkbox"/>	Aux. Percussion 5
<input type="checkbox"/>	Trumpet 3	<input type="checkbox"/>	Cello 1	<input type="checkbox"/>	Background Singer 12	<input type="checkbox"/>	Aux. Percussion 6
<input type="checkbox"/>	Trumpet 4	<input type="checkbox"/>	Cello 2	<input type="checkbox"/>		<input type="checkbox"/>	Aux. Percussion 7
<input type="checkbox"/>	Trombone 1	<input type="checkbox"/>	Cello 3	<input type="checkbox"/>		<input type="checkbox"/>	Aux. Percussion 8
<input type="checkbox"/>	Trombone 2	<input type="checkbox"/>	Cello 4	<input type="checkbox"/>		<input type="checkbox"/>	Aux. Percussion 9
<input type="checkbox"/>	Trombone 3	<input type="checkbox"/>	Upright	<input type="checkbox"/>		<input type="checkbox"/>	Aux. Percussion 10
<input type="checkbox"/>	Bass Trombone	<input type="checkbox"/>	Upright	<input type="checkbox"/>		<input type="checkbox"/>	Aux. Percussion 11

We will gladly assist in selecting the instrumentation based on your preferences for styles and band size.

BUDGET:

SELECT A PRICE RANGE (U.S. DOLLARS)

<input type="checkbox"/>	200-400	<input type="checkbox"/>	3,500-4,500
<input type="checkbox"/>	400-600	<input type="checkbox"/>	4,500-5,000
<input type="checkbox"/>	600-1,000	<input type="checkbox"/>	5,000-8,000
<input type="checkbox"/>	1,000-1,500	<input type="checkbox"/>	8,000-13,000
<input type="checkbox"/>	1,500-2,000	<input type="checkbox"/>	13,000-20,000
<input type="checkbox"/>	2,000-2,500	<input type="checkbox"/>	20,000-30,000
<input type="checkbox"/>	2,500-3,500	<input type="checkbox"/>	30,000-80,000

If your budget is not listed, please specify:

Should we setup a tip jar?

YES

NO



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ADDITIONAL SERVICES:

SELECT ALL THAT APPLY

<input type="checkbox"/>	Master of Ceremonies	<input type="checkbox"/>	Photography
<input type="checkbox"/>	Custom Song Arrangements	<input type="checkbox"/>	Videography
<input type="checkbox"/>	Drone Footage	<input type="checkbox"/>	Studio Recording
<input type="checkbox"/>	DJ Break Music	75	U.S. Dollars
<input type="checkbox"/>	Remote Power Source (Silent battery generator for our P/A)	75	U.S. Dollars
<input type="checkbox"/>	Wireless Guest Microphone (Wired has no additional fee)	75	U.S. Dollars
We do not share mics for sanitary reasons. Please notify us in advance if you will need us to provide one for you.			
Will you need to use our microphones?		<input type="checkbox"/> YES	<input type="checkbox"/> NO

EFFECTS LIGHTING:

HOURS	SELECT ALL THAT APPLY		U.S. Dollars
<input type="checkbox"/> 4	Stage & Dance Floor Lighting (If not in a bundle)		300
<input type="checkbox"/> 4	Up Lighting	How Many Lights?	40 per fixture
<input type="checkbox"/> 4	Wireless Up Lighting (10 lights)		400
<input type="checkbox"/> 4	Compact LED Lighting		50

DEMOGRAPHICS:

NUMBER OF GUESTS	
NUMBER OF ADULTS	
NUMBER OF CHILDREN	
ADDITIONAL STATISTICS	

ADDITIONAL EVENT DETAILS:

MUSICIAN ATTIRE	<input type="checkbox"/> TUXEDO	<input type="checkbox"/> OTHER
Other attire preferences		
If there is a theme, please describe		
Will a meal be provided for the band?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Is this a surprise party?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Should we perform Happy Birthday?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Additional details		



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LOGISTICS:

SETUP INFORMATION

Clients (you) are responsible for coordinating our setup and teardown schedules with your venue and other vendors before requesting a contract. If the timeframes we need are not available our rates may need to be revised to compensate for additional staff and or hours. We place this responsibility in our clients' hands since multiple vendors may need customized rates remunerated by you.

Large ensembles need at least 4 hours for our roadies to load in, setup, and store our empty cases. The area should be free of other vendors' personnel, performers, or public traffic during this time. Soundcheck and tuning need to occur shortly before every performance and usually include the full band, arriving shortly before the performance. It may be preferable to setup sound and lights a day prior to the performance. If so, please email us to make those arrangements. Roadies typically require two to three hours to teardown.

Acoustic ensembles and soloists usually require a minimum of 90 minutes to setup, 60 to teardown.

Please confirm stage dimensions prior to requesting a performance estimate.

SETUP DATE					
SETUP START TIME				SETUP END TIME	
SOUNDCHECK START				SOUNDCHECK END	
TEARDOWN START TIME				TEARDOWN END TIME	
IF NO ELEVATOR	# OF FLIGHTS		# OF STEPS		
STAGE TYPE	FLOOR		RAISED		
STAGE DESCRIPTION					
STAGE DIMENSIONS					
VENUE ACOUSTICS	LIVE		DEAD		
ON SITE INSTRUMENTS		If the venue will provide instruments that we can use, please list them. They will need to be already setup, tuned, and performance ready.			
Piano	Keyboard	Drums	Others:		
ELECTRICAL SUPPLY		Amplified ensembles require a clean 3-prong 120-volt supply on at least a 15-amp breaker preferably within 20' of the stage. Dirty or noisy power sources cannot be used with our equipment.			
ELECTRICITY	YES		NO		
GREEN ROOM	YES		NO		
STAGE LOCATION	INDOOR		OUTDOOR		
SHADE (required outdoors)	YES		NO		
TENT / FLY OR CANOPY	YES		NO		
A/C OR HEAT (if needed)	YES		NO		
ARMLESS CHAIRS	YES		NO		
P/A PROVIDED	YES		NO		
SOUND TECH PROVIDED	YES		NO		
STAGE LIGHTING	YES		NO		
LIGHTING TECH	YES		NO		
INDOOR BACKUP PLAN	Description				



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TRAVEL LOGISTICS:			
ACCOMODATIONS INCLUDED	<input type="checkbox"/>	YES	NO
ADDITIONAL MEALS	<input type="checkbox"/>	YES	NO
TRANSPORTATION PROVIDED	<input type="checkbox"/>	YES	NO
If stipend is included, please indicate amount in USD			
If these accommodations are included, please email to coordinate arrangements			

PARKING & LOAD IN & SERVICE DOG:			
LOADING DOCK	<input type="checkbox"/>	YES	NO
Will our truck and trailer be able to remain parked in the unload location?	<input type="checkbox"/>	YES	NO
STREET PARKING ONLY	<input type="checkbox"/>	YES	NO
PARKING, OR SHUTTLE FEE	<input type="checkbox"/>	YES	\$
SHUTTLE REQUIRED	<input type="checkbox"/>	YES	NO
PARKING PASSES OR BADGES REQUIRED	<input type="checkbox"/>	YES	NO
VALET	<input type="checkbox"/>	YES	NO
Will the venue have wheeled carts available for us to use?	<input type="checkbox"/>	YES	NO
Our truck and trailer and other equipment vehicles usually need at least four parking spots reserved at the loading dock or point of ingress nearest the performance area. Our truck with trailer needs about 50' in length and is over 8' tall, too tall to fit in most passenger vehicle sized covered parking lots and garages.			
Most events employ a mobility-limited musician so a handicapped parking space nearest the stage is much appreciated. We also use a federally registered service dog roadie to assist with hauling our equipment. Our website has an entire blog page dedicated to Munchkin in case you require more information.			
Will Munchkin be allowed to remain with our musician while performing?	<input type="checkbox"/>	YES	NO
If there are any special parking, load in, or driving instructions specific to band personnel please describe here.			

HOW DID YOU LEARN ABOUT US?:	
PLEASE SELECT ALL THAT APPLY AND INCLUDE A DESCRIPTION	
BRIDAL FAIR	
CONCERT	
ONLINE AD	
PRINT AD	
SOCIAL MEDIA	
WEB SEARCH	
WEDDING	
WORD OF MOUTH	



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SECURITY:

SECURITY WILL BE REQUIRED	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
SECURITY WILL BE PROVIDED	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
SECURED STORAGE FOR MUSICIANS' GEAR	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
SECURED PARKING FOR MUSICIANS' VEHICLES	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO

SAFETY:

Musicians, instruments, and equipment require protection from weather related elements including direct sunlight, moisture, wind, and excessive heat and cold, particularly at outdoor performances. Musicians reserve the right not to setup or perform in conditions that may lead to injury or damage.

Will musicians be provided a safe performance environment?

YES

NO

ADDITIONAL INFORMATION:

Musicians require the stage area be ready before we start setting up. This includes platforms, chairs, tents, clearing of debris and obstacles, etc. Musicians also require sufficient lighting to read their music and see their instruments and equipment on stage, which we can provide if indicated above. If any other logistics have not yet been addressed, please include those details here and use additional pages if necessary.

Once we receive your event form, we will be able to provide you with a performance estimate. Once you have selected a bid from our performance estimate this event form with all the logistical information you have provided herein will be attached to your performance agreement. If you receive a contract from us but cancel, even if you have not yet signed or paid, please inform us immediately so we can reallocate the date.



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BAND BREAKS:

The industry standard is for musicians to be given breaks of 15 minutes after every 45 minutes of performing. This enables musicians to continue performing for extended periods. If you hire our DJ break music service, we can play recorded music while the musicians are not performing. If the standard break schedule does not fit your needs, please specify.

BAND MEALS:

It is customary for musicians to receive complimentary food and nonalcoholic beverages. If a full meal is not available many caterers offer a boxed meal. The band usually takes its longest break during their meal.

Musicians need at least 20 minutes to eat before putting air through their horns again. During blessings, toasts, and speeches can be a good opportunity for musicians to dine. Having the musicians dine after one or two dance sets is another common option.

BAND PERSONNEL MEAL	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
MEAL START & END TIMES				

ROADIES:

We hire a team of roadies for nearly every event. The number of roadies varies depending on the requirements of the event but usually includes a minimum of three roadies in addition to our musicians. We would appreciate it if additional meals can be available for all of our personnel as well as a location for them sit and rest during our performance.

For more information regarding our services please visit our website at mattmccallieorchestra.com. Our [blog](#) has many helpful articles about hosting entertainment at your event. If you have questions to which you are unable to find answers on our website please email us at contact@mattmccallieorchestra.com.

If we are providing music for a [wedding ceremony](#) or [reception](#) please email us to request our wedding ceremony planner and or wedding reception planner documents instead of this event form.

Please make certain to save the information you have filled out so that it appears the same once attached in your email. If it doesn't you may need to save it again as a locked PDF under print settings.

THANK YOU!