



JENKINS
& CO.

WEDDING PLANNING AND DESIGN

WEDDING SERVICES



CONGRATULATIONS



We are so excited that you are here! Congratulations on your engagement, what an exciting time!

If you are dreaming of planning a classic wedding, with an elegant design that is filled with heartfelt details, you are in the right place!

We are passionate about helping couples curate a beautiful wedding while they focus on building a strong foundation for marriage.

In this wedding planning guide, you will find information about the wedding planning services we offer as well as details and instructions for how to get started with us.

We can't wait to hear more about your special day!

XO XO,

Sacoya J.

MEET SACOYA- OWNER & LEAD WEDDING PLANNER



FUN FACTS

Hopeless Romantic

Girl + Boy Mom

**Champagne for
Breakfast!**

**Real Housewives
Binge Watcher**

**Favorite Drink
& Food**
Champagne & Pizza

**Favorite Wedding
Moment**
First Kiss as Husband
and Wife!

FULL SERVICE PLANNING & EVENT DESIGN

Are you wanting help from start to finish so you can enjoy a stress free planning process with a seasoned professional who will help to capture your vision and ensure that your wedding is everything you have been dreaming of for years? Are you a busy couple who values the convenience of having a trusted advisor by your side to curate the wedding of your dreams? Our wedding planning experience is a collaborative process that ensures that you will be a part of the planning and able to enjoy this special season of your life while we handle the logistics of sourcing and vetting vendors, contract negotiations, budget management, and so much more.

SERVICES INCLUDE

Securement of the perfect vendor team to execute the perfect wedding for you, including, vendor research, recommendations, accompaniment to meetings, selection and contract negotiation with all vendors

Coordination of tastings, mock-ups, and vendor meetings

Development of a cohesive wedding design and theme

Management of your wedding budget and all your vendor payments

Assistance with save-the-date, invitation, and day-of signage selection and production

Assistance with all out of town lodging and transportation

A customized project management system to keep us all on track and on budget!

Execution of your rehearsal and production of your full wedding day

SO MUCH MORE!

STARTING AT \$8,500



Client Reviews

Jenkins & Co. Weddings is a warm, caring, "lets get it done" company. Sacoya and her team understand the intricate details of planning a wedding and everything in between before your big day. She has a desire to understand all of your likes, dislikes, and must-have's. Jenkins & Co. also provides the tools for you to plan the best day ever! I cannot say enough great things about Jenkins & Co. Weddings! Your day will be full of JOY and beautifully executed!

Rhiziel Taylor

MONTH OF COORDINATION

Have you already planned your wedding and you want help tying everything together and orchestrating your wedding weekend activities? Month of coordination ensures that you have a professional team available to help you tie up loose ends towards the end of your planning process and execute your wedding weekend to perfection so you can relax and enjoy the day you have worked so hard to plan



SERVICES INCLUDE

- Customized vendor recommendations
- Email availability throughout the entire planning process
- Two planning meetings (one at your venue!)
- Full access to our online planning program
- Wedding weekend timeline curation
- Communication with vendors and wedding party to relay all details and timelines
- Wedding weekend execution
- Direction of wedding rehearsal
- Management of wedding ceremony and reception
- Oversee the execution of all day-of events

STARTING AT \$3,500

Client Reviews

Sacoya and her team were instrumental in making our day so perfect, it felt like a dream! She was so patient in answering all of my many questions and helped me to realize and think about things I never would have known as I had never planned a wedding before! Her expertise was so beneficial to our planning and execution on the day of and I am forever grateful to her and her team. It was such a weight off my shoulders to know I could trust Jenkins and Co to make our day stress free so we could truly soak in all of the magical moments of our day. We could not have had such an amazing wedding day without Jenkins and Co running everything behind the scenes. To overseeing and improving the layout of our reception, keeping us on schedule, making sure we got to eat and drink and doing it all with a smile we could really rely on the professionalism and experience her team had and know we were in good hands. I am forever grateful to Jenkins and Co for helping us have the most perfect wedding day we could have ever dreamed of!

VENUES WE LOVE

Charlotte, NC & Beyond

THE BALLANTYNE HOTEL

10000 BALLANTYNE COMMONS HOTEL,
CHARLOTTE, NC 28277

THE TERRACE AT CEDAR HILL

800 WESTMERE AVE,
CHARLOTTE, NC 28208

THE GRAND MARQUIS BALLROOM

225 NEW FIDELITY CT,
GARNER, NC 27529

THE MINT MUSEUM

2730 RANDOLPH RD,
CHARLOTTE, NC 28027

OLD EDWARDS INN

445 MAIN ST,
HIGHLANDS, NC 28741

THE KIMPTON AT TRYON PARK HOTEL

303 S CHURCH ST,
CHARLOTTE, NC 28202

THE BELK CHAPEL

2234 RADCLIFF AVE,
CHARLOTTE, NC 28207

THE GRAND BOHEMIAN HOTEL

201 W TRADE STREET,
CHARLOTTE, NC 28202

THE DUKE MANSION

400 HERMITAGE RD,
CHARLOTTE, NC 28207

CHAMPAGNE MANOR

4707 SUGAR & WINE RD
MONROE, NC 28110



FREQUENTLY ASKED QUESTIONS

What makes your team different from other planners I am talking to?

We ensure excellent customer service for every Jenkins & Co. client. We pride ourselves on being servant leaders and providing valuable help with sourcing and problem solving as we plan your wedding. We truly believe in setting the stage for a foundation of a strong marriage which makes our planning and design services exceptional.

How many weddings do you take a year?

In order to provide the best possible service to our clients we take on a maximum of 20 events per year.

How much communication will we have?

Like you, we work typical business hours, but we understand that you may not be available for a call before 5pm. We can work with you to meet after work, on weekends, or virtually, so you don't miss a beat. We make sure you know when we may be out of the office or have a wedding, but we strive to respond within 48 hours.

What exactly is full-service wedding planning & design?

In short, we guide you and hold your hand throughout the entire process from start to finish. Since each bride we work with needs a different amount of guidance, we customize each proposal to fit their unique level of support. There's not a lot that we won't do for our full-service brides!

Do you charge by the hour?

We do not charge by the hour. Wedding planning is tricky and can't always be constrained to hourly segments, on average it can take 400+ hours to plan a wedding from start to finish so we have found that our flat rate plus percentage for the overall production of your event works best for our full service clients.

Do you help with set up/teardown?

Yes, to an extent! We are not florists or decorators who rent out décor etc., however, we will acquire all of your décor and personal items before your wedding day and work with your florist/designer to set up all the agreed upon elements to match your vision. We will ensure none of your family members or friends have to work on your wedding day.

Do you work with destination clients?

Yes, we will travel wherever your love story takes us! We use a custom online planning system to ensure that all of the details of your wedding day are accounted for. This system allows you to watch the progress of your event from anywhere in the world! We also work with destination clients internationally, so be sure to inquire with us about your dream wedding location.

NEXT STEPS

CONSULTATION

If you are interested in moving forward with Jenkins & Co. let's set up a time to meet. We're more than happy to chat over phone or video call to go over all the inclusions in your desired level of service, answer any questions you may have, and get to know one another.

CONTRACT

After we have our consultation, we'll know more about your wedding and which package best suits your needs. Using this information, we will build a custom contract for you. At this point, you'll review all the details and make sure you have no changes or additions.

DEPOSIT

When you approve the contract you can digitally sign the document and submit your deposit payment. Typically, we ask for twenty five percent of the amount due at signing and the remaining amount split into three payments, with the final payment due one month before the wedding date. You can discuss these terms with your planner if you wish to create a different payment plan.



Client Reviews

Where do I even start? Sacoya was an absolute God-send. She was thorough, professional and completely committed to my day being everything I wanted it to be. Out of all the things I spent money on for my wedding, her wedding planning services was my best investment.

Deja Kemp

THANK YOU



Thank you so much for taking the time to learn more about Jenkins & Co.'s wedding planning, design, and coordination services.

It is so important to us that you choose a wedding planner that you truly connect with because your wedding day isn't just any other day. We cannot wait to get to know you, and it would be an absolute honor to bring your dream wedding to life!

-Sacoya J.

For questions and inquiries
please contact:
sacoya@jenkinsandcoweddings.com

For a Look into Our Day-to-Day
and Wedding Highlights
follow us on Instagram:
[@jenkinsandcoweddings](https://www.instagram.com/jenkinsandcoweddings)