



The Taylors: A Traveling Tavern

717.449.6272

Taylorstavern.22@gmail.com

(TODAY'S DATE)

Dear (CUSTOMER),

Thank you for choosing The Taylors: A Traveling Tavern to help make your (EVENT) memorable. Please see below an estimated quote based on the information we discussed and our payment agreement. Do not hesitate to call, text, and or email us with any questions or concerns. We look forward to working with you!

EVENT DATE AND LOCATION

Guests:

Hours:

<u>ITEM</u>	<u>PRICE</u>	<u>TOTAL</u>
BARTENDER: PER PERSON (TIP JAR)	\$50/HR (5 HR MIN) 2 HRS FOR SET UP AND CLEAN UP	
COCKTAIL WAITRESS: PER PERSON (TIP JAR)	\$30/HR (5 HR MIN) 2 HRS FOR SET UP AND CLEAN UP	
WAIT STAFF: PER PERSON (HOST GRATUITY 20%)	\$40/HR (4 HR MIN) 2 HRS FOR SET UP AND CLEAN UP	
MOBILE BAR	\$100	
30 + MILES FROM 17406	IRS TRAVEL RATE	
MIXER PACKAGE	\$7.50 - \$8.50/PER PERSON	
PLASTIC GLASSWARE WITH ACCESSORIES AND ICE	\$1.50 - \$2.50/PER PERSON	
CHAMPAGNE FLUTES	MARKET PRICE	
GARNISH FOR DRINKS	MARKET PRICE	
COOLER WITH ICE	\$25/EACH	
TABLE WITH BLACK CLOTH	\$15/EACH	
ALCOHOL PURCHASE	20% FEE ON TOTAL	
HOST GRATUITY 20% (if tip jars are not allowed hourly)	\$65/HR BARTENDER \$40/HR COCKTAIL WAITRESS	
<u>TOTAL</u>		

This estimate is an approximation and is not guaranteed. The estimate is based on information provided from the client regarding event requirements. Actual cost may change once all elements are finalized. Prior to any changes of cost, the client will be notified. Estimate valid for 30 days.

We'll make the drinks as special as your event!



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EVENT DEPOSIT AND AGREEMENT

TODAY'S DATE:

CUSTOMER NAME:

EVENT DATE:

FINAL PAYMENT DATE:

TOTAL:

The Taylors: A Traveling Tavern hereby acknowledges receipt of the sum of **One Hundred (\$100) Dollars*** as a non-refundable deposit for our services to be rendered on _____.

This deposit will ensure the customer that we are available on the agreed date for their event and to be deducted from the total balance. We ask that the remaining balance be paid full within **14** days of the event date to allow for any products to be bought and or ordered. The client is entitled to cancel our services at any given time before the final payment date with a full refund minus the one-hundred-dollar deposit. Refunds will not be given to clients that cancel after the final payment date.

PRINT:

SIGN:

DATE:

**For all transactions paid through Venmo, there will be a 2% service fee charge on total payment.*

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