

Welcome, your wedding awaits!

Congratulations on your engagement and thank you for your interest in the DeKoven Center for your wedding day! In the pages that follow, you should be able to find all the information you need to get started, including pricing, FAQs and even the history of our venue!

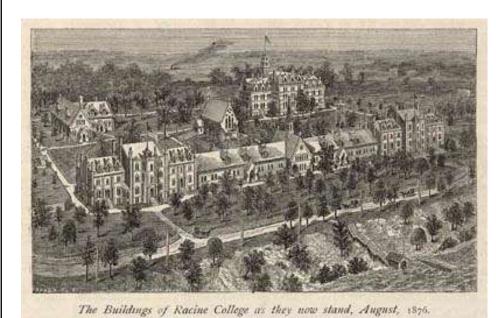
"The secret of a happy marriage is finding the right person. You know they're right if you love to be with them all the time." —Julia Child

Quick Reference

listory	Pg 5
he Great Hall Reception	Pg 7
he Assembly Hall Reception	Pg 9
our Ceremony	Pg 11
Aicro Weddings	pg 13
everage Service	Pg 14
referred Caterers	Pg 15
Coordinating Services	Pg 16
lourly Rentals	Pg 17
Pécor Rentals	Pg 18
referred Vendors	Pg 19
sirbnbs at DeKoven	Pg 20
Contact Us	Pg 21

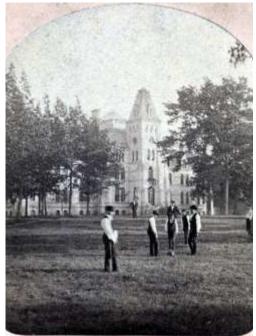
A 30013 Gymnasium, Racine College, Racine, Wis.











Vigeat Radix

May the root thrive

As the old motto of the Racine College, this phrase is still particularly relevant as our couples establish their roots of marriage here at the DeKoven Center.

Fast Facts about The DeKoven Center's History:

- Began as the Racine College, founded and chartered in 1852
- In 1859, Dr. James DeKoven came to Racine College from St. John's School in Delafield to become Warden of the College (he gave the campus its focus, modeling the quadrangle on English colleges)
- The Great Hall was once the dining hall where faculty and students shared meals together; the different floor levels differentiated between faculty and students
- Mary Todd Lincoln visited the campus, considering the school for her son Tad
- Ralph Waldo Emerson, the great essayist and poet, lectured here
- General Billy Mitchell was a graduate
- Dr. DeKoven gained fame as a preacher and writer, and is commemorated every year on March 22nd ("DeKoven Day")
- The Great Depression forced the Racine College to close in 1933.
- In 1935, Bishop Ivins of the Episcopal Diocese of Milwaukee assisted the Community of St. Mary in taking title of the property.
- The Community of St. Mary made use of the property as a summer home for dependent children from Chicago (forming the "DeKoven Foundation for Church Work")
- The Sisters operated Saint Mary's Camp for Girls in the summer, and established a retreat and conference center that hosted numerous church conventions and retreats until 1985

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The Great Hall

Amazing stained glass windows, a beamed ceiling, chandelier lighting, hardwood floors and a custom built-in bar make The Great Hall an ideal choice for your reception.

Saturday rental rate: \$4,300

Friday OR Sunday rental rate: \$4,000

Friday, Saturday or Sunday off season rental rate: \$3,500

(December—March)

Full day rentals include:

- Access to the hall from 10:00am—midnight
- Your choice of 6' rectangular tables or 60" round tables
- Banquet-style chairs
- Floor length table cloths, overlays, and skirting of head table and cake table (black, white or ivory)
- Various colored cloth napkins
- Full length globe lights
- Use of house place setting package for all guests (various plates/silverware/drinkware)
- Event security from 5pm—midnight

To reserve The Great Hall for your wedding, a signed contract and a non-refundable/non-transferable deposit of 50% of the total rental fee is required.

Maximum capacity of 225.

FAQs

Yes! Our reception halls are both heated *and* airconditioned.

Candles *must* be flameless/LED

In order to preserve our spaces, we ask that no adhesive is used on our walls or floors.

We can set up to 10 people per round table, but prefer 8 or 9.

Since it is YOUR wedding day, feel free to be creative and make it as unique as the two of you are!















The Assembly Hall

Clear windows provide a gorgeous view of Lake Michigan and inner courtyard, making this a great space for intimate weddings, showers and other important events in your life.

Saturday rental rate: \$3,300

Friday OR Sunday rental rate: \$3,000

Friday, Saturday or Sunday off season rental rate: \$2,500

(December—March)

Full day rentals include:

- Access to the hall from 10:00am—midnight
- Your choice of 6' rectangular tables or 60" round tables
- Banquet-style chairs
- Floor length table cloths, overlays, and skirting of head table and cake table (black, white or ivory)
- Various colored cloth napkins
- Full length globe lights
- Use of house place setting package for all guests (various plates/silverware/drinkware)
- Event security from 5pm—midnight

To reserve The Assembly Hall for your wedding, a signed contract and a non-refundable/non-transferable deposit of 50% of the total rental fee is required.

Maximum capacity of 150.

Love Notes ♥

"It was a perfect setting for our grandson's wedding. That Lake Michigan background for pictures was outstanding. The whole grounds were gorgeous."

"So wonderful! They helped me have such a beautiful wedding. Jenna and Mandy are great coordinators who helped every step of the way."

"This was the perfect place for our wedding. Whether you have an indoor or outdoor ceremony, you won't be disappointed. The grounds are beautiful and the all was such a great place to have our reception. The staff is amazing and very responsive and helpful during the whole planning process."

















Your Ceremony

Whether you are looking for a unique indoor ceremony or a picturesque outdoor ceremony, we offer both! Nestled amongst 11 lakefront acres, St. John's Chapel is a great place to begin your happily ever after.

*Ceremony rental rate

1:00pm or 4:30pm: \$550.00

Custom time: \$900.00

(Outdoor ceremonies available ONLY May 1st—October 31st)

*1:00pm/4:30pm rental rates are WAIVED with your reception booking; or, upgrade to a custom ceremony time for just \$350!

Ceremony rentals include:

- One-hour rehearsal the day before your wedding
- Three-hour, exclusive access time to St. John's Chapel and the inner courtyard
- Use of indoor sound system, piano, and pipe organ
- Two getting-ready rooms

Choose one of the following ceremony times:

- 1:00pm (Chapel/courtyard access from 12:00pm—3:00pm)
- 4:30pm (Chapel/courtyard access from 3:30pm—6:30pm)
- Custom (Chapel/courtyard access from 12:00pm—6:00pm)

To reserve St. John's Chapel for your wedding ceremony, a signed contract and a non-refundable/non-transferable deposit of 50% of the total rental fee is required.

Maximum capacity of 200.

FAQs

The chapel is heated and air-conditioned.

If an outdoor ceremony is desired, St. John's Chapel will be your indoor contingency site.

Outdoor white garden chairs are rented through the DeKoven Center at \$3.50/chair, charged the day of your wedding. You will *not* be charged if your ceremony moves indoors.

Please no bird seed, rice or confetti outside or inside. A bubble exit <u>outside</u> is encourage!

Use fake petals inside and real petals outside.

Please designate someone to clean up all items before your chapel departure time.













Micro Wedding

2020 has undoubtedly changed the way our society thinks about and approaches group gatherings. Whether you've always dreamed about a small, intimate gathering, or you still feel uncertain about what our future holds in terms of health and safety, we have small-scale wedding package that's perfect for a simple, yet elegant wedding celebration! Micro weddings are designed for 25 people, with the option to add on 25 additional guests for a total of 50 people.

Saturday Micro Wedding Rate: \$2300

Friday/Sunday Rate: \$2000

Off-season Rate (Dec.-Mar.): \$1600

Package includes:

- 5-hour rental (1:00pm 6:00pm)
- Access to St. John's Chapel, The Assembly Hall, and the surrounding grounds
- Use of our indoor sound systems for a full DIY experience
- Two getting-ready rooms in the chapel
- Ample time for photos around our scenic grounds
- Flexible ceremony time
- Tables, banquet-style chairs, and table linens in white, ivory, or black
- Different colored cloth napkin options
- An individually packaged meal, cupcake, and champagne toast for each guest, up to 25 people
- A small cutting cake for the bride and groom
- One licensed bartender to serve any alcoholic beverages

Optional Add-ons:

- Outdoor ceremony: +\$100
- Bottled Beer/Wine/Soda (no minimum purchase)
- Additional guests: \$30/person
- Additional access time: \$100/hour

To reserve a Micro Wedding package, a signed contract and a non-refundable/non-transferable deposit of 50% of the total rental fee is required.

Maximum capacity of 50

FAOs

Meal Options:

Choose (2) sandwich options for guests to select from:

- Carved Turkey with Cranberry Chutney & Brie on Brioche
- Hand-sliced ham with pineapple aioli on a Hawaiian Roll
- Roasted Peppercorn Beef Sliders with Horseradish Cream
- Chicken Salad on Croissant (nut-free)
- Sliced chicken and avocado on mini Hoagie
- Falafel in pita with yogurt cucumber sauce (vegetarian)

Choose (2) sides to be served with *all* meals (same two for all guests)

- Sweet potato salad
- Coleslaw
- Shepherd's salad (tomato-cucumber)
- Pasta salad
- Caprese salad
- Classic potato salad
- Veggies & dip
- Seasonal fruit cup
- Five bean salad

Cupcake choices include:

White Chiffon, Decadent Butter (yellow), or Chocolate Fudge with either Vanilla or Chocolate Buttercream icing.

Yes, you can substitute wine or beer for the champagne toast!

13

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Beverage Service

All beverages MUST be purchased directly through the DeKoven Center.

Great Hall bar minimum: \$1,500.00 Assembly Hall bar minimum: \$1,000.00

Hosted Bar Packages & Drink Tickets

Unlimited soda and juice

\$4.00/person for length of event

Coca-Cola, Diet Coke, Sprite, Sprite Zero, Mellow Yellow, Tonic, Lemonade, Fruit Punch, Root Beer, Ginger Ale, Orange Juice, Cranberry Juice, Apple Juice and Pineapple Juice

Beer & Wine Package

Hosted Bar: \$8.00/person for 1st hour; \$4.00/person for each additional hour

Drink Ticket: \$4.00/ticket

House tap beer (Miller Lite & Spotted Cow), house wine (Cabernet Sauvignon,

Chardonnay, Merlot, Moscato, and Pinot Grigio), soda and juice.

Rail Package

Hosted Bar: \$10.00/person for 1st hour; \$5.00/person for each additional hour

Drink Ticket: \$5.00/ticket

Burnett's Vodka, Kessler's Whiskey, Gordon's Gin, Cruzan Coconut Rum, Juarez Tequila, 8 Star Bourbon, Highlander Mist Scotch, J. Bavet Brandy, Cruzan Rum, house tap beer, house wine, soda and juice.

Premium Package

Hosted Bar: \$12.00/person for 1st hour; \$6.00/person for each additional hour

Drink Ticket: \$6.00/ticket

All Rail liquors, plus Absolut Vodka, Jack Daniels Whiskey, Captain Morgan Spiced Rum, Tanqueray Gin, Jose Cuervo Gold Tequila, Korbel Brandy, Jim Beam Bourbon, Johnnie Walker Red Scotch, Bacardi Silver Rum, Disarrono Amaretto, house tap beer, house wine, house champagne, soda and juice.

Top Shelf Package

Hosted Bar: \$16.00/person for 1st hour; \$8.00/person for each additional hour

Drink Ticket: \$8.00/ticket

All Rail and Premium liquors, plus Ciroc Vodka, Crown Royal, Gentleman Jack, Johnnie Walker Black Label, Patron, The Knot, Jameson, house tap beer, house wine, house champagne, soda and juice.

A la Carte

*By the Barrel

Domestic Tap Beer

\$100.00+/quarter barrel (65—70 servings) | \$200.00+/half barrel (130-140 servings)

Import/Craft Tap Beer/Hard Cider

\$150.00+/quarter barrel (65—70 servings) | \$250.00+/half barrel (130-140 servings) *Prices vary—ask us for a specific quote!

By the Bottle

House Wine: \$15.00/750mL Bottle:

Champagne/Sparkling Wine: \$17.00/750mL Bottle (Cook's Brut Champagne and Verdi Asti Spumante)

FAQs

No matter what you prepurchase, your guests still have full access to everything at the bar! They will see what is free and what items they are able to purchase.

Hosted bar applies to those who are over 21. Those who are *under* 21 will have the unlimited soda and juice available to them.

Final Guest count and payments are due 14 days before your wedding. That way you have an accurate guest count!

Looking for something else?

Maybe you're known for your love of White Claws, Twisted Tea, or have a signature drink you'd like to share with your guests! We try to help you customize your day as much as possible—just ask us if there's something specific you're looking for!

PLEASE NOTE:

Wisconsin State Law prohibits any beer, wine or liquor from being brought onto our premises. Failure to abide by these rules will result in confiscation of carry-ins. The DeKoven Center reserves the right to shut down the event if the problem persists. All prices are subject to change. There is a 17% service fee and 5.1% sales tax that will automatically be added to all beverage service invoices.

At this time, The DeKoven Center does NOT offer Dry Events. ALL events MUST meet the bar minimum.

14

Preferred Caterers

Brossman's Meet Market—Racine

(262) 639-5828 | www.brossmansmeats.com

Brossman's Features an expert catering staff with over 25 years of experience! They offer a wide variety of full service catering options, including buffet style and plated dinner service. Brossman's can give your special day the special treatment, no matter if you have 50 quests or 250 quests.

Cater WI—Brookfield

(920) 728-3160 | www.caterwi.com

From the same team who brings you "Brunch" in Milwaukee, Cater was born out of a passion for great cuisine! They know how important your big day is from start to finish, and they would be honored to be part of that. Their menu is completely customizable, and their team is ready to work with you to plan the event of your dreams.

Catering by Chef John and the Red Onion Café—Racine (262) 619-4110 | www.redonionracine.com
Catering by Chef John and the Red Onion Café is one of Southeastern
Wisconsin's premier catering services! They have been catering at the DeKoven
Center for over two decades. Chef John works with you to select the perfect
menu to fit within your budget, and their team works hard to ensure that the
quality of food and level of service matches the inherent beauty of the DeKoven
Center and its surroundings.

Charlie's Catering Company—Milwaukee

(414) 570-7500 | www.charliescateringcompany.com

Charlie's Catering Company is a trusted catering company because their staff is dedicated to composing delicious menus and providing quality service to their customers, *especially* for their big day.

Chef David's—Kenosha

(262) 925-8800 | www.chefdavids.com

David and Kathy have been catering since 2002 and pride themselves on sourcing the best ingredients and providing unique presentations that represent each client. For custom menus to wedding classics, Chef David is able to create the menu you want while staying on budget. Chef David is able to cater menus for vegetarian, vegan and all other dietary restrictions.

Irene's Catering Service—Milwaukee

(414) 645-4469 | www.irenescatering.com

Irene's Catering service has been in business for more than six decades, allowing them to become experts at changing and adapting to current catering trends, achieving perfect recipes, and surpassing the wants and needs of their clientele.

FAQs

Preferred caterers will provide you with amazing food and the best service, helping your day to run seamlessly!

Outside caterers *are* allowed, but <u>must be</u> <u>pre-approved</u> before booking with them.

Don't forget! We provide all your white china, flatware and glass stemware for your dining needs!

Did you know?

To your guests, the meal is one of the most memorable parts of your wedding day.

achieving perfect recipes, and surpassing the wants and nec

Coordinating Packages

Hourly Rentals

Day-of Coordinator: \$750

Collection of vendor information and vendor contract copies

- Creation of full wedding day timeline for all vendors
- Placement and installation of pre-assembled ceremony and reception decorations
- Supervision of rehearsal, ceremony and reception as needed.
- On-site decoration storage available the Monday before your wedding date
- 10 hours of on-site coverage by one coordinator, typically 10:00am—8:00pm

Ceremony-Only Coordinator: \$150

- Creation of ceremony timeline for applicable vendors
- Direction and/or supervision of one-hour rehearsal
- Placement and installation of ceremony decorations
- On-site ceremony decoration storage available the day before your wedding
- Three hours of coverage by one coordinator, during your booked ceremony slot (if booking a custom ceremony time, coverage will begin one hour before your ceremony begins)

Next-day Cleanup: \$300

Just want to go home after a long day of celebrating? Let DeKoven staff take care of consolidating and packing up your decorations for you! Come back the next day, or *any day before Thursday to pick up your items.

*Must be pre-scheduled with DeKoven staff

Love Notes ♥

"We had our wedding ceremony outdoors at the DeKoven Center. The grounds are beautiful so if you have your ceremony outdoors or in the chapel you won't be disappointed. The grounds have so many amazing options for pictures! Jenna and Mandy were very professional and accommodating. I couldn't have asked for a more beautiful setting for my ceremony."

"I had gotten so lucky finding this place for my wedding. I will always have the best memories of my experience here and I cannot sing high enough praises for The DeKoven Center." Looking for a space for your next gathering? The DeKoven Center is a perfect backdrop for bridal showers, baby showers, anniversary parties, holiday parties and more!

Assembly Hall (max. cap. 125): *\$100/hour

*\$75/hour (December-March)

Great Hall (max. cap. 225): *\$120/hour

*\$90/hour (December-March)

Hourly Rental Includes:

Use of hall, banquet-style chairs, plastic folding tables, and setup of tables/chairs

*Setup and cleanup of any décor, food/drink, etc. must be scheduled; hourly rental rate applies,

Additional Rental Options & Requirements:

Bar Service

REQUIRED for all alcoholic beverages, per liquor license; Any carry-ins will be confiscated and fines will be charged

• \$100 per bartender for up to 4 hours of bar service (One bartender required per 75 guests)

Security

REQUIRED for any events past 5pm

- \$30/hour (service provided by City of Racine Police Department)
 Catering
- Self-catering allowed for 75 guests or less
- Licensed caterer required for guest counts greater than 75 (renter may choose caterer)
- Must provide own place settings (plates, silverware, drinkware)

Music/DJ/Desserts/Photographers

- Feel free to use additional vendors of your choice!
- Sound system available to rent for just \$100! Includes speakers, speaker stands, mixer, and handheld & clip-on microphones

Did You Know?

We have a *full* line of linens available for you to rent for your event!

- Floor length only: \$8/table
 black/white/ivory
 (90"x132" or 120" round)
- Overlay only: \$6/table black/white/ivory (60"x102" or 70"x70")
- Combination:
 (floor length & overlay)
 \$12/table
 black/white/ivory
- Cloth Napkins: \$0.80/napkin
 various color options
- Chair Covers: \$3.50/chair black/white/ivory, various colored sashes

Décor Rentals

Preferred Vendors













Globe Lights—included! (pictured)

Add an extra strand over the head table for just \$100! (Extra strand available in Great Hall *only*)

Tulle Backdrop

- With Curtain Lights: \$475 *(pictured)*
- With Four Up Lights: \$350
- With Curtain Lights AND Four Up Lights: \$500
- NO Lights: \$300 (backdrop only)

(Backdrop available in Great Hall only)

Chair Covers: \$3.50/chair

(pictured)

- black/white/ivory covers
- various colored sashes

White padded garden chairs: \$3.50/chair

(pictured)

Reserved for outdoor ceremonies. May rent for receptions if not in use for a ceremony. Maximum of 200 available.

18

Make your day *flawless*! Choose from our preferred vendor list to ensure your big day goes smoothly!

BAKERY

O&H Bakery (262) 637-8895

Robin's Nest Cakery

(262) 652-1053

www.robinsnestcakery.com

The Cake Lady (414) 294-4220

www.cakeladydesigns.com

CATERER

Brossman's Meat Market

(262) 639-5828

www.brossmansmeats.com

Cater WI (920) 728-3160 www.caterwi.com

Catering by Chef John & the Red Onion

(262) 619-4110

www.redonionracine.com

Charlie's Catering Company

(414) 570-7500

www.charliescateringcompany.com

Chef David's

(262) 925-8800

www.chefdavids.com

Iren's Catering Service

(414) 645-4469

www.irenescatering.com

CEREMONY MUSIC

Joshua Smith—Organist/Pianist (847) 261-4564

joshuasmith537@gmail.com

The Racine String Quartet www.racinestringquartet.com

CEREMONY OFFICIANT

Rev. Jason Miller | Rev. Jennifer Miller (414) 232—7997

Rev. Jewel Olson (414) 397-1379

www.jewelolson.webs.com

WeddingsbyD (262) 249-6613

www.weddingsbyd.com

DJ/LIVE MUSIC

Silver Spoon Entertainment

(262) 637-7482

www.silverspoondj.com

GTR Entertainment (262) 497-1344

www.gtrentertainment.com

Midwest Sound (262) 751-2900

www.midwestsound.com

FLORIST

Alt's

(414) 378-7177 www.altsmke.com

Flowers by Walter (262) 633-7707

www.flowersbywalter.com

Kristy's Kreative Art & Floral

(414) 604-6699

www.kristyskreative.com

<u>HAIR</u>

Beaute

(262) 619-4150

www.beauteonthesquare.com

<u>JEWELER</u>

Plumb Gold (262) 632-5022

info@plumbgoldjewelry.com www.plumbgoldjewelry.com

LOCAL LODGING

DeKoven Center Airbnbs (Listed through Airbnb.com)

DoubleTree by Hilton (262) 632-7777

MAKEUP

Take 45 Airbrush Makeup Artist

(262) 498-8798

www.takefortyfive.com

PHOTOGRAPHER

Brianne Griebler Photography

(414) 651-1287

www.briannegriebler.com

Bryland Photography (224) 213-7014

www.brylandphoto.com

Chaviano Creative Photo & Video

(414) 380-1036

www.chavianocreative.com

Coast and Copper (262) 671-8674

www.coastandcopper.com

Mo Schultz Photography www.moschultzphotography.com

SB Photography and Design

(414) 220-0022

www.sbphoto and design.com

Shannon Z Photography (262) 945-8976

www.shannonzphotography.com

Vital Image Wedding Studios

(262) 292-9000 www.vitalimage.com

TRANSPORTATION

Designated Driver (262) 884-4248

www.ddwisconsin.net

Upscale Limousine (262) 995-5319

www.upscalelimousine.net

19

Airbnbs at DeKoven

Apartment 5: One bedroom/One bathroom | 6 guests Located in the Gate House, this lower-level unit features all new furnishings—including a queen-size bed, plus a queen-size sleeper sofa and a day bed that converts into a king-size bed. With a fully equipped kitchen, this is a perfect space for out-of-town quests or even for your bridal party!





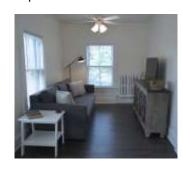


Apartment 6: One bedroom/One bathroom | 4 guests

Dubbed the "Honeymoon Suite," this upper-level unit is also located in the Gate House and features an updated kitchen as well as new furnishings, including a king-size bed and a living room sofa that converts to a queen-size sleeper.







PLEASE NOTE: Both Airbnb units require the ability to climb multiple stairs. The stairs in Apartment 6 are particularly steep relative to modern staircases. As such, these units unfortunately are NOT handicap accessible.

FAQs

Easy access door codes make check-in and check-out a breeze!

We offer free Wi-Fi for you to enjoy while staying with us.

Sorry, NO pets allowed.

There are several events that happen in downtown Racine throughout the year!

We support local artists! Almost all of the pictures on the walls are from local artists that you can actually purchase to take home with you!

No smoking is allowed indoors, but guests are welcome to smoke *outdoors*.

Ready to learn more about having your wedding day at the DeKoven Center?

Call or email us today to schedule a tour of our beautiful spaces!

(262) 633-6301 ext.102 | info@dekovencenter.org | www.dekovencenter.org

Don't forget to follow us on Facebook and Instagram!

The DeKoven Center

@the_dekoven_center

