

Wedding Planning Food for Thought

*L*EE *R*AMSAY *E*VENTS



About Lee Ramsay Events



After earning degree in a civil engineering and departing a successful 10-year career in management consulting, Lee launched Lee Ramsay Events with a single goal in mind:
to make happiness happen.

Our greatest honor is to make the host feel like a guest at their own party.



@leeramsayevents
www.leeramsayevents.com

Wedding Planner Services

Full Service

- **Planning and Administration**
 - Priority setting with couple and families
 - Planning timeline
 - Comprehensive budget planning & management
- **Vendor Sourcing and Management**
 - Research and propose trusted vendors in each category
 - Act as liaison and manage all communications and payments
- **Design and Styling**
 - Design discovery sessions and unlimited design proposals to ensure event meets client vision
 - Combining your budget and inspiration, prepare design suggestions and source reputable suppliers
- **Wedding Day Management and Coordination**

+ All services from Partial Planning + Advisory & Coordination

Partial Planning

- 2 – 4 Monthly hours of advisory time on design, vendor recommendations, etiquette, timing, or anything that may be helpful to wedding planning
- Client sets vision; planner provides vendor referrals, recommendations, and advice
- Professionally prepared planning timeline to build structure around planning process
- Vendor management transfers to planner after signed contract
- Advisory on budget management
- Advisory on extraneous event details & design
- Access to and use of professional event planning templates

+ All services for Advisory & Coordination

Advisory & Coordination

- Organize all details already prepared by client and provide advisory services where appropriate
- Create wedding day timelines
 - Vendor-specific timeline
 - Family/VIP-specific timeline
- Identify gaps in plans and timelines and propose solutions
- Confirm details with hired vendors, collect COIs
- Coordinate wedding weekend events
 - Manage flow of wedding VIPs and
 - Coordinate onsite setup and load out of event

2024 Pricing

Every wedding is unique, and we price our contracts based on your individual needs.

Our core service is **Partial Wedding Planning**: whenever we join you in the planning process, we jump right in! We find it most beneficial to couples and families to get as much upfront support and guidance as possible.

Full Service Planning
Packages start at:
\$18,000

Partial Planning
Packages start at:
\$8,500

Advisory & Coordination
Packages start at:
\$5,500

We want to know your story before building a proposal that suits your wedding or event goals.



Thank you!

Reach out to Lee directly at lee@leeramsayevents.com.
I look forward to hearing from you!