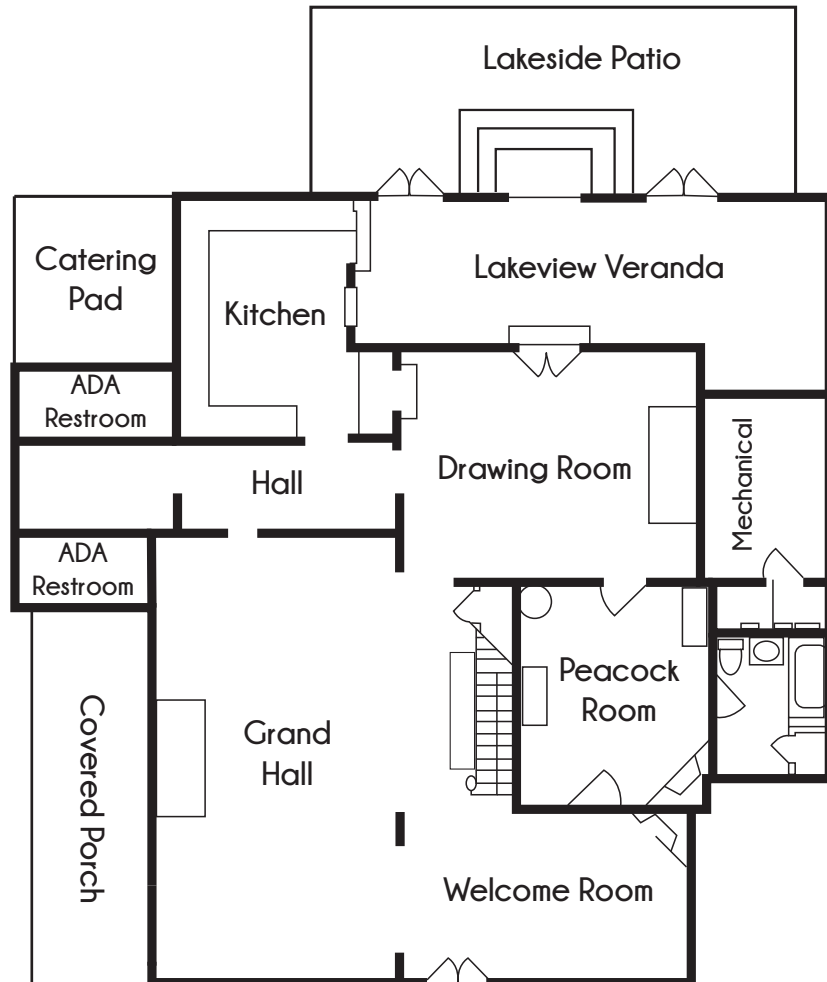


THE Capen HOUSE at the POLASEK

633 Osceola Avenue
 Winter Park, FL 32789
capenhouse.com
 Kim Ruffier, 407-636-9317

ROOM	SIZE
Dock	20' x 20'
Grand Hall	16' x 30'
Lakeside Patio	30' x 30'
Lakeview Veranda	10' x 30' (L-Shaped)
Peacock Room	13' x 15'
Drawing Room	15' x 20'
Welcome Room	12' x 19'



THE Capen HOUSE at the POLASEK

SPECIAL EVENTS

The Albin Polasek Museum & Sculpture Gardens provides:

- Use of property for 8 hours
- Kitchen and prep area for catering
- Use of property for photography prior to event; not for commercial use
- Private use of Hospitality Suite inside historic Capen-Showalter House
- List of approved vendors
- Standard electrical needs
- ADA restrooms available for guests
- Historic lakefront property
- HDMI-compatible screen
- Use of boat dock
- WiFi throughout property
- Indoor space can accommodate 125 guests standing/80 seated
- Outdoor space can accommodate 150+ guests on adjoining Patio and Lawn

Venue Rental Rates (8 hours)*

October-May

Monday - Thursday	\$1,600
Friday & Sunday	\$2,400
Saturday	\$3,200
Ceremony-only	\$550
(available Monday - Thursday, 9 am - 1 pm)	

June-September

Monday - Thursday	\$1,150
Friday & Sunday	\$1,700
Saturday	\$2,200

Additional Hourly Rental Rate

\$375 per hour (must be scheduled in advance).

Security Deposit

A \$750 refundable security deposit is required for all rentals. The deposit will be fully refunded if all Albin Polasek Museum & Sculpture Gardens rules and regulations are adhered to satisfactorily and no damage has occurred.

***All fees (plus applicable sales tax) are subject to change. Final pricing is determined by Museum's Event Manager.**

subtle elegance | historic charm