

SPC Wedding Event Mgt Service Packages

Services	Silver	Gold	Platinum
Venue Search & Consultation \$400 value			✓
Designing of Themed and Matching Stationery Suite \$500 Value (Save the Date, Invitation, Program, Menulist, Guest Card, Thank You Card e.t.c)			✓
Rehearsal Dinner Party Planning & Coordination \$200 value			✓
Wedding Dress Consultation \$100 value			✓
Schedule and Attend engagement photo session to ensure everything runs smoothly.			✓
COMPLIMENTARY Wedding Floral Special- 1 bridal bouquet, 1 Groom boutonniere (Fresh flowers-terms & conditions apply)		✓	✓
Schedule your wedding meetings and appointments		✓	✓
15 Hours of Professional in-person consultation & planning time throughout planning process		✓	✓
Development of a detailed wedding budget, tracking payments and manage due dates		✓	✓
Creation of Ceremony and Reception Layout		✓	✓
Physical Attendance of 5 vendor appointment of your choice		✓	✓
Research of wedding professionals in each category that fit your event style and budget		✓	✓
Discussion and implementation of theme, color, style and complete wedding design consultation		✓	✓
Hotel/ Accommodation Management for Out of Town Guest.		✓	✓
Unlimited consultation via telephone /Email/text/WhatsApp/Spreadsheet/Skype/Hangout	✓	✓	✓
1-2 Hours Wedding Rehearsals Coordination	✓	✓	✓
Visit to both ceremony and reception sites prior to wedding	✓	✓	✓
Development of a detailed wedding timeline and floor plan for contracted vendors	✓	✓	✓
Creation & Distribution of Detailed Wedding Day Itinerary & Task List	✓	✓	✓
Follow up telephone calls to all contracted vendors 1 - 2 weeks before wedding day	✓	✓	✓
On-site coordination and supervision of the Wedding Ceremony & Reception for up to 10 hours	✓	✓	✓
Follow up on Loose end to ensure every prior arrangement is in Good shape	✓	✓	✓
Set Up, Tear Down, Logistics Coordination & Management on wedding day	✓	✓	✓
Welcome Packet	Complimentary		
First Wedding Planning Consultation of up to 2 Hours	Complimentary		

Packages can be customized per needs....Call for your complimentary consultation today !!!

No. of Guest	10-150		
	Silver	Gold	Platinum
Event Type	Wedding Rehearsal Wedding Ceremony Wedding Reception	Wedding Rehearsal Wedding Ceremony Wedding Reception	Wedding Rehearsal Wedding Ceremony Wedding Reception
Services	Wedding Day Coordinator	Wedding Planning Service & Florals	Wedding Planning PLUS
Prices (plus tax)	\$1,500	\$3,700	\$4,500

No. of Guest	151-300		
	(Additional hours and wedding assistant)		
	Silver	Gold	Platinum
Event Type	Wedding Rehearsal Wedding Ceremony Wedding Reception	Wedding Rehearsal Wedding Ceremony Wedding Reception	Wedding Rehearsal Wedding Ceremony Wedding Reception
Services	Wedding Day Coordinator	Wedding Planning Service & Florals	Wedding Planning PLUS
Prices (plus tax)	\$1,700	\$4,500	\$5,300

No. of Guest	301+		
	(Additional hours and wedding assistant)		
	Silver	Gold	Platinum
Event Type	Wedding Rehearsal Wedding Ceremony Wedding Reception	Wedding Rehearsal Wedding Ceremony Wedding Reception	Wedding Rehearsal Wedding Ceremony Wedding Reception
Services	Wedding Day Coordinator	Wedding Planning Service & Florals	Wedding Planning PLUS
Prices (plus tax)	\$2,000	\$5,500	\$6,500

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SPC Wedding & Event Mgt



***Partial & Full Service Wedding Planning
Destination Weddings
Wedding Proposals
Bridal Shower***

www.spceventmgt.com
512-251-1772

Services, Packages & Charges

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