





Day of Coordination

\$1,275

PACKAGE INCLUDES:

- DAY OF PLANNING STARTING 4 WEEKS BEFORE WEDDING
 - 2 COORDINATION MEETINGS
 - TIMELINE CREATION & DISTRIBUTION TO VENDORS & WEDDING PARTY 2 DAYS BEFORE WEDDING
 - UNLIMITED COMMUNICATION VIA PHONE, EMAIL, ETC
 - TIMELINE MANAGEMENT
 - OVERSEE & ASSIST VENDORS
 - ONSITE REHEARSAL
 - VENUE WALK THROUGH/VISIT
 - POINT OF CONTACT FOR ALL VENDORS, FAMILY, GUESTS, ETC
 - 12 HOURS ONSITE
 - ENSURE ALL VENDORS RECEIVE FINAL PAYMENTS
 - DISTRIBUTE ANY VENDOR TIPS
 - OVERCOME ANY LAST MINUTE CHALLENGES
 - ENSURE ALL ITEMS ARE LAID OUT
 - WEDDING DAY KIT
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Full Wedding Planning Package

\$1,975

PACKAGE INCLUDES:

- COMPLETE WEDDING PLANNING BEGINNING THE DAY OUR CONTRACT IS SIGNED & DEPOSIT IS RECEIVED.
 - DAY OF WEDDING COORDINATION (12 HRS ONSITE)
 - FACILITATION OF SELECTING VENDORS (I.E. FINDING VENDORS, REQUESTING MULTIPLE QUOTE OPTIONS, HELP WITH SELECTION)
 - HELP WITH MAINTAINING SCHEDULES OF DRESS & TUXEDO FITTINGS, HAIR APPOINTMENTS, NAIL APPOINTMENTS, ETC
 - BUDGET MANAGEMENT
 - DAY OF PLANNING STARTING 4 WEEKS BEFORE WEDDING
 - UNLIMITED MEETINGS & COMMUNICATION
 - VENUE WALK AND DECOR/LAYOUT PLANNING
 - TIMELINE CREATION & DISTRIBUTION TO VENDORS & WEDDING PARTY 2 DAYS BEFORE WEDDING
 - TIMELINE MANAGEMENT
 - OVERSEE & ASSIST VENDORS
 - ONSITE REHEARSAL
 - POINT OF CONTACT FOR ALL VENDORS, FAMILY, GUESTS, ETC
 - ENSURE ALL VENDORS RECEIVE FINAL PAYMENTS
 - DISTRIBUTE ANY VENDOR TIPS
 - OVERCOME ANY LAST MINUTE CHALLENGES
 - WEDDING DAY KIT
 - DECOR SETUP & TAKE DOWN
 - FACILITATE & ENSURE COMPLETE VENUE CLEAN UP
 - *** **25% OFF ALL RENTALS FROM LAVISH'D EVENTS, LLC**
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