

Applejack Event Space Rental Contract

Applejack Pumpkin Patch LLC
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The information below applies to Applejack Event Space Rental.

Event Barn can accommodate up to 150 seated guests depending on setup. For indoor only events, optimal accommodation is 100 or less. During warmer months much larger events can be accommodated with additional outdoor options.

Applejack Event Space Base Rental Rates:

Monday-Thursday	\$100/hr	(4hr minimum)
Friday	\$200/hr	(4hr minimum)
Saturday	\$200/hr	(8hr minimum)
Sunday	\$150/hr	(4hr minimum)
Holiday rental	\$250/hr	(4hr minimum)
(New Years, Labor Day weekend, Memorial Day weekend, 4th of July)		

\$250 non-refundable date retainer/down payment is due at the time of contract signing.

Rental time includes set up to clean up.

Applejack Event Barn is not available during the pumpkin patch season which is the last full weekend of September through November 5th. Some outdoor options however are still available during that time.

Price Includes:

Climate controlled main building, rustic elegant design.

Assorted yard games and front playground area included. (back large activity area not included) .

Beautiful Kansas prairie photo opportunities throughout the property.

Chosen ceremony site (indoor or outdoor)

Set up and take down of indoor chairs and tables.

Use of covered outdoor patio and outdoor covered picnic area.

Use of indoor loft.

Romantic reception lighting (dimming lights) and beautiful one of a kind hand forged chandelier.

Plenty of easy parking for guests

Use of catering/vendor staging area

Use of bridal quarters for on-site preparations which includes full length mirror, rack for hanging dresses, seating, and private bathroom access.

Fully ADA accessible main floor and main floor bathrooms.

Fire pits availability (extra fee)

Additional non-refundable \$250 liability fee for alcohol service. (bartender not required if serving only beer & wine)

No preferred vendors at this time.

A contract and non-refundable date retainer/down payment is required to reserve your date.

- Applejack rents event space on a first come basis. Your date will not be held until both contract is signed and \$250 date retainer/down payment is paid.

- 3 additional appointment hours for consulting, building & grounds touring, and vendor visits included in contract. Beyond the 3 appointment hours, charge is \$25/hr (including phone calls). Emails will be responded to as quickly as possible but should allow 48 business hours.
- WEDDING REHEARSALS - No extra rental charge for use of the building for wedding rehearsal. It CANNOT exceed 2 hours and is not guaranteed to be available on the night before the wedding. All rehearsal dates and times can only be confirmed 30 days prior to your wedding date. Rehearsal activities can be reserved at the afore mentioned hourly rate if wish to have a secure date.
- Tables and chairs will be setup by Applejack according to submitted layout. Switch outs will be the responsibility of the renter. Additional tables/chairs or outdoor furniture beyond what is available will need to be rented.
- Changes needed to the layout must be agreed upon in writing 7 business days prior to your event.
- Renter is responsible for surface cleaning, i.e. clearing tables, taking out trash, making sure that floor is free of excessive debris, mopping spills and food areas, wiping down tables/surfaces, removing personal items, picking up any cigarette butts and outside debris, and returning any moved Applejack furniture to original position. Basic cleaning supplies will be available.
- When kitchen is in use, **full detailed cleaning of kitchen by client** at the end of your event is required. Basic cleaning supplies will be available.
- **All events should end at 10:00 PM with premises vacated by 11:00.** Time beyond contractual agreement will be charged at \$250/hr. Event Barn total daily time availability is 9:00a-11:00p.
- There will be limited Applejack staff presence during your event. Main contact will be informed. Responsible party will be considered "responsible" for behavior of all guests invited or otherwise.
- Facility guidelines must be agreed to at the same time of contract signing. Clients must follow all guidelines and rules for the Applejack Event Space Rental. Failure to follow guidelines will result in additional fees.