

Culinary Excellence served with Southern Charm



Historic Dubsdread Ballroom

WEDDINGS

Welcome

Come visit us and find yourself surrounded by majestic hundred-year-old oak trees and the manicured greens of the legendary Dubsdread Golf Course, which provide a stunning backdrop to any event. Beyond the enchanting scenery, our service is second to none. We pride ourselves on exceeding the expectations of our couples, and ensuring their special day is one they enjoy as much as their guests do.

## Our Venue

The rustic charm and vintage elegance of Historic Dubsdread Ballroom come together to create the perfect venue for your wedding you just won't find anywhere else.

- Able to accommodate parties of 20-250 guests
- On-Site Bridal Suite
- Venue Rental includes Tables, Chairs, China, Glassware, Silverware
- Standard House Linen in White, Ivory or Black (table linens and napkins)
- Ceremony Chairs White Resin
- Reception Chairs Mahogany Chiavari Chairs with Black Cushions
- Indoor and Outdoor Ceremony Options Available (\$6 per person or \$600 minimum)
- Ceremony and Reception Timeframes 5 Hours
- Reception Only Timeframes 4 Hours
- Option to Purchase Additional Time (subject to availability)
- Brunch/Afternoon and Evening Timeframes Available
- Venue Rental Rate is based on time of year, day of the week, hours needed, etc. (ask about discounted rates for off-season and/or Sunday through Friday events)



We are Honored

Here at the Historic Dubsdread Ballroom we are honored that we win awards by exceeding the expectations of our clients and are committed to making your event an award-winning day for you!



AWARD-WINNING VENUE, FOOD, AND SERVICE: The Knot Hall of Fame Award • The Knot Best Of Wedding List Wedding Wire Choice Award • Perfect Wedding Guide Choice Award



# At Your Service

When you plan your wedding with Dubsdread Catering, our Event Specialists offer their knowledge, experience, and guidance throughout the pre-event planning process and become dedicated members of your day-of event team for <u>no additional charge</u>.

So when we say "...Served with Southern Charm," we mean it. Our coordinators offer service and hospitality you won't find anywhere else.

#### PRE-EVENT SERVICES INCLUDE:

- Tasting for Four Scheduling and Menu Guidance
- Ceremony and Reception Layout Assistance
- Vendor Guidance and Coordination Assistance
- Optional Planning Session
- Final Event Planning Meeting 1 to 2 Hours
- Ceremony Rehearsal Assistance (for onsite events)

#### DAY-OF SERVICES INCLUDE:

- Day-of Event Vendor Check-In and Management
- Schedule, Coordinate and Manage Day-Of Event
- Display Case Creation
- Placement of Favors, Pre-Assembled Centerpieces, Place Cards, and Table Assignments
- Floral Distribution for Family and Wedding Party
- Door Greeters for Guest Arrival
- Personal Butler for Wedding Couple
- Cake Cutting Coordination

Food & Beverage

Dubsdread Catering is the exclusive caterer for the Historic Dubsdread Ballroom.

Whether you prefer plated service or a buffet-style meal, your menu options are limitless and our culinary specialists enjoy the creativity that every challenge provides. We can customize your menu to create something perfect for your wedding theme, group size, budget, cultural or dietary needs, and personal preferences.

### PLANNING CHECKLIST AND TIMELINE

#### INITIAL PLANNING:

Determine Your Event Numbers
 Determine Your Event Venue Needs

- Determine four Event venue Needs
- Select Your Event Venue Room(s)

#### **RESERVE YOUR VENUE:**

Call Dubsdread Catering's Event Specialist to:
Choose Your Venue
Reserve Your Date/Time

- Sign Contract
- Pay Deposit

#### 90 DAYS PRIOR TO EVENT:

- Pay 50% of Remaining Balance
- Attend One of Our Group Tastings
- Optional Planning Session

#### 60 DAYS PRIOR TO EVENT:

Schedule Ceremony Rehearsal (if applicable)
 Finalize Menu

#### 30 DAYS PRIOR TO EVENT:

Schedule Final Meeting with Day Of Coordinator

#### 15 DAYS PRIOR TO EVENT:

Meet with Dubsdread Catering's Event Specialist to:

- □ Finalize Timeline for Decor Drop-offs
- Finalize Event Floorplan
- □ Finalize Day of Event Schedule
- Finalize Guest Count
- Final Menu Confirmed
- Vendors Confirmed
- 📮 Final Balance Paid





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### CONTACT US TODAY TO LEARN MORE!

407-650-9558 • events@historicdubs.com • www.DubsdreadCatering.com

LOOKING FOR IDEAS, INSPIRATION, OR THE LATEST PHOTOS FROM OUR EVENTS AND WEDDINGS?



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