



Coordination Packages

How Can We Help You?

Rehearsal Dinner Planning
Wedding Ceremony & Reception
Planning
Wedding & Rehearsal Venue Selection
Vendor Management
Vendor Selection
Timelines & Scheduling
Customs and Traditions
Seating Charts & Diagrams
Favors & Personal Inventory
Management
Bridal Shower Planning & Décor



Coordination Packages

The Icing On The Cake

The Total Coordination Experience

This all inclusive deluxe package is perfect for the couple needing assistance from start to finish! Our experienced coordinators will assist you with everything you need to make the planning process simple and stress free, knowing that you are in good hands!

Package Includes:

- Wedding Coordinator and One Assistant Coordinator
- Unlimited emails and phone calls
- Budget preparation and management
- Regular planning meetings throughout the process
- Vendor research and recommendations
- Attending all vendor and venue meetings
- Venue Selection & recommendations for wedding day and rehearsal dinner
- Lodging assistance for out of town guests
- Consulting on all invitations, save the dates, and websites
- Reviewing all vendor contracts and handling negotiations
- Venue walk through prior to wedding day
- Coordination of the wedding rehearsal
- Coordination of all day of wedding vendors, set up, and teardown
- Pinning all personal flowers on the wedding party
- Directing ceremony and reception flow of events
- Transportation all personal inventory to venue and setting out
- Distributing final payments to vendors onsite
- Cleaning up and repackaging all personal inventory
- Packing up gifts to be secured



The Whole Cake

“Day Of” Coordination & Vendor Assistance

The ideal package for the couple that has the time to plan their wedding but not the experience! We will guide you during your planning by first getting to know you, hearing your vision and discussing budget priorities. This package includes up to 30 hours of service.

Package Includes:

- Preliminary Meeting to review your wedding vision
- Researching and recommending 3 Vendors for each category of need
- Providing you with a Wedding Timeline, due dates, checklists, as well as monthly reminders.
- Wedding Coordinator and One Assistant Coordinator
- Venue walk through prior to wedding day
- Coordination of the wedding rehearsal
- Coordination of all day of wedding vendors, set up, and tear down
- Pinning all personal flowers on the wedding party
- Directing ceremony and reception flow of events
- Transportation all personal inventory to venue and setting out
- Distributing final payments to vendors onsite
- Cleaning up and repackaging all personal inventory
- Packing up gifts to be secured



The Piece Of Cake

"Day Of" Coordination Package

This package is ideal for the couple who wants to arrange pre-wedding details on their own, but need assistance on the day of the wedding. With our expertise, you won't have to worry about even the smallest thing on your special day.

Package Includes:

- Wedding Coordinator and One Assistant Coordinator
- Preliminary meeting with coordination team 30 days prior to wedding date
- Regular phone and email correspondence during planning
- Creation of wedding day timeline and vendor contact list
- Vendor contract review
- Venue walk through with couple and any necessary vendors prior to wedding day
- Coordination of the wedding rehearsal
- Coordination of all day of wedding vendors, set up, and teardown
- Directing ceremony and reception flow of events
- Transportation all personal inventory to venue and setting out
- Distributing final payments to vendors onsite
- Cleaning up and repackaging all personal inventory
- Packing up gifts to be secured





Coordination Package Pricing

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The Icing on the Cake Coordination Package

The Total Coordination Experience

\$3,750.00*

The Whole Cake Coordination Package

"Day Of" & Vendor Assistance

\$2,500.00*

The Piece of Cake Coordination Package

"Day Of" Coordination

\$1,500.00*

A Wedding Day Bonus & Money Saver!

Florida Wedding Supplies wants to help you save money on your décor! We are offering our couples **10%** off of your décor package if you contract one of our coordination packages. We will connect you with one of our amazing wedding and floral designers to get you started on your dream day!

Contact Us

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