



MOUNTAINSIDE EVENTS

Wedding Planning Services

FULL SERVICE | PARTIAL PLANNING | DAY-
OF-EVENT COORDINATION | EVENT DESIGN



Mountainside Events

970-215-4258 | taylor@mountainsideevents.com |

www.mountainsideevents.com



Event Planning Services

FULL SERVICE WEDDING PLANNING

If you wish to forgo every intricacy surrounding your big day, relax and receive the full luxury experience catered to the last detail, this is the most beneficial option for you. We will ensure your event is spectacular and exceeds every expectation and request. Our philosophy is to enhance and perfect every aspect of the wedding so that your day is about you! The “full-planning” services provided: Secure and research optional venue inquiries, locate and reserve specialty vendors, coordinate all rental requirements, event design and decor, day-of-event coordination, invitation and guest management, assist with guest lodging accommodations and transportation, wedding website design and unlimited consultations.

PARTIAL EVENT PLANNING

This package is the best option for couples who have the vision and want us to create the reality! We specialize in customizing events to create a fun atmosphere for all. Allow us to secure your venue and rental preferences, find the best vendors to your discretion, design and decorate your themed venue, and of course be the on-site coordinator the day of the event! Express your interests and we will bring it to life! The “partial-event planning” services provided: Secure and research optional venue inquiries, locate and reserve specialty vendors, coordinate all rental requirements, customized vendor referrals, event consultation and advice throughout the planning process, event design and decor and day-of-event coordination.

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DAY-OF-EVENT COORDINATION

You are planning your own wedding and deserve to enjoy it as well! This is the best choice if you have done most of the planning up until the big day and wish to leave the high volume details to us! Having a day-of planner not only ensures your event proceeds as planned but also allows us to resolve any potential mishaps before they occur. The "day-of" services provided: Final meeting 6 weeks prior to your event, detailed event timeline and venue floor plan, decor plan, managing all vendors, up to 10 hours of pre-planning and 10 hours of planning the day of your event, handling vendor invoices on the event day, assisted set up and tear down, ceremony coordination, 1-2 in person meetings, limited event consultation.

EVENT DESIGN

You have an event you would like to plan but you need help making your vision a reality, we can help! We specialize in setting up events to create a fun atmosphere! Our motivation behind designing events is to create a warm and welcoming community environment. We love to use the natural elements when designing events. We can walk you through the design process starting with the basics such as style and colors or give us your pinterest boards and we will do the rest!

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