



Welcome to Morais Vineyards and Winery

Congratulations on your engagement!

Our intimate location will ensure your wedding is an unforgettable lifelong memory for you, your family and friends. Our Palacio Package includes facility use of our ballroom, bar room, balcony, bridal and groom suites, patios, terraces and fully equipped kitchen.

The ballroom begins with the entry foyer and a wrought iron staircase leading to a draped private room on the second floor. The space includes 4,000 square feet of hardwood floors, Palladian style windows, stage anchored by columns, dance floor, six champagne leaf grand chandeliers and two private outdoor terraces that view our pond and lush vineyards.

Rustic with a twist is what you will find in our bar room.

Magnificent views to the vineyards serve as a back drop to our grand bar, perfect for cocktail hour.

We have multiple ceremony sites to chose from as well! Our intimate chapel, front courtyard, shaded lawn or stunning pond side pergola with a paved walkway.

Our venue coordinating team can recommend vendors and will be on site the day of your event!

Maximum capacity: 250 people



Morais Vineyards & Winery 2023 Venue Rental Package

Palacio Package Includes:

- ~ 10 Hours – Including Set-Up & Break Down
- ~ 10AM-8PM access to bridal suite including multiple vanity seating, fireplace with seating area, back patio and in-suite bathroom with a shower
 - ~ Your choice of ceremony location
 - ~ Palladian style ballroom
- ~ Private terraces off ballroom overlooking pond and vines
- ~ Private patios off the ballroom and bar room with tables and chairs
 - ~ Up to (250) gold chiavari chairs for reception
 - ~ Up to (25) six foot banquet round tables
 - ~ Up to (6) eight foot banquet rectangular tables
- ~ Barrel table – for cake, guest book, programs etc...
 - ~ Coat closet
- ~ Commercial catering kitchen: stove, heater, ice machine, dishwasher, and refrigerator
 - ~ Balcony overlooking the ballroom
- ~ Groom suite with private entrance & restroom
 - ~ The grand foyer
 - ~ Two large parking lots
- ~ Front courtyard patio with fountain, tables and chairs
 - ~ Private bar room with:
 - ~ Large granite top oval bar, (4) Bistro tables with (5) chairs at each
- ~ Impressive gas log, stone fireplace and terrace overlooking the vineyard

Rental Prices

Saturday Standard Package: \$11,000

Friday and Sunday Package: \$9,000

Monday-Thursday Package \$7,000

Ceremony Site

You may choose from our pergola or chapel. Includes 150 white wooden ceremony chairs for your guests.

Deposit & Payment Requirements:

Non-refundable deposit required at the time of signing to hold your event date:

½ the total rental rate, including tax + ½ the \$1000 refundable security deposit.

Remaining balance is due 30 days prior to your event.

Wine invoice will be sent after the conclusion of the event and your final wine payment is due 5 business days after your event date.

Wine Order

Five case minimum order for wine purchase with a 20% discount on these cases. There are 12 bottles of wine per case. Wine invoices are priced according to the vintage year of the event.

A \$1,000 surcharge will apply for Dry Events (no alcohol of any kind will be served)
(VA State Sales Tax will be added for rentals and wine purchased)

Event Venue Policies:

Décor & Event Item Drop Offs/Pickups – We do not allow event items, décor, rentals etc... to be dropped off before an event's time block starts. We do not have a secure area to hold these items to ensure they will not be misplaced or go missing. No one will have access to the venue prior to the contracted event start time, so please plan on having all items for your event, dropped off within your rental time period. The same applies for pick up/removal of event items. This must be done during the contracted rental time period. No items will be permitted to remain on site after conclusion of time block.

Bridal Suite- Access to bridal suite will be from 10am to 8pm on event date. The building will remain open and unlocked during contracted time. Vineyard is **not** responsible for any items that are lost, stolen, or left behind during and after contracted time. Host is responsible for cleaning up all décor, flowers, etc, within the contracted time.

Final Walk Through – 90 days prior to your event, we will contact you to coordinate and schedule a “30 day final walk through” of the facility. You, your catering representative and your event coordinator will be **required** to attend. Please notify them ahead of time. We allow ONE walk through only.

Ceremony Rehearsal – You are guaranteed ONE hour to conduct a rehearsal on premise the day before or week of your event. 90 days prior to your event, we will contact you to schedule the rehearsal. Your event planner is required to attend. We will work with you and your event planner to schedule rehearsals but we do reserve the right to adjust the date and time of a rehearsal as long as client is notified in advance. Rehearsals on Fridays, Saturdays and Sundays must begin by 11:00 AM.

Caterers- We DO require that you select a caterer from the list we provide. If you choose to contract a caterer not on our list, a \$1,000 fee will apply.

Vendors - We recommend that all vendors be selected from our list of preferred vendors. The service providers mentioned have demonstrated superior professionalism & service contributing to the development of a successful business reputation & good relationship with Morais Vineyards & Winery. We do allow clients however, to choose to hire industry professionals outside this list.

Event Coordinator/Planner - We require that a professional licensed event planner/coordinator be present on the day of the wedding. It is the client's responsibility to select and contract the event coordinator for their event. We require that you select an event coordinator from the list we provide. If you choose to contract an event planner not on our list, a \$1,000 fee will apply. A copy of their business license is required prior to event.

Event Wine – All wine served must be purchased from Morais Vineyards and Winery. The consumption of outside wine is strictly prohibited per Virginia State ABC laws.

- Event Order: Wine selections & quantities must be submitted at least 30 days prior to your event. **Failure to submit your wine order 30 days prior will result in forfeit of case discounts. Failure to submit wine order by 14 days prior to event will result in forfeit of discount and Vineyard management will select for you, the minimum 5 cases of wine at their discretion. You will be billed according to this selection.**
- We cannot pull more wine the day of your event per our ABC license, so your wine selection *should* include all the wine you think you will need for your event.
- All wine returned to Vineyard at the end of the event must be unopened, not chilled and remain on the property. If wine leaves the property at the conclusion of the event or has been chilled we are not able to take it back into our inventory and it will be considered sold.
- Wine selection is based on availability. The venue has the right to adjust requests as needed; host of the event will be notified in advance if applicable. Wine prices subject to change per year.
- We do not provide any serving staff, including wine servers, for special events held on the property. Your catering company will need to provide all of the servers and bartenders needed.
- **Dry Event**- A \$1,000 surcharge will apply for Dry Events (no alcohol of any kind will be served)

ABC License – We do allow you to supplement our wines with beer, champagne and/or liquor. If you are serving supplemental alcohol at your event, we **require** a copy of your ABC banquet license at least 30 days prior to your event (<https://www.abc.virginia.gov/licenses/get-a-license/banquet>). We cannot legally permit your alcohol to be brought in or served without this license! Alternatively, your catering company can supply the additional alcohol and will submit their own ABC license to cover it. Morais wines are covered under our ABC license.

Prohibited Items – We do not permit sparklers, fireworks, or the release of paper wish/sky lanterns or balloons. No décor of any kind on the statue and tree located in the front courtyard. No tape, nails or tacks on any wall surface include pergola. No wood burning fires, or fire pits. This include the fireplace in the bar room. **No large charter buses exceeding 35 feet**, as they cannot be maneuvered into the areas they need to access. No candles or flower petals in the fountains. No confetti outdoors.

Permitted Items – Real candles are permitted inside & outside venue (they will be extinguish if venue staff see that they are not safely places or dripping wax). Draping. is allowed inside and outside. Flower petals are permitted inside and outside on paved areas only and **must be cleaned up** by catering staff or event planner at conclusion of event if used.

Additional Hours-Host (Paying party) may choose to add additional hours at any time (Event end time may not extend beyond 1:00AM). **One extra Rental Hour= \$650.00 MAX TWO ADDITIONAL HOURS.**

Supervision - Children must be supervised by an adult at all times.

Pets - All pets must remain outside of the building and on a leash at all times with the exception of service animals with proper documentation.

(Venue Policies are subject to change per Vineyard Management's discretion. Host/hostess of the event will be notified in advance if applicable.)

Catering Requirement & List

It is our desire to see every wedding run smooth as silk. The vendors you select will ultimately have a huge impact on your day and it is our experience that the catering team will have the greatest effect. Because we want nothing but the best of experiences for you and your guests, we do require you to select from these chosen few caterers who have proven that they deserve to be counted among the elite.

Purple Onion Catering
www.purpleonioncatering.com
703.631.0050

Catering by Uptown Virginia
www.cbuva.com
info@cbuva.com
703.844.0244

Elegancia Caters
www.eleganciaticaters.com
info@eleganciaticaters.com
301.770.1778

Main Event Caterers
www.maineventcaterers.com
703.820.2028

The Chefs Table
www.tctcaterers.com
703.787.9222

Serendipity Catering
www.serendipityvirginia.com
taylor@serendipityvirginia.com

Pampas Fox Catering
Pampasfoxcatering.com
info@pampasfoxcatering.com
202.368.5412

A Taste of Elegance Catering & Events
www.tasteelegance.com
info@tasteelegance.com
540.628.2763

You may decide to contract a catering company not on our list. However, they must be pre-approved by Morais Management and you will be charged a \$1,000 fee.

Required Coordinator/Planner List

Crossing T's and dotting I's, these coordinators have helped create beautiful memorable and most importantly, organized and smooth weddings at Morais. These coordinators will help you design and coordinate your dream wedding with the knowledge and experience from working at our venue in years past. We like to ensure that every wedding will go on without a hitch and any of these coordinators will help make that happen.

Events by Dragonfly

www.eventsbydragonfly.com

703.347.5702

BodaMaestra

www.bodamaestra.com

703.944.0019

Designed Perfectly events

www.designed-perfectly.com

703.867.7384

Darling D's

www.darlingdevents.com

540-845-1351

Wedding Story

www.weddingstoryva.com

703.642.2247

K Bella Events

www.kbellaevents.com

202.810.5111

L Havard events

www.lhavardevents.com

703.408.8874

Laura Elise Events

www.laurelelise.com

540.471.9738

Tilly & Teal

www.tillyandteal.com

703.909.7360

Love Clark Events

www.loveclarkevents.com

443.633.2372

You may decide to contract a coordinator or planner not on our list. However, they must be pre-approved by Morais Management and you will be charged a \$1,000 fee.



Additional Information

Capacity

The maximum capacity is 250. We do not have a minimum requirement.

Time Restrictions

All activity on location for your event must take place during the rental period. No early/late access will be granted to our facility. 1:00am is the latest your event time can run until.

Buses

As a privately-owned event venue, we do restrict the access of buses to 35 passengers or fewer. There are no exceptions and larger charter buses will be denied entry.

Deposit and Fees

In addition to the rental rate and sales tax described above, we also require a \$1,000 refundable security deposit to be paid in full before your event. There are no other fees or hidden costs associated with our venue.

Event Coordinators

In order to host your event at Morais we do require you to contract a professional event coordinator. We'd like to suggest looking into our preferred planners who have proven that they deserve to be counted among the elite. You may decide to contract a event coordinator not on our list. However, they must be pre-approved by Morais Management and you will be charged a \$1,000 fee.

Supplemental Alcohol

In addition to our wine, we allow you to supply additional alcohol for your event. If you procure a one day, special event ABC license you may offer beer, liquor and sparkling wine at your wedding.

Local Accommodations

The closest accommodations are in Warrenton VA, which is 12 miles away. Please inquire for a full list of accommodations.

Dry Events

We do allow you the option of hosting a dry event at our winery venue. However if you choose to do so, there will be a \$1,000 surcharge and NO alcohol of any kind will be permitted on our property. This rule is strictly enforced.

Preferred Vendors

Event Rentals

Sammy's Rentals

www.sammysrental.com

703.361.6216

C & G Event Rentals & Service

carmenhayles@hotmail.com

703-282-7752

571-359-6520

Cakes

Cakes in Art

weddingcakesinfredericksburgva.com

540.903.5541

Gateau

www.igateau.com

540.347.9188

Haute Cakes

www.haitecakespastryshop.com

Cakebee Cakes

www.cakebee.com

571-308-3233

Transportation

Lake Manassas Limo

www.lakemanassaslimo.com

703.754.1144

Fleet Transportation

atpolk@fleettransportation.com

www.fleettransportation.com

703.933.2600-ext. 120

Photographers/Videographers

Emily Marie

www.emilymariephotos.com

Lieb Photographic

www.liebphotographic.com

Weddings by Hana

www.weddingsbyhana.com

Jontell Parham

www.jontellvanessa.com

Kir Tuben

www.kir2ben.com

Florals

Everlasting Flowers

www.everlastingflowersva.com

540.395.9266

Sarena Floral Designs

www.sarenafloraldesigns.com

571.722.3340

The Posey Detail

www.theposeydetail.com

540.764.0014

Nova Florals

www.novaflorals.com

703.347.5702

The Rosy Posy

www.therosyposy.com

info@therosy.com

DJs

Dream Day DJs

www.dreamdaydjs.com

540.341.7072

I'm the DJ

www.imthedj.net

540.358.0380

Black Tie Entertainment

www.musicdj.com

703.803.7722

Sam Hill Bands

www.Samhillbands.com

866.726.4455

Hair & Makeup

Amazing Occasions

www.amazinghairandmakeup.com

571.393.8891

Salon Emage

www.salonemage.com

540.341.4052

Enlightened Styles

www.enlightenedstyles.com

540.560.2957

Yisell Santos

yisell@yisellsantosmakeup.com

yisellsantosmakeup.com

Extras

Flash Foto Booth

www.flashfotofun.com

Liz Decorations

www.lizdecorations.com

String Poets

(String Quartet)

www.stringpoets.com/home

Dovely Moments

(Dove Releasing)

www.dovelymoments.com

Thank you for Considering
Morais Vineyards & Winery for your Special Day!