



HAMILTON

EVENTS

PRICING GUIDE

Updated November 2022

Welcome

Hamilton Events specializes in delivering your love story through full service wedding planning, design, and coordination. We provide seamless service and craft a cherished experience so that you can focus on the most important part - getting married. With offices in Columbia, Greenville, and Charleston, we curate weddings all across the Carolinas.

This Pricing Guide will detail our services and help you navigate the best investment for your needs. Each package starts at its listed base price. The following additional fees may apply: processing fees, a guest count greater than one hundred and fifty, greater than twelve hours of wedding day service, separate venue locations, and travel/accommodation fees.

Thank you for considering Hamilton Events, and we hope to join you on your wedding planning journey soon.

- Ashley Skutka, Owner and Creative Director



Full Planning + Design

10% of wedding budget
\$6,000 minimum

- Services begin upon booking
- Unlimited contact via phone or email
- Up to 10 in-person or virtual appointments
- Production of personalized reception framework + design board
- Production of personalized 12-month checklist and assignment of checklist tasks
- Consistent collaboration to ensure planning efficiency and task completion
- Full Password-protected access to personalized planning software
- Unlimited contact via phone or email with all vendors
- Budget management + tracking of all payments and due dates
- Arrange for hotel room block for out-of-town guests
- Assist in vendor/venue research and selection
- Crafted color palette
- Up to 2 venue walk-throughs
- Pre-booking vendor contract review
- Production of individualized Wedding Itinerary for all necessary parties
- Floor plan creation + guidance
- Conduct Rehearsal run-through
- Event management
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Partial Planning

\$3,500 +

- Services begin ~6-8 months out
- Unlimited contact via phone or email
- Up to 6 in-person or virtual appointments
- Access to generalized 12-month checklist
- Periodic collaboration to ensure planning efficiency and timely completion of tasks
- Full Password-protected access to personalized planning software
- Periodic contact with all vendors
- Up to 2 venue walk-throughs
- Post-booking vendor contract review
- Production of individualized Wedding Itinerary for all necessary parties
- Floor plan creation + guidance
- Conduct Rehearsal run-through
- Event management
 - See Page 5





Event Management

\$2,500 +

- Services begin ~3-4 months out
- Unlimited contact via phone or email
- Up to 4 in-person or virtual appointments
- Limited password-protected access to personalized planning software
- Up to 1 venue walk through
- Confirm with all vendors prior to wedding
- Production of individualized Wedding Itinerary for all necessary parties
- Floor plan creation + guidance
- Conduct rehearsal run-through
- Event management including -
 - 3 Coordinators
 - 12 hours of wedding management
 - Act as liaison for vendors, bridal party, and family members
 - Decor set up and breakdown
 - Maintain and coordinate the timeline for all events during the reception
 - Access to bridal, styling accent, first aid, and coordination kits



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