



LAUREN ZIZZA EVENTS

Wedding Planning Packages

2023-2024 Season



LAUREN ZIZZA
EVENTS

FULL PLANNING PACKAGE

\$11,000

From the moment the question is popped, Lauren Zizza Events helps to create a beautiful, warm, personalized event that's memorable, meaningful, and magical!

This package handles all the planning & execution from start to finish, and includes but is not limited to:

- **Venue Selection & Management:** Work with the couple to research multiple venues and secure preferred location and date for event.
- **Budget Assistance:** Create a detailed budget to highlight priorities, while tracking and managing all deposits. The budget will continuously be updated throughout the planning process.
- **Vendor Recommendations & Management:** Help to build the best team of professionals for your wedding day. With years of contacts, we can find the perfect fit based on your style and budget.
- **Event Design:** Create an overall design and vision that is personal to the couple for wedding day.
- **Guest Services:** Assistance with transportation & hotel accommodations, as well as welcome amenities.
- **Event Production:** Full access to as much communication leading up to the wedding day, as well as a venue visit, in-person meeting, and up to (10) hours on the wedding day.

6-MONTH PLANNING PACKAGE

\$6,000

This package is perfect for a couple who has a vision in mind and needs a little extra help to execute the overall design!

This package starts 6 months out from the date of the wedding, and includes but is not limited to:

- **Vendor Management:** The team will work with the vendors that the couple has already booked, to coordinate remaining details leading up to the wedding.
- **Event Design:** Create an overall design and vision that is personal to the couple for wedding day. Our involvement is heavily focused on designing the setting, complete with tabletop, floral, lighting, and booking any necessary rentals for your event.
- **Guest Services:** Assistance with finalizing transportation & hotel accommodations. Helping to order & assemble any welcome amenities.
- **Event Production:** As of 6 months out from wedding date, full access to as much communication leading up to the wedding day, as well as a venue visit, in-person meeting, and up to (10) hours on the wedding day.

MONTH-OF COORDINATION

\$3,000

You made the plans? We'll seal the deal! For the organized bride that did all of the planning, but just wants to enjoy the day, we've got you covered.

This package starts 30 days out from the date of the wedding, and day-of elements include but is not limited to:

- Assemble bathroom baskets
- Manage catering
- Set up rentals
- Schedule day-of flow & timeline
- Assemble decor
- Manage entertainment
- Set up escort & place cards
- Help create hair & makeup schedule
- Communication with officiant
- Distribute party favors
- Create photography timeline
- Distribute ceremony materials
- Work with couple to finalize floor plan & seating arrangements
- Handle security
- Steaming of bridal dress
- Vendor management
- Distribute vendor tips
- Distribute welcome bags
- Assist couple with any needs on day-of event
- Keep all parties running on time!

ADD ONS

(Includes Sales Tax)

Items can be added from the add-on menu to customize your package at any time:

- Full Planning/No Venue: (\$8,500) Finding the venue is a ton of work. But if you've signed the contract and need help with everything else, consider this the package for you!
- Customized 3-Month Planning Package: (\$4,500) A little bit of this and a little bit of that! This package can be customized in 2 different ways - The initial 2 months can be used for recommendations and booking all big vendors, while the final month will be used for month-of coordination. Or, the 2 months can be used 6 months out from the wedding date to focus on design/decor, coordinating with the florist and rental company to finalize the overall design, paired with the final month of coordination.
- Rehearsal Dinner: (\$1,200) Bring together the people you love most to kick off wedding weekend! We can help coordinate the ceremony rehearsal, curate a menu, manage flow of toasts, and work with you on the evening's decor.
- Morning After Brunch: (\$1,000) Eat, drink, & recover. We'll think of the brunch details so you don't have to.
- Party Planning: (\$3,000) From engagement parties to bridal brunches, we do it all - Use LZE for all of your special events.

** Additional fees may include hotel accommodations for Lauren Zizza if wedding is 1 hour outside of NYC and/or venue requires official COI**

NEXT STEPS

1. Decide which services are best for your wedding day. If you can't decide on any of the extras, you can add items to your package at any time!
2. Sign the wedding planning contract and pay the 50% deposit to reserve the day! The remaining balance is due 2 weeks before your event. Payment is accepted via Venmo, Check, or Zelle.
3. I will be in touch periodically to check in on all your amazing wedding plans. Regardless of whatever package you choose, we will finalize all the details in the 30 days leading up to the wedding. Together, we will create memories that matter!

THANK YOU!



Thank you so incredibly much for considering Lauren Zizza Events for your special day! From lavish weddings to micro-events, I look forward working together and creating memories to last a lifetime.

Lauren Zizza
EVENTS