



# MOUNTAIN LAKE

2023-2024 Wedding Season

# LODGE®









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# MEET THE TEAM





# SALES TEAM

Welcome! We are so excited for the chance to meet you. From our first phone call to that last sip of champagne, we will take care of you. We are excited to get to know the foodies, world travelers, musicians, physicians, and the cultures from the U.S. and beyond that make up our beautiful couples. Above all, we believe love is worth celebrating and we want to share our rich history and embrace you and your loved ones as you start this new adventure...

*Sales Team*



# OUR PROMISE

As members of the Mountain Lake Team, we know planning your big day can be an intimidating process, and there are many tasks that can be overlooked. We are here to provide a wealth of information for couples and event planners, which translates into a smooth, efficient planning process and an extraordinary experience for any occasion! We are here to assist every step of the way including the plan for mealtimes, event designs, vendor recommendations, menu selections, group recreation, and all "day of" logistics. Our main goal is for your vision to come to life!

*Lyndsi Raechel Aleta*

Mountain Lake  
Weddings



# OUR TEAM



**LYNDSI**  
VP of Sales



**AJ**  
VP of Food & Beverage



**RAECHEL**  
Director of Catering



**ALETA**  
Sales Manager



# VIEW

## THE SEASONS





# Spring

Photographer: Lauren Morris









# Summer

Photographer: Kaitlyn Phipps









# Autumn

Photographer: Brittany Cook









# Winter

Photographer: Kaytlin Lane







# OUR VENUES





# THE OVERLOOK

Endless vistas of sweeping mountain peaks and lush valleys provide a stunning backdrop for your wedding ceremony in this remote and intimate location at the top of a mountain peak. A split rail fence, historic stone building, and phenomenal views make The Overlook a truly magnificent outdoor ceremony venue that perfectly showcases your love.

Capacity: 200 Guests Dimensions: 1.3 Miles'

**CHECK IT OUT**





# BALD KNOB

The Highest Point in Giles County, a true Mountain Top Adventure Wedding.

Sweeping 270 degree views of the valley below. Stand out and above on this natural floating ledge. A Intimate Stand Ceremony surrounded by your closest friends & family.

Capacity: 30 Standing Guests Dimensions: 1 Mile'

**CHECK IT OUT**





# MARY'S BARN

Refined rustic elegance awaits at the incomparable Mary's Barn. Exposed whitewashed wooden beams, a cozy fireplace, expansive patio, and built-in dance floor make this the ideal venue for ceremonies and reception parties. A secluded location and refreshing mountain ambiance make you and your guests feel a million miles away from anywhere.

Capacity: 200 Guests   Dimensions: 58'x46'x15'

**CHECK IT OUT**





# GRAND BALLROOM

This exquisite venue is the perfect place to celebrate after your ceremony. Floor-to-ceiling stone walls are complemented with wrought iron chandeliers and offer a distinctive Appalachian flair. Enjoy gourmet dining surrounded by the stunning natural beauty of the Blue Ridge Mountains framed perfectly through expansive windows.

Capacity: 200 Guests   Dimensions: 63'x45'x10'

**CHECK IT OUT**





# THE GAZEBO

A rustic retreat with expansive views of Mountain Lake, The Gazebo infuses your ceremony with a relaxing grace and sublime natural beauty. All eyes will be on you as family and friends look on from the adjacent stone amphitheater. Celebrate your love in this tranquil outdoor venue that is the perfect setting for the start of your lives together.

Capacity: 200 Guests   Dimensions: 62'x42'x10'

**CHECK IT OUT**





# THE VERANDA

Located just off our Grand Ballroom, this spacious European style veranda affords exquisite views of Mountain Lake and serene forests. Enjoy pre-reception cocktails here, or retreat to its quiet elegance throughout the evening for star-gazing and catching your breath after a dance.

Capacity: 200 Standing Guests Dimensions: 129'x12'x10'

**CHECK IT OUT**





# BOAT DOCK

Many couples opt to enjoy post-ceremony cocktail hour here, bridal brunches, or intimate ceremonies; an ideal place for savoring the sunsets and sunrises overlooking our rolling lake bed and surrounding mountains.

Capacity: 50 Guests Dimensions: 62'x42'x10'

**CHECK IT OUT**





# GILES & CASCADE

A more intimate wedding experience; located next to our Grand Ballroom with the same floor-to-ceiling stone walls and wrought iron chandeliers that offer you that distinctive Appalachian charm.

Perfect for your indoor fireside ceremonies, bridal brunches, rehearsal dinners, and intimate receptions.

Capacity: 90 Guests Dimensions: 66'x25'x9"

**CHECK IT OUT**





# TRAIL HEADS

Choose your own adventure & ceremony site. With our 22 miles of hiking trails & 2,600 acres of protected nature preserve.

Discover the beauty of our woodland passages, fern filled glades, wildflower fields, and ancient lichen covered mountain faces. The flora and fauna are awaiting you.

Capacity: 200 Standing Guests Dimensions: 2,600 acra

**CHECK IT OUT**





# HARVEST PORCH

Celebrate the vibrant flavors of the Southwest Virginia region at HARVEST Restaurant - a true farm to table dining experience. Savor your wedding reception or bridal brunches with simply prepared dishes featuring local produce and meats to create cuisine infused with Appalachian character. Our curated menus change with each season to deliver your guests the natural flavors of the Blue Ridge Mountains.

Capacity: 30 Guests Dimensions: 45'x15'12'

**CHECK IT OUT**



# YOUR CATERING





## EXECUTIVE CHEF MIKE PORTERFIELD

Chef Michael Porterfield began his career 34 years ago as Mountain Lake's garde manger.

Chef strives for new innovative seasonal culinary experiences and has a dedication to sourcing quality farm fresh local ingredients from all local Virginia Suppliers.



# SAMPLE MENU

Plated or Buffet

## **Couples Signature Cocktails**

Lavender Blackberry Mule  
Blueberry Spritz

## **Hors D'ouerves**

Pimento Cheese Crostini  
Beef Tenderloin Sliders w/ Horseradish Aioli  
Caprese Skewers w/ Balsamic Drizzle

## **First Course**

Bread & Butter  
Harvest Salad

## **Second Course**

Lobster Bisque

## **Main Course**

Chicken Breast with Artichoke, Feta Cheese, and Capers  
Grilled Beef Tenderloin with Truffle Demi Sauce

## **Accompaniments**

Roasted Asparagus  
Broccolini  
Herbed Wild Rice  
Roasted Potato Medley

## **Dessert Course**

Lemon Sabayon with Whipped Cream and Fresh Berries

## **Non Alcoholic Drink Service**

Iced Water, Iced Tea, & Coffee

**Check out our Menus**





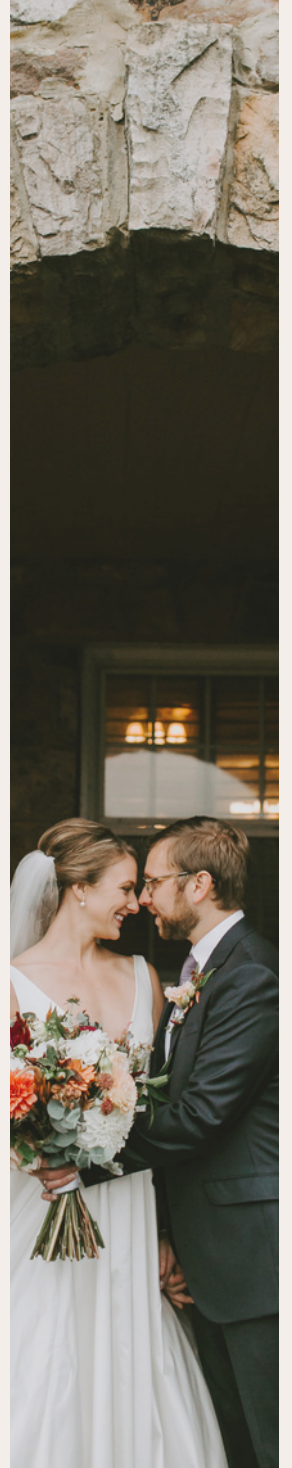


# YOUR WEDDING



# ONSITE AMENITIES

- Onsite Lodging
- Exclusive 4 Hour Venue Usage
- Setup & Breakdown Service
- Onsite Catering Service
- Onsite Bar & Beverage Service
- Onsite ABC License
- Onsite Event Manager
- All Ceremony & Reception Chairs
- All Ceremony & Reception Tables
- All Flatware, Stemware, Glassware, & Serving Ware
- In-House Floor Length Linen
- In-House Linen Napkins
- Onsite Banquet Manager
- Onsite Banquet Staff
- Bald Knob Access
- Property Wide Photo Access

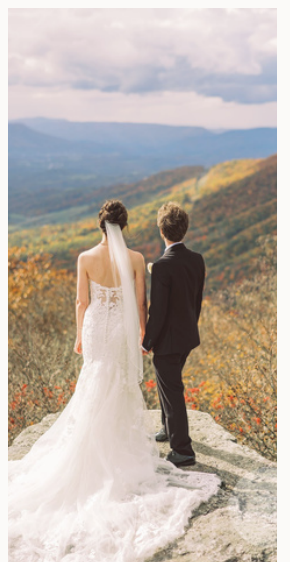
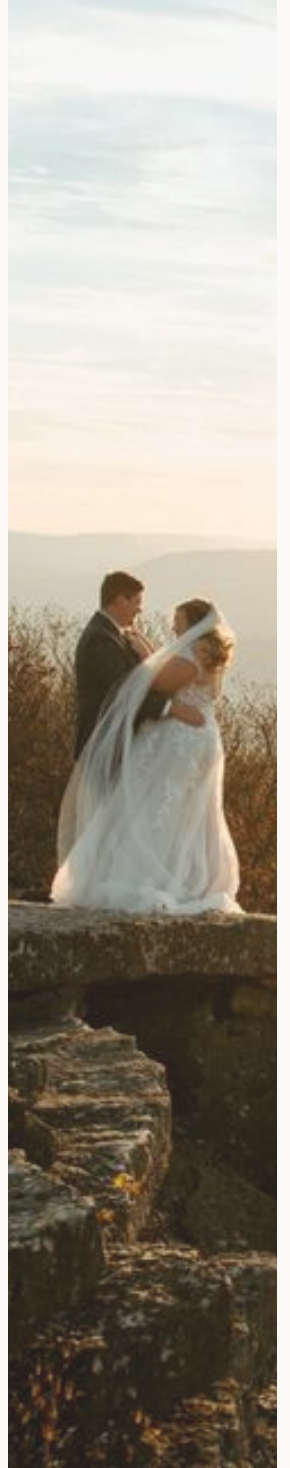




# MOUNTAIN PEAK

- Onsite Event Manager to Assist with Planning and Day of Coordination
- Two Night Stay in a Honeymoon Suite
- Floor Length White Table Linen
- White Linen Napkins
- All Tables, Chairs, & Place Settings
- Dance Floor
- Cake Cutting & Coffee Service
- Choice of Menu
- Menu Tasting for Two
- Champagne Toast for Each Guest
- Three Hors D'oeuvres for Cocktail Hour
- Four Hour Open Bar featuring Beer, Wine, & House Liquors
- Includes all "Onsite Amenities"

\$200 per person  
plus tax and gratuity





# BEAR CLIFF'S

- Onsite Event Manager to Assist with Planning and Day of Coordination
- One Night Stay in a Honeymoon Suite
- Floor Length White Table Linen
- White Linen Napkins
- All Tables, Chairs, & Place Settings
- Dance Floor
- Cake Cutting & Coffee Service
- Choice of Menu
- Menu Tasting for Two
- Champagne Toast for Each Guest
- Two Hors D'oeuvres for Cocktail Hour
- Includes all "Onsite Amenities"

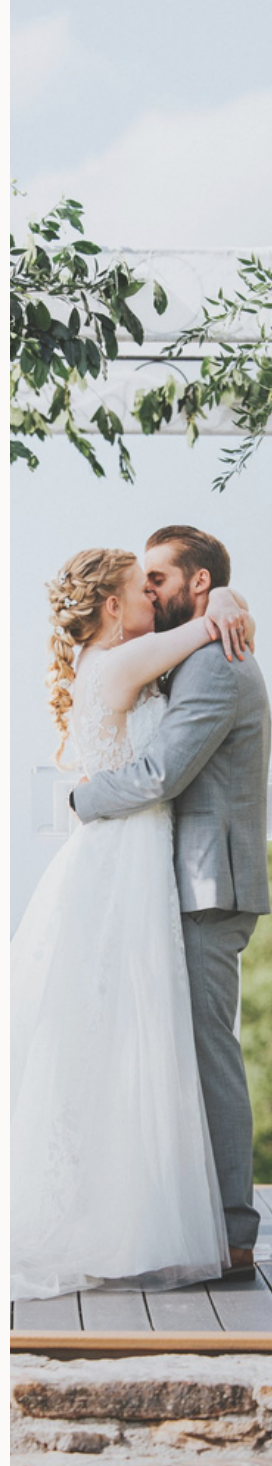
\$140 per person  
plus tax and gratuity



# VIRGINIA VALLEY

- Onsite Event Manager to Assist with Planning and Day of Coordination
- One Night Stay in Honeymoon Suite
- Floor Length White Linen on Tables
- White Linen Napkins
- All Tables, Chairs, & Place Settings
- Dance Floor
- Cake Cutting & Coffee Service
- Choice of Menu
- Menu Tasting for Two
- Champagne Toast for Each Guest
- Includes all "Onsite Amenities"

\$117 per person  
plus tax and gratuity





# INTIMATE WEDDINGS

## Just for Two

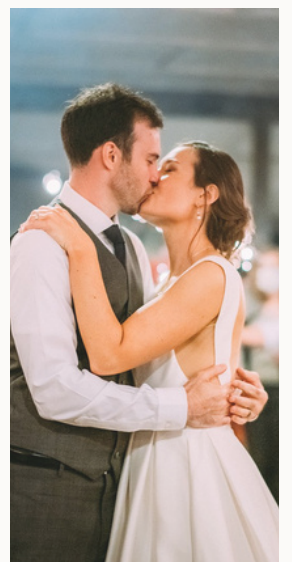
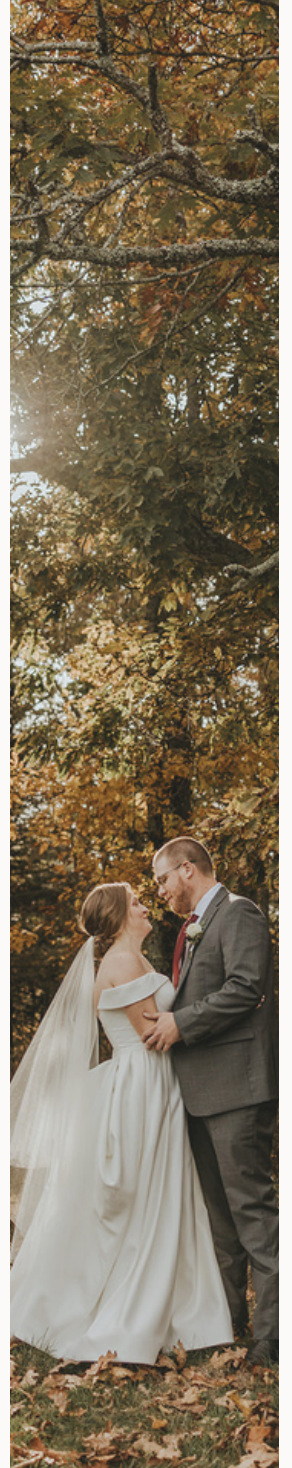
- Ceremony at our Gazebo
- Dinner for two in Harvest Restaurant
- Champagne Toast
- One Night Stay in a Honeymoon Suite for Wedding Couple
- Onsite Event Manager to assist with planning details

\$1500 plus tax and gratuity  
For 2 Guests

## Dream Come True

- Ceremony at our Gazebo
- Reception in Giles and Cascade
- Choice of Two Hors D'oeuvres for Cocktail Hour
- Choice of Buffet Dinner
- Tables and Chairs Linens, Silverware, Glassware
- Champagne Toast
- Menu Tasting for Two
- One Night Stay in a Honeymoon Suite for Wedding Couple
- Onsite Event Manager to assist with planning details

\$7500 plus tax and gratuity  
For up to 30 Guests



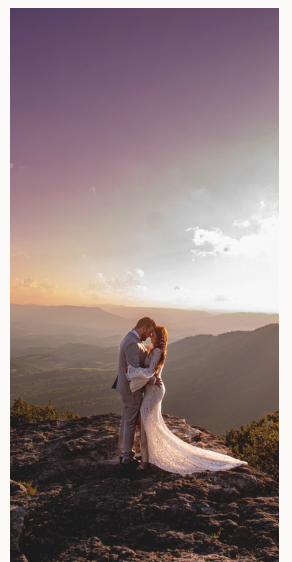
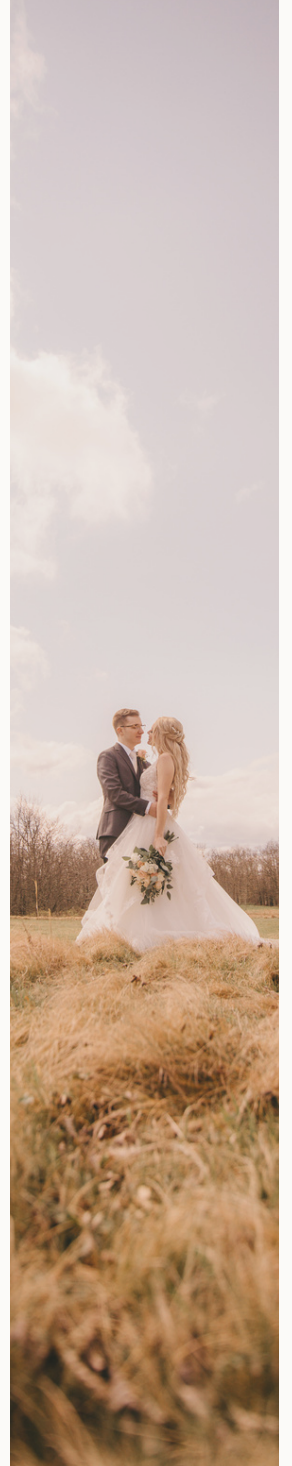
# YOUR OWN ADVENTURE

An Adventure Awaits, let Mountain Lake Lodge Build and Customize and Event Experience that works best for you.

- Onsite Event Manager to Assist with Planning and Day of Coordination
- Floor Length White Linen on Tables
- White Linen Napkins
- All Tables, Chairs, & Place Settings
- Inquire with your Event Manager for Menu Pricing
- Includes all "Onsite Amenities"

Pricing starts at  
\$68 per person

For Additional Services  
Inquire with your Event Manager





# PACKAGE COMPARISON

PACKAGE ITEMS	VIRGINIA VALLEY \$117	BEAR CLIFF'S \$140	MOUNTAIN PEAK \$200
ONSITE EVENT MANAGER TO ASSIST WITH PLANNING AND DAY OF COORDINATION	✓	✓	✓
ONE NIGHT STAY IN HONEYMOON SUITE	✓	✓	
TWO NIGHT STAY IN HONEYMOON SUITE			✓
FLOOR LENGTH WHITE HOUSE LINEN & NAPKINS	✓	✓	✓
WHITE CHAIR COVERS			✓
ALL TABLES, CHAIRS, & PLACE SETTINGS	✓	✓	✓
DANCE FLOOR	✓	✓	✓
CAKE CUTTING & COFFEE SERVICE	✓	✓	✓
CHOICE OF DINNER MENU	✓	✓	✓
MENU TASTING FOR TWO	✓	✓	✓
CHAMPAGNE TOAST FOR EACH GUEST	✓	✓	✓
TWO HORS D'OEUVRES SELECTIONS FOR COCKTAIL HOUR		✓	
THREE HORS D'OEUVRES SELECTIONS FOR COCKTAIL HOUR			✓
FOUR HOUR OPEN BAR SERVICE FEATURING BEERS, WINES, & WELL LIQOURS			✓

# Your Venue in 1...2..3!

## 1.ONSITE EVENT FEE

**\$3,000**

Setup & Breakdown of Ceremony Space  
Setup & Breakdown of Reception Space  
Assistance with setup of table & small décor  
Chairs for Ceremony & Reception  
Tables for Ceremony & Reception  
Place setting for each guest: plate, glass, flatware  
Table Linen (White)  
Linen Napkin (Poly-cotton blend)

Banquet Staff to setup/breakdown room layout and serve throughout reception.

Event Manager – to assist throughout the planning process, facilitate rehearsal and all wedding day logistics

## 2.SELECT YOUR CEREMONY VENUE

### Mountain Overlook

Saturday \$5,000  
Friday/Sunday \$4,000  
Monday-Thursday \$3,000

### Bald Knob

Saturday \$3,000  
Friday/Sunday \$2,000  
Monday-Thursday \$1,000

### Mary's Barn

Saturday \$2,000  
Friday/Sunday \$1,000  
Monday-Thursday \$1,000

### The Grand Ballroom

Saturday \$2,000  
Friday/Sunday \$1,000  
Monday-Thursday \$1,000

### Trail Heads

Saturday \$2,000  
Friday/Sunday \$1,000  
Monday-Thursday \$750

### Gazebo

Saturday \$2,000  
Friday/Sunday \$1,000  
Monday-Thursday \$750

### The Veranda

Saturday \$2,000  
Friday/Sunday \$1,000  
Monday-Thursday \$750

### Giles & Cascade

Saturday \$2,000  
Friday/Sunday \$1,000  
Monday-Thursday \$750

### The Boat Dock

Saturday \$1,000  
Friday/Sunday \$750  
Monday-Thursday \$500

\*\* Please Inquire with your Event Manager for Winter Wedding Pricing\*\*

## 3.SELECT YOUR RECEPTION VENUE

**SATURDAY \$10,000**

**FRIDAY/SUNDAY \$6,500**

**MONDAY-THURSDAY \$5,000**

The Grand Ballroom

Giles & Cascade

Mary's Barn

Gazebo Lawn

Harvest Porch

Reception Rental Fee Waived!

Select the Venue that calls to you & Date for your Food & Beverage Minimum

4 Hours Timeframe

Food/Beverage Minimum is the minimum amount that you must spend on Mountain Lake Food and Beverage (prior to tax and gratuity) during your four hour allotted time slot in your reception space. The money you spend on Hors D' Oeuvres, Dinner Menu, Bar Package, and Wedding Package (Virginia Valley, Bear Cliff's, Mountain Peak) goes toward the food/beverage minimum for the space

2023

Mountain Lake Lodge



# WEDDING ADD ON'S

Rehearsal Dinner

Farewell Breakfast

Girls Getting Ready  
Package

Guys Getting Ready  
Package

Welcome Bag Delivery

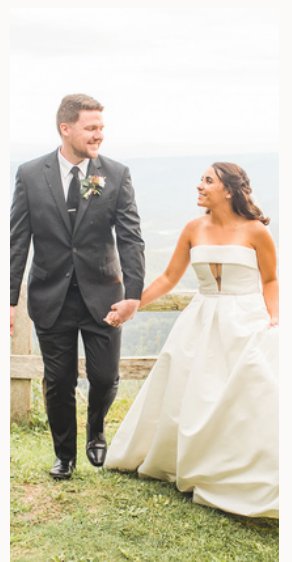
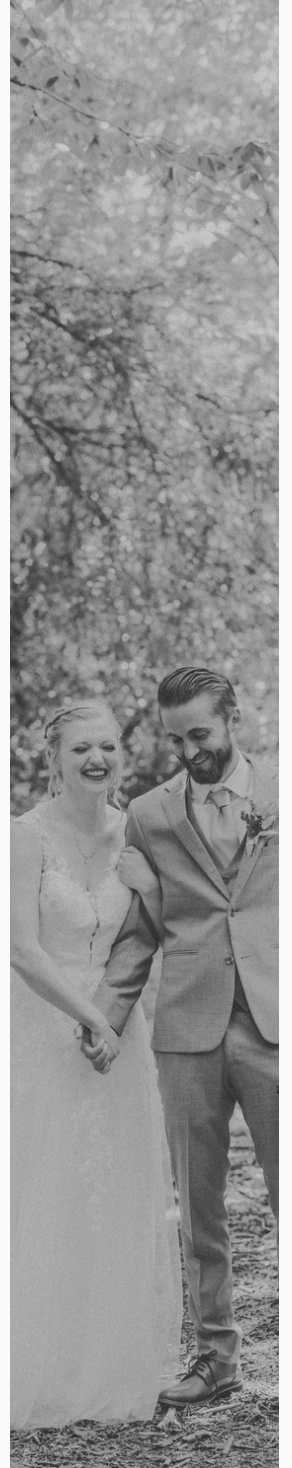
Welcome Party

Specialty Cocktails

Guest Recreation  
Activities

Bachelor Activities

Bachelorette Activities





# OUR PRESS

From Weddings to Family  
Vacations. Don't just take our  
word for it...

CHECK US OUT





# OUTSTANDING

We had the most perfect wedding weekend at Mountain Lake Lodge! Raechel and Aleta were so helpful throughout the whole process and handled everything the day of the wedding so we could just enjoy our day! The Overlook was beautiful and Mary's Barn was perfect for our reception. We would 100% recommend getting married at Mountain Lake to anyone! It was a perfect day :)

*Paige & Barrett*



# ON-SITE LODGING







# MAIN STONE LODGE

## Honeymoon Suite

Mary Moody Parlor Suite

## Guest Lodging

SLEEPS UP TO 120 PEOPLE

40 Bedrooms/ 5 Styles

16 Bedrooms on main floor & 24  
Bedrooms on the Second Floor(each  
bedroom has its own bathroom)

4 Restaurants on Main Floor

2 Bars on Main Floor

12 Foot Grand Lobby Fireplace

Historically Preserved 1930's Stonework







# FRONT LAWN COTTAGES

## Honeymoon Suite

Lake Cottage

## Guest Lodging

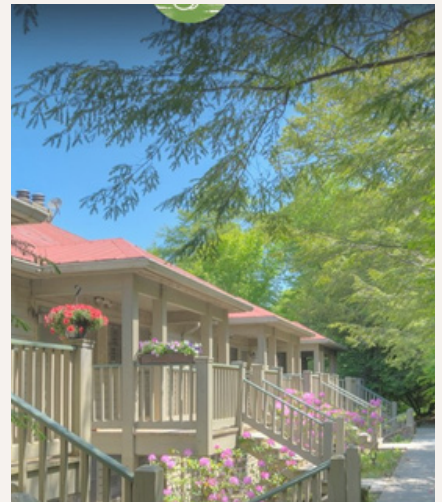
SLEEPS UP TO 140 PEOPLE

34 Bedrooms/ 3 Styles

16 Units in Chestnut Lodge, 6 Units in  
Norfolk & Dorland, 12 Units in Richmond  
Thompson (each bedroom has its own  
bathroom)

Private Porches or Balconies  
Living Rooms & Kitchenettes

Pet Friendly  
Private Parking







# HISTORIC ROW CABINS

**Honeymoon Suite**  
Chesterfield Cabin

**Guest Lodging**  
SLEEPS UP TO 50 PEOPLE  
18 Bedrooms/ 8 Styles

Each Historic Cabin is Unique and Historically Persevered from the early 19th century (each bedroom has its own bathroom)

Private Parking  
Private Bedrooms & Private Porches  
Living Rooms & Kitchenettes







# BLUEBERRY RIDGE MOUNTAIN HOMES

## Honeymoon Suite

New Castle Cabin

## Guest Lodging

SLEEPS UP TO 90 PEOPLE

24 Bedrooms/ 4 Styles

9 Mountain Homes Overlooking the  
Blueberry Ridge & Main Stone  
Below(each bedroom has its own  
bathroom)

Fully Furnished Kitchen  
Washer & Dryer in Unit  
Dining Room & Private Bedrooms  
Private Parking & Pet Friendly



# FLOODING



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# Lodging FAQs

## HOW MANY ROOMS ARE AVAILABLE AT MOUNTAIN LAKE LODGE?

Mountain Lake Lodge has several types of accommodations. With over 100 units property wide, there are a variety of accommodations to fit everyone's lodging needs! See your accommodations guide for unit descriptions and amenities.

## HOW DO I RECEIVE A DISCOUNT ON MY ROOM?

Group Discounts are offered only when setting up a contracted lodging block of ten rooms or more. When calling to reserve your room, you must reference the group name and event date(s). You may extend your stay two days before/after the event and still receive the group discount.

## WHAT TIME IS CHECK-IN AND CHECK-OUT?

Standard Check-In Time is any time after 4:00pm. A Check-In any time before 4:00pm cannot be guaranteed. Keep this in mind if you are checking in on the wedding day and need a place to get ready before the ceremony. Standard Check-Out Time is by 11:00am.

## DOES MOUNTAIN LAKE LODGE HAVE AIR CONDITIONING?

As a historic venue, our accommodations do not have air conditioning. Each room is equipped with a ceiling fan or box fan as well as windows that can be opened to let in the cool mountain breeze.

## HOW CAN I MANEUVER THROUGHOUT THE PROPERTY IF I HAVE DIFFICULTY WALKING?

The Lodge has Golf Carts for rent for \$60 per cart per day. To rent a Golf Cart you must have a valid Driver's License. Call the Front Desk to reserve your Golf Cart – you'll want to reserve in advance because quantity is limited and they go quickly!

## DOES MOUNTAIN LAKE LODGE HAVE DINING OPTIONS?

Yes! Harvest Restaurant, Stony Creek Tavern, Mary's Market, & Salt Pond Pub are located in the Main Stone Lodge. Harvest Restaurant is open daily for Breakfast, Lunch, and Dinner. With a Farm to Table menu, our cuisine is sure to please any palate! Reservations are recommended for Dinner or Brunch in Harvest.

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# Lodging FAQs

## WHAT TYPES OF ACTIVITIES DOES MOUNTAIN LAKE LODGE OFFER?

An Activity Schedule is offered during peak season for guests that include complimentary activities such as Movies on the Front Lawn, Sports Competitions, Crafting, Guided Hikes, and more! Mountain Lake has over 22 miles of hiking trails ranging in levels of difficulty. See the Front Desk for a copy of the Hiking Trails Map. For those seeking adventure, Mountain Lake also offers a Clays at the Overlook and a variety of activities at our Adventure Center where you can tackle our Ropes Course, BubbleBall, and Archery Tag! Reservations for are required.

## CAN I BRING MY PET TO MOUNTAIN LAKE LODGE?

Small pets up to 75lbs are allowed in limited accommodations with a \$75 per pet non-refundable fee with a maximum of two pets per unit. Advanced notice is required. Just coming up for the day? We welcome your pet around the property and in Stony Creek Tavern & Salt Pond Pub!

## IS THERE A RESORT FEE?

Yes. The Resort fee is \$25.00 per reservation, per day.

## IS SMOKING PERMITTED?

All accommodations, dining, and lounge areas are non-smoking. We do offer designated smoking areas for events.

## WHAT IS NOT PERMITTED?

Motor Homes & Grills & Tents are NOT permitted.



# FAQS

## WEDDING

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# Wedding FAQs

## WHAT IS INCLUDED AT YOUR VENUE?

The On-Site Event Fee includes: folding chairs for your ceremony, padded banquet chairs for your reception, any tables that you may need for your ceremony and reception, place settings with flatware and glasses, professional banquet staff, and an Event Manager to help you plan every detail!

## CAN OUTSIDE FOOD AND BEVERAGE BE BROUGHT IN?

Mountain Lake Lodge reserves the right to provide all food and beverage in private event space. No food service may be provided by any other caterer, or food service provider, and it may not be provided personally by the client. The exception to this is wedding cakes and similar specialty items. Outside alcohol and food is strictly prohibited and is subject to a \$500+ penalty, per offense.

## WHAT IS THE PAYMENT PROCESS?

Weddings at Mountain Lake Lodge require a \$1,000 non-refundable deposit along with a signed contract. Your deposit will go towards your final balance and holds your date and selected venue on property. 50% of your contracted estimate, six (6) months prior or as noted in your contract at time of booking. The remaining balance is due 30 days prior to the event date.

## DO YOU HAVE A MINIMUM?

A minimum is the amount you are required to spend on food and beverage in addition to the cost of the rental of the venue, taxes, and gratuity. The minimum is required May through October as follows: Friday / Sunday - \$6,500 for the Grand Ballroom or Mary's Barn. Saturdays - \$10,000 for the Grand Ballroom or Mary's Barn. Prior to Tax & Gratuity. Please contact the Vice President of Sales, Lyndsi Hale, for additional pricing.

## IS THERE AN EXTRA COST TO HAVE MY CEREMONY?

The Friday / Sunday ceremony rental fee is as follows: \$1,000+ for the Gazebo or \$4,000+ for the Historic Overlook. The Saturday ceremony rental fee is as follows: \$2,000+ for the Gazebo or \$5,000+ for the Historic Overlook.



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# Wedding FAQs

## I'D LIKE TO HAVE AN OUTDOOR CEREMONY, BUT WHAT IF IT RAINS?

The ceremony rental fee also reserves an indoor location in the event of inclement weather. This location is determined by reception venue, selected by you. The Rain Call will be made at your scheduled Pre-Con Meeting (Pre-Conference Meeting) with your Event Manager.

## WHEN CAN I HAVE A REHEARSAL?

The ceremony rental fee includes a thirty (30) minute rehearsal with your Event Manager!

## DO YOU OFFER A MENU TASTING?

Yes! Schedule your menu tasting with your Event Manager for an opportunity to experience our Executive Chef's cuisine. Menu Tastings must be scheduled and confirmed with a preselected menu at least 2 weeks prior to the tasting. Menu Tasting to scheduled on weekdays.

## WHEN DO I NEED TO FINALIZE MY MENU?

Food and beverage selections must be finalized and confirmed with your Event Manager eight (8) to twelve (12) weeks prior to your event date to guarantee availability due to high degree of seasonality in many selections.

## WHEN DO I NEED TO KNOW EXACTLY HOW MANY GUESTS WILL BE ATTENDING?

Your Event Manager must be notified of the exact number of guests attending a function at least 30 days prior to the event date. This will be considered a guarantee and may not decrease. Additional guests above the guarantee may be added until two (2) weeks prior to the event date.

## IS THERE A SERVICE FEE OR SALES TAX?

Yes, there is a 24% Service Charge on all Food & Beverage and Virginia state sales tax is 5.3% (these numbers are subject to change).

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# Wedding FAQs

## HOW MUCH TIME IS INCLUDED IN AN EVENT RENTAL?

Ceremony site rentals are for up to two (2) hours and wedding packages include four (4) hours of reception. Any time not utilized at the ceremony site can NOT be carried over to reception time. For Extended Receptions, each additional hour added on, is \$500+ per hour. All events must conclude by 11:00pm.

## DOES YOUR HOTEL PROVIDE A COMPLIMENTARY HONEYMOON SUITE?

The Virginia Valley and Bear Cliff's Packages offer a complimentary suite to the bridal couple on the night of the wedding. The Mountain Peak Package includes 2 complimentary nights in a honeymoon suite. Your Honeymoon Suite is your designated Getting Ready Space. Inquire with you Event Manager for booking Lodging.

## DOES THE HOTEL OFFER A DISCOUNTED GUEST ROOM BLOCK?

We do! Wedding blocks of 10 or more units receive a 10% discount property-wide. The block is held until 90- days prior to the event and the individual signing the lodging agreement is held liable for half of the block, in the event that the rooms are not reserved. If you wish to reserve a block of rooms for your family and guests, please notify your Event Coordinator who will be happy to provide you with availability and rates. Guests will have a nightly Reservation Fee of \$25 per reservation per night for overnight guests only.

## WILL YOU RECOMMEND VENDORS THAT THE HOTEL ENDORSES?

Absolutely! Please consult your Event Manager for a list of creative and qualified wedding professionals to assist with Hair & Makeup, Photography, Event Design, Entertainment, Custom Invitations, Bakeries, etc.

## ARE THERE ANY LIMITATIONS WHEN IT COMES TO DÉCOR?

You are welcome to provide your own decorations for the ceremony and reception. Any decorations that require a ladder to be put up must be put up by a licensed Wedding Professional. All décor must be removed at the conclusion of the event. Candles are allowed as long as the flame is enclosed in glass. \*Please note: Only Biodegradable Organic materials can be used at Outdoor Venues; fake flower petals, throwing rice, and wish lanterns are not permitted on Mountain Lake Lodge's property. You or your guests can not harm the Ceremony or Reception Structure; subject to a \$500+ penalty, per offense. \* Sparklers are permitted, Inquire with your Event Manager for specifics.



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# Wedding FAQs

## WHAT HAPPENS IN THE EVENT OF A CANCELLATION?

In the event of a cancellation all deposits will be forfeited. If cancellation occurs prior to the event and within 6 months of the scheduled Wedding you will be charged 50% of the Lodging, Rentals, Onsite Event Fee, Food & Beverage Minimum plus tax and gratuity. If cancellation occurs prior to the event and within 3 months of the scheduled Wedding you will be charged 100% of the Lodging, Rentals, Onsite Event Fee, Food & Beverage Minimum plus tax and gratuity. This action would constitute a breach of the obligation to the Lodge and the Lodge would therefore not refund the \$1000 deposit. The Lodge will retain the deposit and additional charges reflected: Lodging, Rentals, Onsite Event Fee, Food & Beverage Minimum plus tax and gratuity as a cancel fee. No further damages will be pursued by the Lodge.

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# Payment & Contract FAQ's

## HOW TO SECURE YOUR VENUES & DATES?

When you are ready to move forward and secure your venues & date. Your Event Manager will connect you with Lyndsi Hale, VP of Sales pg. 8, who will guide you through the contract process.

We do not hold dates on a tentative basis. You will have 7 days from the date the contract is issued to review, sign, and return the agreement, along with the initial \$1,000 non-refundable deposit.

All Credit Card or EFT Wire Transfers are subject to three(3)% processing fee

## WHO DO I CONTACT WHEN I AM READY TO BOOK?

Aleta Luther  
Sales Manager  
540-626-7121x463  
Catering@mtnlakelodge.co  
m  
Pg. 8 "Meet the Team"

## WHAT IS THE PAYMENT SCHEDULE?

A \$1,000 deposit is due upon signing the contract.

Scheduled payments are based on the rentals & food beverage minimums agreed upon within your contract. The agreed, final invoice will be issued, due, and paid thirty (30) days prior to the event date.

FIRST PAYMENT:\$1,000 non-refundable deposit upon signing of contract - The \$1,000 deposit goes toward the final balance

SECOND PAYMENT: 50% Invoice Payment, six (6) months prior to the event date.

THIRD PAYMENT: Full Remaining Balance due thirty (30) days prior to the event.

Please contact your Event Manager to discuss a personal payment plan



