We specialize in design. Our goal is always to take your vision and create a custom and timeless event that incorporates the fabulous trends of today, without losing the unique expression that is only your own. All packages can be customized to meet your individual needs and budget.

# **Venue Booking**

Maybe you have a few venues in mind, maybe you're just starting your search... wherever you're at in the process, we can help you!

What this includes: We'll discuss your must-haves and I'll comprise a list of the top venues I recommend, set appointment tours for you, visit up to three venues with you, and take care of the contract negotiation.

# **Day of Coordination**

Day of coordination is perfect for couples who have the time to plan their own event and have the resources and support to tackle the details alone. This is for the couple who is looking forward to booking all of their own vendors and just needs someone there day-of to make sure their friends and family can relax and enjoy the event with them.

What this includes: Three 90 minute planning sessions, a monthly checklist, introduction to vendors, Wedding Day Coordinator (10 hour maximum), Wedding Day Assistant (10 hour maximum), individual vendor direction and coordination, and minimal setup and cleanup (must be discussed prior and can be added as a full service).

#### **Partial Planning**

<u>Includes Day of Coordination</u>. For couples who know what they want their day to look like and are excited to hire the vendors who make that design a reality, but want a little help with the practical vendors that make an event run smoothly.

What this includes: Custom recommendations for non-design related vendors (Catering, Photography, Videography, Invitations, Entertainment), vendor proposals with itemized quotes, four 90-minute planning sessions, attend scheduled meetings with up to five vendors (recommended: 2 photographers, 2 tastings), and contract review.

# **Event Design & Full Planning**

Includes Custom Event Design, Venue Booking, Rehearsal Dinner, and Day of Coordination. This is for couples who don't have the time or the desire to book their own vendors. You have all the magazines and glamorous photos you've been saving, but you need someone to bring them to life and make those gorgeous trends your seeing completely your own. Maybe you even need someone to go over concerns, etiquette, or deal with family for you. Maybe your Maid of Honor needs a little help. The Event Design & Full Planning package allows me to be with you every step of the way and offer you my 10+ years of planning experience to execute your dream day.

What this includes: Custom Event Design Plan and Bridal Booklet, venue booking, Rehearsal Dinner Planning and Day-of Coordination, and Wedding Day Planning and Day-of Coordination

## **Additional Services**

#### **Consultations**

If you are a planner at heart who just needs a few tools to get started. This is the time to ask me anything. I'll give you pointers on how to get the most out of your budget and in what order to tackle your to-do list. One ninety-minute planning session.

## **Vendor Quotes**

Why spend hours calling around to vendors who work the same hours you do? Let me make those calls for you and get the pricing, so you have one point-of-contact and one easy place to find everything. I'll even send you a list of our favorite vendors, the favorites we use for our clients and our own personal events. Three (3) quotes from each non-design vendor category with professional recommendations (Venue, Photographer, Caterer, Cake, Videographer, Photo Booth, Officiant, Entertainment).

#### **Rehearsal Dinner Design & Coordination**

For the couple who is looking for an intimate gathering that is as memorable as the wedding day. This includes a design plan, vendor booking, and full coordination. We love rehearsal dinners just as much as the wedding for their intimate detail. This is the event generally reserved for immediate family and your closest friends, so if this is last on your mind, let us help you make it just as meaningful. Afterall, it sets the tone for the wedding day to come.

## **Monthly Planning Sessions**

Ask me anything and I'll keep you on track with a custom to-do list and budgeting tools. Includes up to three calls to for any last-minute questions. Ninety-minute monthly planning meetings (can be booked quarterly or in a twelve-month block).