

# WEDDING

*Packages for Couples*



*Planning*



*Decor*



*Design*

EA *W*EDDING PLANNER  
570-994-4119

[www.eaweddingplanner.com](http://www.eaweddingplanner.com)

*A division of*  
EA  
BUSINESS CONSULTANTS

# Our Services

- ♡ Full Service Wedding Planning
- ♡ Partial Wedding Planning (3 Months before wedding)
- ♡ Wedding Consultations and Ongoing Advice
- ♡ Destination Wedding Planning
- ♡ Fun Planning Parties
- ♡ Decor and Design Planning
- ♡ Honeymoon Travel Planning



CONTACT US: 570-994-4119 | [Elika@eaweddingplanner.com](mailto:Elika@eaweddingplanner.com)

# Full Service Planning

**Choosing a Wedding Planner wisely is the first important step in your journey to the aisle. At EA Wedding Planner & ELysian Events, we are the wedding professionals you hire to guide you through the entire wedding planning process, deliver on your vision and exceed all of your expectations.**

**Your wedding deserves careful and detailed consideration before spending thousands of dollars. Whether you are a couple that has no idea where to start or one that lives and breathes event planning, as you look to your big day, consider why the money spent on hiring your wedding planner is truly worth the investment.**

**By understanding what a full-service wedding planner does and the immense benefits of investing in a design, planning and production team you can be confident in your decision to hire a full-service wedding planner.**

**In addition to our Full Service Wedding Planning, we do offer other packages, however, each one is customized because your vision is like no other and we are here to bring your vision to life every step of the way.**

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# Full Service Planning

- Preparation of Budget
- Negotiating Contracts
- Scheduling all vendor appointments
- Tracking vendor payments & setting up alerts
- Assist with all rentals
- Preparation of timelines & itineraries
- Preparing seating charts
- Assist with marriage license information
- Assistance with ceremony
- Assistance with reception and design concept
- Assist with guest out-of-town accommodations and transportation
- Attend ceremony and reception to ensure wedding day details are handled professionally and in a timely manner
- Provide ongoing wedding etiquette and advice
- Honemoon Planning

*Starting at \$4,000*



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# Partial Wedding Planning



Your day is almost here and you need someone to give you peace of mind on your wedding day.....we are here for you.

Our Partial Wedding Planning Package allows couples to enjoy their special day without the stress of overseeing all the vendors and activities. Typically, the couple will have a list of preferred vendors and have taken care of signing all vendor contracts and have handled deposits and payments.

We would review all vendor contracts and details, introduce ourselves to the couple's vendors and make sure the couple is on track and have not overlooked any important details. We will prepare timelines and provide assistance with seating chart and seating cards. We attend the ceremony rehearsal, ceremony, cocktail hour and reception to ensure all details and flow of wedding go as planned.

## Partial Wedding Planning Package Includes:

- Initial Consultation with Bride and Groom
- Bi-weekly progress meetings leading up to wedding day
- Preparing wedding day timelines to distribute 1 week before wedding day
- Contact all vendors already contracted by the couple and initiate introductions and conversations
- Venue site walk-through and development of floor plan for cohesive flow of wedding day details
- Coordination and supervision of ceremony rehearsal for up to 2 hours and in conjunction with officiant and venue
- Confirm and coordinate all vendor payments so that they are made and gratuities are handled
- Any tear down and cleanup of personal items and decor
- Coordinate any next day rental company pick-ups

Starting at \$2,500

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# Wedding Consultations and Ongoing Advice

For the wedding couple that prefers to plan their entire wedding but just don't know how to start or what the most cost-effective approach is, our Wedding Consultations Package offers an opportunity for the Bride and Groom to ask questions and receive guidance.

Wedding Consultations are a minimum of 2 hours with one of our planners. We would assess where you are in the planning process, ask you a few questions, help you create a plan of action and plan a path forward as well as make recommendations of vendors if you are in need of assistance finding reputable and reliable vendors.

*\$ 75 per hour*  
(2 hour minimum)



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# Fun Planning Parties



Planning your wedding does not have to be a stressful process. Most couples hire wedding planners because they either don't have the time to do it themselves, don't want to have to worry about the details on their wedding day, or get easily stressed and have full-time jobs. PLANNING WEDDINGS IS OUR FULL TIME JOB.

***It doesn't have to be your full-time job.*** If you want to alleviate the stress and have fun planning your wedding, consider having Fun Planning Parties.

## ***Here is how it works:***

- Come up with a list of at least 4 people to invite to YOUR WEDDING PLANNING PARTY. It could be your bridesmaids, the mothers, even the groomsmen! We provide you with FUN wedding invitations for your Planning Party. We can come to you or you can come to us, either way, it will be FUN! You can also choose to have a separate invitation sent via social media platforms like Facebook by creating a Facebook event page to invite your Planning Team. There are just so many ways to do this, but we will guide you through the process once we get started. After you receive back your RSVP's, we will take it from here for you and you and your Planning Team will just have to show up to learn how planning can be so much fun.
- We provide the tools and any printouts you will need. By the end of the Planning Party, you will leave with a beautiful custom binder filled with all the information you need. Your binder will be personalized and give you the HUGE head start you need to plan your Beautiful Day.
- The FUN Planning Parties will be led by fully certified Wedding and Event Planners.
- You must have at least 4 members on your FUN Planning Party Team. This is a 4-hour Fun Planning Party!

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# Fun Planning Parties ♡

## YOUR FUN WEDDING PLANNING PARTY PACKAGE

- Receive a personalized and customized wedding binder with tips, checklists, inspiration boards you create. Learn how to make planning EASY and FUN from our Certified Wedding and Event Planners.
- Lite bites and non-alcoholic beverages as well as water is provided.

*\$300 Per Person*



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# Decor and Design

We have a brilliantly creative team of designers ready to meet with you to discuss your vision. We will work with each client to create beautiful event designs that reflect your theme and bring your dream to fruition.

The next few pages will highlight a few designs & decor from previous weddings and events. All of our designs are customized so you have the event of your dreams.



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# Design Portfolio



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# EAtraveler Destination Wedding Planning

We love to travel and we know you do too! It can get quite confusing, stressful and overwhelming to sort through the many options and offers out there. We can help you sort and plan your amazing destination wedding and travel experience. We are your personal assistants and can steer, plan and help you navigate so you can enjoy your beautiful destination wedding with family and friends.



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# Honeymoon Travel

It's finally time to relax. After all the wedding planning, the last thing you want to do is plan some more. We can help you plan your honeymoon and do all the research for you. We help you sort through the many offers and information and we work with reputable destination suppliers to provide you with the perfect package. In the end, you will only have to worry about what to pack for your romantic honeymoon getaway.



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