





# CONGRATS & WELCOME!

Congratulations! I am honored to be considered for your wedding planner, designer, day of coordinator and confidant for your wedding day. It's a major compliment!

After a decade in the Events Industry, I launched my very own business in 2018 – Chasing Threes Wedding Design. I understand the importance of every detail and look forward to hearing what will make your special day unique!



## MONTH OF COORDINATION

You did it! You planned the wedding, booked your vendors, organized with the photographer and picked out décor. .... Wait... how do you pull it all together?!? That's where I come in. This package is perfect for the couple that has it all ready to go – maybe you just need a bit of help figuring out how it all fits together!

### **Initial consultation:**

Discuss your vision & expectations

What happens next? I will give you some guides, take any contracts and plans you have so far, offer guidance where you have everything under control but want an expert opinion

Provide tools for success & vendor referrals based on meetings

Unlimited chat time through email and phone to ensure smooth sailing all the way through

### **Your Venue Walk Through:**

I will be there for your venue walk through. We want to make sure the venue has all of the details needed, provide you with a list of items you need to provide the venue, and help to review all of the details

Discuss vendors, family and wedding party communication

### **Verify the details:**

Contact all vendors to verify details / delivery of their services

Coordinate vendor load-in, drop-off and pick-up times along with making sure they have up-to-date information on any changes we have had along the way

Touch base with you to make sure you are on track. If not, I will offer you guidance on what we need to prioritize! – Now is the time for you to get your marriage license, organize rsvps, place cards, everything! There is so much to organize the month of your wedding. I am here to help!

### **Rehearsal:**

I will be there to assist your Officiant in organizing and preparing for the day.

### **Day of Timeline:**

Work with you to create the perfect timeline

Coordinate your timeline with all vendors

### **Wedding Day:**

Ceremony until after the last guest finishes their dinner, I am here to make sure everything goes according to plan! I will handle set-up, coordination of vendors, working with the venue to ensure they feel good and have happy people ready to take care of you and your guests.





## DESIGN & PLANNING

I will offer expert advice, create idea boards, organize your décor, set timelines, and carry you right on through to your wedding day. This package does not take the fun out of planning your wedding; I will simply be here to be as involved as you would like me to be. I can do it all or step in when you are stressed or busy!

The big bang! I will take on your entire wedding. From the big, decision filled beginning to the beautiful end. From vendor sourcing, contract negotiating, appointments, communication, everything!

We will start with developing your wedding concept. Pinterest boards, fabrics, linens, dresses. Let's talk about what you want your guests to remember – I can help you make it happen.

Assistance with organizing RSVP, floor charts and menu orders.

I will find, organize each of your vendors. Florist and centerpieces, DJ, lighting, propping, everything. We will discuss your vision and you will make all of the final decisions, but I will be the one to execute everything. Don't you sweat it!

**And of course! This package includes everything from Month of Coordination wedding package**

## ABOUT ME

One of my core beliefs is that we are all on this planet with a specific purpose: To help each other grow. Every couple I meet teaches me something about life, love, growth and kindness. It is one of the best parts of wedding planning! And I truly have the best couples. They each have a little place in my heart and in my growth.

What comes from that belief, is a calm and steady mind set. I am there to help push you through the 'ceremony flutters.' It's that moment just before the ceremony, when you feel so happy, so excited, so nervous. You will feel your heartbeat in you mouth! It's a good moment. You should live in it for while!

When I am not planning and designing, I spend my time with family, enjoying my favorite things!

## FAVORITE THINGS

My kiddos – I am a proud and happy mother of twins – Penn & Finn. My partner and I love taking our kiddos on our tandem bikes through Washington Park. I love this historic park. It is a hidden gem buried in the heart of Milwaukee!

Baking in the sun on my favorite beaches. You can most likely find me and my family at Pewaukee Beach or in Oconomowoc at my in-law's house. We all love the water!

Drinking beer at one of Milwaukee's awesome restaurants and eateries. I absolutely adore Lowlands Group and their Grand European Cafes and the amazing bier selections. It's a great spot for Rehearsal Dinners!

Food. Man, oh man! There is nothing better than good food. Indian and Middle Eastern are among my favorites.

I am also proud to support a few things that are very near and dear to my heart: My LBGTQA community, Autism Speaks, the Milwaukee Humane Society & Focusing on ways to create less waste in the MKE Wedding Industry.

# REVIEWS & LOVE

“Where do I begin! The venue is gorgeous was perfect for our son’s wedding and those merits alone it was worth it. But what truly brought the event to life and made it spectacular was Amber and her team. Their professionalism goes without saying but what really made the difference is how engaged and invested Amber was from the very beginning. She handled our stress, our questions, and our ongoing changes with patience, calm and ease. She provided sound advice when we struggled offered suggestions to improve upon our ideas and met every expectation we had. It was every bit the fairytale wedding every bride dreams of thanks to the breathtaking venue and Amber and team. You always hear of weddings where something always seems to go wrong, well not ours. It was ran and managed from the first to the last by this team of professionals. If you are looking for a wedding venue look no further. Thank you Amber you and your team our phenomenal. #happymom”

....Brenda on her son’s wedding in March of 2019

“Amber was more than we could have ever asked for as an event planner. From the very first telephone call to the wedding day she made sure that the day ran smoothly. Our communication was mostly through emails and telephone calls, as we lived out of state. Because of this, we relied heavily on Amber and her team’s expertise. She was always receptive to any changes and always answered our questions in a timely manner”

....Susan on her wedding in September 2018



*Let's Plan Your Special Day!*

Get in touch today!