

## *Enchanted Weddings NM Packages*

### *\$1165 Day of Service*

- Coordination starts 1 month prior to wedding
- Review vendor contacts and coordinate with vendors on timeline
- Point of contact for vendors day of wedding
- Coordinating and assisting with ceremony/reception setup
- Ensure décor and all vendors are setup according to wedding couples' vision
- Ensure any and all issues that arise are resolved to best of ability prior to event start
- Create timeline of the day for events of the wedding/ share with each vendor
- Time management/ ensure timeline is being executed as planned
- Direction of guests and wedding party for each event in the timeline

### *\$2550 Partial Planning*

- Includes everything in Day of Service package
- Coordination and planning should start at least 3 to 4 months prior to wedding
- Wedding couple chooses 3 additional areas of focus for me to take on, including day of coordination
- Examples include: Photography--Lodging and transportation----Partial floral----Entertainment-----Invitations--Seating chart----Vendor selection-Beverage/Dining----Venue selection

### *Starting at \$4800 Full Service*

- Includes everything in the Day of Service package
- Coordination and planning should start at least 12 months in advance but can work with no less than 9 months in advance.
- Managing the wedding budget
- Assisting with save the dates, invitations and all printed material/ Seating Chart
- Hiring vendors/ Contract reviews /Keeping track of vendor payments and due dates/ Attending tours of venues
- Wedding design including centerpieces and other décor
- Wedding planning timeline preparation and creating wedding checklists
- Tracking of guest RSVP's
- Coordination of lodging and transportation
- Facilitating ceremony rehearsal