

Wedding Packages

25+ Years' Event Experience

Day-of Coordination*

\$1,900

Unlimited communication - sounding board
Guidance on menu, floor plan, rentals
Venue walkthrough
Rentals assistance
Create ceremony run-of-show
Create day-of timeline and share with all vendors
Double-check all plans to avoid gaps in service, equipment, schedule
Direct rehearsal
Oversee entire wedding day, including the set up, schedule, & any issues that arise
Set up of decor & personal items, such as guestbook, place cards, table numbers, favors, etc.
Be wedding day contact for vendors
Distribute final payments and gratuity
Wedding day emergency kit
First in, last out on wedding day

* Limited availability June to September

Mini-Planner

\$3,300

*Includes all tasks from
Day-of Coordination package, plus:*

Help define event design
& create vision board
Create your customized planning schedule
Provide list of trusted, available vendors
Manage rental order
Receive vendor discount on rentals
Review all vendor contracts
Review invitations and website
Attend catering meetings, calls
Includes day-of assistant

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LLC

Signature Package

\$4,800

Includes all tasks from Day-of Coordination
& Mini-Planner packages, plus:

Source available vendors,
create comparison charts, and
guide in the selection process
Act as main point-of-contact for all vendors
Set up calendar reminders for all due dates
Handle rehearsal dinner arrangements
Coordinate and attend all
meetings, tastings
Create wedding day signage, arrange
printing (fees passed along to clients)
Arrange hotel blocks, ground
transportation, childcare
Floor plan and menu planning creation

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