



610 Main Street, Laurel, MD 20707  
202-746-5854 || [hello@theeventconciergedmv.com](mailto:hello@theeventconciergedmv.com)

### EVENT PLANNING PACKAGES

	<b>Month-Of Wedding Coord</b>	<b>Social Event (Full) Planning</b>	<b>Partial Wedding Planning</b>	<b>Full - Service Wedding Planning</b>
<b>Planning duration</b>	30 days	2 – 12 months	2 – 12 months	3 – 18 months
<b>Planning sessions</b>	Weekly virtual sessions	Weekly virtual sessions	Weekly virtual sessions	Weekly virtual & physical sessions*
<b>Budget management</b>	Not Applicable	Yes	Yes	Yes
<b>Venue selection</b>	Not Applicable	3-venue site visits	5-venue site visits	Unlimited
<b>Catering selections</b>	Not Applicable	Yes	Yes	Yes
<b>Vendor management</b>	Yes	Yes	Yes	Yes
<b>Guest list management</b>	Not Applicable	Yes	Not Applicable	Yes
<b>Event Design</b>	Not Applicable	Yes	Yes	Yes
<b>Hotel block &amp; deliveries</b>	Not Applicable	Yes	Yes	Yes
<b>Production management</b>	Not Applicable	Yes	Yes	Yes
<b>Dress shopping</b>	Not Applicable	Yes	Not Applicable	Yes
<b>Celebrant/Bridal Prep</b>	Yes (Day-of)	Yes	Yes	Yes
<b>Event Set-Up &amp; Breakdown</b>	Supervision only	Assist vendors	Assist vendors	Assist vendors
<b>Team members</b>	2 team members on event day	2 team members on event day	2 team members on event day	3 team members
<b>Coordination hours</b>	8 hours on event day	12 hours on event day	12 hours on event day	As needed
<b>Investment</b>	\$1200*	\$3000**	\$3000 **	\$7000 **

\* Subject to state taxes



610 Main Street, Laurel, MD 20707

202-746-5854 || [hello@theeventconciergedmv.com](mailto:hello@theeventconciergedmv.com)

\*\* Subject to state taxes & reimbursement of event-related client expenses