



# How Does This Work Anyway?

## Learn The Steps to Wedding DJ Success

### **Booking process:**

Before booking, we always recommend setting up a meeting/phone conference with your potential DJ to see if they are a good fit for you and your crowd. You are assigned a DJ from the beginning; Your DJ will be familiar with you and your wedding details. Your DJ doesn't just "show up" on wedding day.

Our booking process has two steps -

*-Create and sign a custom contract reflecting all important information regarding your wedding.*

*-Provide a Deposit/Retainer Fee to officially hold your date.*

Once booking is complete, pre-planning begins!

### **Pre-Planning Process:**

No detail falls through the cracks thanks to our Pre-Planning Process! We've condensed every step of your wedding down to two efficient packets. We ask that these packets be returned to your DJ 30 days before wedding day. This will ensure your DJ has ample time to prepare their schedule and playlists.

Your DJ will be with you through every step of your planning process. Don't be a stranger, let us know how we can help.

### **30 Days Before Wedding Day:**

We love meetings, site visits, and phone calls. Let's set one up 30 days before wedding day. We can review your planning materials, answer questions, and discuss your big day!

### **Wedding Day:**

We arrive to your wedding 2-3 hours before start time. This gives us more than enough time to set up our equipment and get dressed. You are not charged for this extra time. Your DJ will be fully prepared with all song requests, playlists, planning materials, schedules, etc. We may need to arrive earlier if you ordered any Lighting or Decor.





# What Does a Wedding DJ/MC Do?

Learn more about our role, and what we provide

## **2-3 Hours Before Ceremony:**

Your DJ has arrived at the venue! The next few hours are dedicated to setting up all audio/lighting equipment in advance. We'd rather be an hour early rather than one minute late. You are not charged for this time. We may need to arrive more than 2-3 hours early if you ordered additional Lighting/Decor.

## **Ceremony:**

Wedding day starts with the Ceremony. We have seating music of your choice playing to set the scene as your guests arrive. Your officiant will be equipped with a wireless headset/lavaliere microphone and an extra handheld microphone for your vows. We manage these microphones during the ceremony and also have all important ceremony songs ready to be played at the perfect time. See you at Cocktail Hour!

## **Cocktail Hour:**

Congratulations, your ceremony was a success! As you head off to get your pictures taken, your DJ is heading over to begin playing your custom Cocktail Hour playlist on a second sound system. We'll keep your guests fully informed and be prepared to move them to Dinner Hour when the schedule dictates, via microphone.

## **Dinner:**

It's time for your Grand Introduction! We make sure our Introductions are exciting and full of energy. Next, we announce that Dinner has begun. Your custom Dinner Hour playlist will be played. Generally, after Dinner hour comes Speeches, Toasts, Special Dances, Cake, Etc. Your DJ will fully MC these events while maintaining your schedule.

## **Dance Party:**

We only work with DJ's that know how to actually DJ. Our goal is for you to have the best dance party ever. Your DJ will play your custom Dance Party playlist, and also work with the crowd to create a unique musical experience. Have a great night!





# Top 10 Questions

## The 10 most important questions to ask your DJ/MC

### **#1 - Is your company insured?**

This is the most important question to ask your DJ. Wedding venues require all vendors to be insured. Some venues will also require vendors to list the venue as an additionally insured party.

A company backed by the appropriate insurance is also an indication of professionalism. The company in question should have a policy containing Commercial General Liability Insurance, with a minimum of 1 Million dollars coverage.

### **#2 - What is your Pre-Planning Process?**

There may be up to several dozen important details you will need to effectively communicate to your wedding DJ. A true professional will have their own custom method to capture and organize the information you provide them.

### **#3 - How long has your company been in business? -How many years of wedding experience does our DJ have?**

It's always a great idea to choose a company with an excellent long-standing reputation. Check online reviews to see what previous customers have mentioned. The more experience the DJ has, the better!

### **#4 - What is the booking process? -Is there a contract involved?**

Most DJ's require a deposit/retainer fee to hold your date.

A company providing a valid, legal contract is an indication of professionalism. Never hire a vendor that does not use a contract!



## **#5 - When do we meet our DJ?**

Every DJ company assigns their DJ's differently. We recommend you choose a company that will introduce you to your DJ before you sign a contract and officially book. You will be able to ask questions directly, gauge their personality, and make sure they will be a good fit with your guests.

## **#6 - What is your policy on meetings, site visits, and general communication?**

A proper DJ company should be willing to schedule meetings upon request, visit the wedding site with their clients, and be consistent with communication.

## **#7 - Will the DJ be able to MC the event?**

It is common to think about music first when talking to your wedding DJ. Before you start making your playlist, ask the DJ about their MC abilities. You should choose a DJ who can control the flow of events, make excellent introductions, and supervise the schedule.

## **#8 - How many sound systems/speakers does my package include?**

Most weddings take place in 2 or 3 different parts of the venue. Your DJ should be able to provide full sound systems in every location, with microphones.

Avoid using a DJ with limited speakers; They will have to move their equipment in the middle of your wedding to accommodate.

## **#9 - What kind of lighting is included with my package?**

Lighting is available in Package B and C.

## **#10 - What is the final cost?**

DJ's sometimes charge for travel, set up, tear down, equipment moves, and more. Make sure all charges are brought to attention before signing a contract. The final price should always be stated on the contract. No surprises!





# Wedding DJ/MC Packages

Choose the package that best suits your needs

## Package A:

- Your well groomed, experienced Wedding DJ/MC
- Up to Three sound systems (with wireless/wired microphones) as needed
  - Includes full audio services at Ceremony
- Preplanning, phone calls, meetings, site visits as needed

\$300.00 Per Performance Hour  
Minimum 4 Hours

## Package B:

- Your well groomed, experienced Wedding DJ/MC
- Up to Three sound systems (with wireless/wired microphones) as needed
  - Includes full audio services at Ceremony
- Preplanning, phone calls, meetings, site visits as needed
- 10 Uplights set to any color of your choosing
- Basic dance floor lighting

\$350.00 Per Performance Hour  
Minimum 4 Hours

## Package C:

- Your well groomed, experienced Wedding DJ/MC
- Up to Three sound systems (with wireless/wired microphones) as needed
  - Includes full audio services at Ceremony
- Preplanning, phone calls, meetings, site visits as needed
- 15 Uplights set to any color of your choosing
- Upgraded dance floor lighting
- Premium sound system at reception (Add 2 Subwoofers)
- Projector+Screen
- 30 Faux Candles + batteries

\$500.00 Per Performance Hour  
Minimum 5 Hours