



Website: www.sealedwithakurtis.com / **Mobile:** (866) 655-6199 / **Email:** sealedwithakurtis@gmail.com

WEDDING OFFICIANT CONTRACT	
<p>This is an Agreement, made between Ryan Kurtis and the Couple (<i>as defined below</i>), for the purpose of retaining an Officiant to perform a marriage, wedding ceremony, and/or legal witness services on the Couple's behalf.</p>	
COUPLE INFORMATION	
<p>Name: _____ <input type="checkbox"/> Bride <input type="checkbox"/> Groom</p>	
Phone Number: _____	Email: _____
Address: _____	
<p>Name: _____ <input type="checkbox"/> Bride <input type="checkbox"/> Groom</p>	
Phone Number: _____	Email: _____
Address: _____	
<p>How did you hear about Ryan? <input type="checkbox"/> The Knot <input type="checkbox"/> Wedding Wire <input type="checkbox"/> Google <input type="checkbox"/> Other</p>	
<p>Permission for Ryan to use your image for his Website, The Knot, etc.? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
EVENT INFORMATION	
Event Date: _____	Event Start Time: _____
Event Address: _____	
WEDDING SERVICE PACKAGES	
<p><input type="checkbox"/> Basic Marriage & Ceremony Package 1 Price: \$650</p>	
<p>Includes: • Introductory phone call, • Three (3) in-person ceremony planning sessions, • Customized wedding ceremony, • Assistance with writing vows, • Signing of the marriage license, • Transportation to the Event Venue^I • First-Class mailing (with tracking) of the marriage license to the county within five (5) days of the event. (<i>Most Popular Package with Washington, D.C., Maryland, and West Virginia Couples</i>).</p>	
<p><input type="checkbox"/> Basic Marriage & Ceremony Package 2 (for Virginia Couples) Price: \$650</p>	
<p>Includes: • Introductory phone call, • Three (3) in-person ceremony planning sessions, • Customized wedding ceremony, • Assistance with writing vows, • Signing of the marriage license^{II} following the conclusion of the final planning session • Transportation to the Event Venue^I • First-Class mailing (with tracking) of the marriage license to the county within five (5) days of the event. (<i>Most Popular Package with Virginia Couples</i>).</p>	



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WEDDING SERVICE PACKAGES (CONTINUED)	
<input type="checkbox"/> Vow Renewal	Price: \$600
Includes: • Introductory phone call, • three (3) in-person ceremony planning sessions, • Customized vow-renewal, • Assistance with writing vows, • Transportation to the Event Venue ^I	
<input type="checkbox"/> Elopement^{III}	Price: \$450
Includes: • Introductory phone call, • Elopement ceremony, • Signing of the marriage license ^{II} • Transportation to the couple's venue of choice ^I • First-Class mailing (with tracking) of the marriage license to the county within five (5) days of the event.	
<input type="checkbox"/> Legal Witness	Price: \$250
Includes: • Signing of the couple's marriage license ^{II} • Witness to the couple's ceremony, • Transportation to the couple's venue of choice ^I • First-Class mailing (with tracking) of the marriage license to the county within five (5) days of the event. <i>(Popular with couples whose chosen officiant is a friend or family member, and is neither licensed nor ordained).</i>	
CUSTOMIZED ADD-ONS & ADDITIONAL FEES	
<input type="checkbox"/> Event Rehearsal: Lead a rehearsal at least one day before the event. ^{IV}	Price: \$50 per hour
<input type="checkbox"/> Ketubah Ceremony: prepare and lead customized Ketubah signing ceremony.	Price: \$118
<input type="checkbox"/> Mileage: additional mileage. ^I	Price: \$1 per mile
<input type="checkbox"/> Preferred Holidays: additional fee for the wedding event that occurs on the following Federal Holiday Weekends. ^V	Price: \$100
<input type="checkbox"/> Delay Fees: additional fee occurs when the ceremony starts at least 1 hour after the invitation start time. ^{VI}	Price: \$25 per half hour
<input type="checkbox"/> Coaching Services: includes coaching services for aspiring officiants, either by phone, email, and/or in-person.	Price: \$50 per hour

^IPackage includes distances up to 35 miles one-way (or 70 miles round-trip) from zip code 20832 to the Event Venue. For longer distances, an additional fee of \$1 per mile beyond the 35 miles will be applied. In-person meetings should be planned within these distance parameters and/or on a case-by-case basis. Special conditions apply.

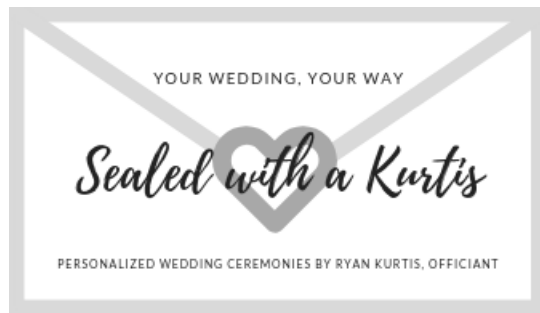
^{II}Completed prior to the Event Date. Marriage License must be from any Universal Life Church approved county.

^{III}Must be booked at least seven (7) days prior to the Elopement date. Deposit and digitally signed contract is due at the conclusion of the introductory phone call.

^{IV}Price is per hour, from the couple's desired start time. Payment is due at the conclusion of the rehearsal.

^VMemorial Day Weekend, Fourth of July Day, Labor Day Weekend, Columbus Day Weekend, Halloween Day, Thanksgiving Day and Weekend, Christmas Eve and Day, New Year's Eve and Day, MLK Day Weekend, and President's Day Weekend. Extra fee does not apply to Veterans Day Weekend. "Weekend" is defined as Saturday, Sunday, and/or Monday. Special circumstances may apply.

^{VI}Fee is charged at the beginning of each 30-minute interval thereafter.



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PAYMENT OPTIONS

PayPal
 Venmo
 Cash
 Other: _____

CONTRACT TERMS & CONDITIONS

Contract: A signed contract is required when booking Ryan’s officiant services. The event date and selected packages are only secured and confirmed once the contract and deposit are received. Contracts may be submitted digitally and/or in-person. All *Packages* and *Add-Ons* may be updated until 14 days before the event, whereupon the selections become binding.

Deposit: A deposit of \$100 is required in order to secure your date. Please be advised that no date will be reserved until a signed contract and deposit have been received. The deposit is non-refundable and non-transferable, and will be deducted from your final balance. Deposits can be paid with any payment option listed above.

Payment: The final balance is due on the day of the event as one payment, **prior** to the start of services. No exceptions. Each person who has signed this contract is jointly liable for the entire balance of payment.

Cancellation: If for any reason the couple decides to cancel Ryan’s services before 14 days of the scheduled event, the couple will not incur an additional fee (less the deposit). Cancellation fees are as follows:

14 days to 2 days prior: 50% of the final payment owed.

2 days or less prior: 100% of the final payment owed.

All cancellations must be confirmed in writing.

Non-Discrimination: Ryan Kurtis is an equal opportunity officiant, who does not discriminate on the basis of race, color, religion(s), gender (including identity and/or expression), national origin, age, disability, sexual orientation, or military status. Ryan Kurtis welcomes all who seek his officiant services.

By signing this contract, I have read and understand the terms and conditions outlined above

Print Name:	Signature:	Date:
<input type="checkbox"/> Bride <input type="checkbox"/> Groom		
<input type="checkbox"/> Bride <input type="checkbox"/> Groom		
<input type="checkbox"/> Officiant		